Bio-Data

Note: Attach copy of C	V / Resume / Bio-data
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N.	Note: Attach copy		ie / Bio-data	
Application for post of	INTERNSHI	P. HVAV	Application date:	25/04/2024
Application through	□ Advertisement	Ø	Referral	, ,
Referred by/ Advertisement	Specify Source: Ne	ewspaper/Job po	rtal/Social medib.	raveen sir
Personal Details:				
Full Name	BATHINI D	HEERAJ K	UMAR.	
Age	21 years	Date	of Birth 29	105/2002
Fathers Name	BATHINII	RAJA KUI	MAR	
Address for	9-110/9,	SHI VA NAI	UDA PURI CO	LONYI
Correspondence	RAMPALLY	X'ROAD,	KEESAR A M	LONY, IANDAL Kumarb29@gm
Mobile no.	995 996 55	44 Em	ail id dheerail	Kumahagaaa
Permanent Address			J	J
:	,	-		
Aadhar number	85826549	599 & Cate	gory SC/ST/I	3C/Open - D
	1850-0541.	2116	800)	7
Education: Name of P.G. Course				
Specialization				
Name of college				
Location		Percentage m	arks	
Course type	□ Regular Cou		Correspondence Co	urse
Year of completion	1 Regular Cou	Medium of In		n /Telugu/ Hindi
Total of completion				- Torugui Tilitui
Name of Degree Course	MECHANICA			B. tech).
Specialization	MECH. (Bac	helor of T	echnology)	
Name of college			utitute of techn	day (JNTUH)
Location	PATNY	Percentage m	arks 6.5	18 1/.
Course type	Regular Cou	irse 🗆	Correspondence C	ourse
Year of completion	2023	Medium of In	struction Englis	h /Telugu/ Hindi
Name of Inter/ Diploma Course	M.P.C (	Telangana	State board of	Intermediate Ed.)
Name of college	NARAYANA S	JUNIOR COLL	the	
Location	GHATKERAR	Percentage m	arks 7	8%.
Year of completion	2019	Medium of Ir		h /Telugu/ Hindi
Name of school	DR. KKR'S G	TOWTHAM		
Location	MOUAL- ALI	Percentage m	arks	86%

Description of oth courses or diplom								
Computer Skills:				1				:
MS Office		☐ Good ☐ Average ☐ Poor						
MS Word		☑ Good □ Average □ Poor						
MS Excel		☑ Good □Average □ Poor						
Auto CAD		□ Good						
Email		☑ Good □Ave	rage 🗆	Poor				
Other		AUTO DESK	3601	ASME	Standar	ds,	Piping &	ngineer
Two Wheeler / C	ar:						J	J
	8 Hw	1166	Ye	ar :	2022			
Family Details:		Name	Age		upation/	Edu	Compa cation in	ny/ stitution
Father	BATHI	NI RAJA KUMAK	44		AL GOVO.	_	THE RESERVE AND PERSONS ASSESSED.	RATOR
Mother	BATH	HNI SUMATHI	42		EMPLOYEE			
Wife / Husband								
Son / Daughter								:
Son / Daughter								
Son / Daughter								
Brother / Sister								
Brother / Sister								
Salary Details: (Copy of 1 yr banl		nent of salary acco	ount will	have to p	roduce at the	e time	of empl	oyment)
Last Drawn Salary		`			-			
Does the above sa include:	-	ESI:   Yes   No			Yes 🗆 N			
		Conveyance:   Y	es 🗆 No	M	obile Allowa	ance:	□ Yes □	No
		20,000						
		1 ,						
Expected Salary Earliest date of joint	ining	01/05/2	024					
Earliest date of joi								
Earliest date of joi Surety: Can you provide 2 companies?		es from Govt. emp		r employe		d	□ Yes	□ No
Earliest date of joi Surety: Can you provide 2				r employe	Company		□ Yes	□ No
Earliest date of joi Surety: Can you provide 2 companies?		es from Govt. emp		r employe			□ Yes	□ No
Surety: Can you provide 2 companies? Surety 1:		es from Govt. emp		r employe	Company	tion	□ Yes	□ No

Details:				
nt field				
years	From date:	//	To date:	//
				/
	Number	of employees i	n	
	your dep	t. or division?		
	/			
		7/4	174	
	/			
-		100		
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years	From date:	//	To date:	//
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y – Do not v	vrite in this bo	x)		
y – Do not v	vrite in this bo	x)		
y – Do not v	vrite in this bo	x)		
y – Do not v	vrite in this bo	x)		
	years  y - Do not v	years From date:    Number   your dep	years From date:/    Number of employees i your dept. of division?	years From date:/

#### DECLARATION

From:

Date: 25/04/2021

BATHINI DHEERAJ KUMAR

RATHINI RAJA KUMAR

To, HR Manager, Modi Properties Pvt. Ltd., M.G. Road, Secunderabad-03.

I have submitted my bio-data/ resume for a suitable post in your company and its associated firms/subsidiaries:

I hereby certify/declare that the details given herein are true to the best of my knowledge.

In case the information given by me is found to be un-true, I will be liable for consequences thereon.

I shall provide proof of last drawn salary as and when requested.

I shall provide letters of good conduct/recommendation from past employers as and when asked for.

I further undertake to work for a minimum period of 2 years, if I am offered employment in your company.

Thank you.

Yours sincerely,

Signature

Name: BATHINI DHEERAJ KUMAR

Place: RANIGUNJ, HYD

Date: 25/04/2024.

#### Remarks by HR: (For office use only - Do not write in this box)

Background - Personal	☐ Good ☐ Average ☐ Poor
Background – Work	□ Good □ Average □ Poon NA
Personality	Good □ Average □ Poor
Appearance	Good - Average - Poor
Communication skills	Good □ Average □ Poor
Recommendation	☐ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	15,000
	Excellent Candidali
- Intuship - ME	P Engin, he wants to learn New the
Day - Moving +	Rajir Gandhi polisleum reholia
0	Kaji yandhi polindecin keluola
Remarks by Divisional Manager: (For	r office use only - Do not write in this box)
Relevant experience	□ Good □ Average □ Poor □ NA
Knowledge of subject	□ Good □ Average □ Poor
Recommendation	□ Employ □ Reject □ Short list & decide later
Recommended salary	
Remarks by MD (For office use only	– Do not write in this box)
Recommendation	
Recommended salary	
Offer Details	
Salary offered	Date of joining
Remarks:	



#### RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY JAIS, (AMETHI)

## (An Institute of National Importance) Department of Management Studies

Date: 12.04.2024

Sub: Admission Offer Letter

Dear Dheeraj Kumar (2435564)

Congratulations!

Based on your application, screening, and selection, we are pleased to offer you admission to the 2-year MBA programme at Department of Management Studies, RGIPT Jais, Amethi.

This offer of admission to the MBA programme is made on the basis of information submitted by you and subject to your fulfilling of the basic eligibility criteria. Please note that your admission may be cancelled at any time if the information provided by you in the application form or elsewhere in support of your candidature is found to be incorrect/untrue. Since this is a full-time course, you will not be permitted to pursue any other course of study or employment during the programme. In case you are a final year student of degree course and awaiting the final result, your admission to the MBA programme will remain provisional till the submission of the final year mark sheets and certificates to our office latest by 26 July, 2024. You are required to maintain a minimum of 60% (55% for SC/ST) marks or CPI of 6.0 (5.5 for SC/ST) for category A and 65% (60% for SC/ST) or CPI of 6.5 (6.0 for SC/ST) for Category B in your qualifying degree course.

If you accept this offer, please confirm the same by sending an email and duly signed copy of offer letter to "mba\_admissions@rgipt.ac.in" on or before 17th April, 2024 and fee payment confirmation on or before 26th April, 2024 (a copy of fee payment receipt must be attached). A copy of fee structure is attached for your reference.

#### The details of NEFT/RTGS are as follows:

1. Beneficiary Name:

RGIPT FEES A/C

2. Bank Name:

Bank of Baroda

3. A/c. No.:

59480100001913

4. IFSC Code:

BARB0JAICAM(Fifth Digit is Zero)

5.Branch Name:

Jais Campus Branch (Sol ID:- 5948)

Regarding fee submission, you need to deposit the fee amount as follows:

1. General/OBC/EWS: Rs. 1,93,300/-

2. SC/ST/PWD:

Rs. 1,55,800/-

1

Phif

\*In addition, you will have to pay mess advance of Rs. 20,000.00 per semester at the beginning of each semester, which will be adjusted towards actual bills at the end of each academic year.

In case your payment receipt along with the signed copy of the acceptance letter is not received latest by 26th April, 2024 the offer shall stand withdrawn.

The tentative date of registration is as follows:

Date of Registration: 28th July 2024 (Tentative)

Place of Registration: Department of Management Studies, RGIPT Jais, Amethi

Time of Registration: 10.00 AM (Tentative)

Orientation and Commencement of Classes: 30th July 2024 (Tentative)

The detail of orientation programme will be sent to the candidates with confirmed admission.

At the time of registration, you have to produce the original copy & one set photocopy of all below mentioned documents for verification purposes:

- 1. Dully signed copy of offer letter
- 2. Online payment receipt
- 3. Medical certificate of fitness from the doctor not below the rank of senior Medical Officer in prescribed format
- No objection certificate or a relieving certificate from your employer in case you are currently employed.
- 5. An Anti-Ragging cum Undertaking Form in prescribed format.
- 6. Five copies of recent passport size photograph.
- 7. MBA entrance score card copies, self- attested.
- 8. Class 10th and 12th certificate and mark sheets copies with original.
- 9. Copies of the first, second, third and fourth year's mark sheets & graduation degree with original.
- 10. Work experience certificate copies (If any).
- 11. Valid caste certificates as per the central list for OBC/SC/ST category copies with original.
- 12. In respect of OBC category, bring a Non-Creamy Layer Certificate and a self-declaration (To be signed by candidate) form.
- 13. Valid certificates for physically handicapped category copies with original.
- 14. Valid certificates for EWS category copies with original.
- 15. The sponsored candidates need to produce "Sponsorship Certificate" & "Employer Consent".

We look forward to you accepting this offer and hope that you will undergo an intellectually stimulating and rewarding experience at RGIPT.

Good Luck!

Robert Bansal

(Dr. Rohit Bansal)

Chairperson, MBA Admission 2024 Department of Management Studies

Rajiv Gandhi Institute of Petroleum Technology

For any further information, please contact:

MBA Admission Office

Department of Management Studies

Rajiv Gandhi Institute of Petroleum Technology

Post: Harbanshgani, Jais, Amethi

Uttar Pradesh - 229304

Mobile: 9927285001/9793420334/0535-270-

4595/4524/4566

Website: www.rgipt.ac.in

Sent at: 25-04-2024 18:48:13

# approval for Internship - HVAC Engineer

From: JAI KUMAR <jaikumar@modiproperties.com>
To: Soham Modi <sohammodi@modiproperties.com>

Soham sir,

Mr. Dheeraj Kumar, completed B.tech Mechanical Engineering and further studies moving to Luknow, Amethi on 25.07.2024 to pursue MBA programme.

requesting your permission to attend Internship as HVAC Engineer at GV sites under MEP team.

Candidate having excellent knowledge in his subject and interested to get experience at our projects.

stipend Rs. 15,000/- may be approved.

Regards,

G Jai Kumar

AGM - HR & Admin | jaikumar@modiproperties.com

Modi Properties Pvt. Ltd. | www.modiproperties.com

5-4-187/ 3 & 4, M G Road, Secunderabad - 03 | +91 40 66335551 |

Don't just buy a flat or villa! Buy a great lifestyle!

We build affordable flats & villas in gated communities

APPROVED BY

-3 MAY 2024

SOHAM MODI

Bro-data enclosed

Rambh heddy goven commels

Bheering is obe for Internship

Can be consider

Pls Andre

### approval for Internship - HVAC Engineer

com: JAI KUMAR <allumar@modiproperties.com>
To: Sofram Modi <sohammodi@modiproperties.com>

are media?

Mr. Dheerij Kriman completel is tech Mechanical Roymeaning and further studies moving to Laknow, Amethi on 25.07.2624 to missee MISA magnetine.

requesting your permission to arend Internship as HVAC Engineer at GV sites under MEP team

Candidate having excellent knowledge in his subject and interested to get experience at our projects

dipend Ps. 15, 000 - may be approved.

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tom - HR & Admin | Taikumarimodiaroperties.com Modi Properties Fvt. Ltd.: | Taw.modiaroparties.com 5-4-1877 3 & A, M & Road, Secundarabad - 03 | 191 40 66335551 | Don't fust buy a fist or villat Buy a great lifestyle:

ISOS YAME

Ramondala considera

2 De ANGLE

<u>Bio-Data</u>

Note: Attach copy of CV / Resume / Bio-data

Application for post of	INTERNSHIP. HVW Application date: 25/04/2024						
Application through	□ Advertisement						
Referred by/ Advertisement	Specify Source: Newspaper/Job portal/Social media. Praveen sir						
Personal Details:						Carl I	
Full Name	BATHINI !						
Age	21 years Date of Birth 29 / 05 / 2002						
Fathers Name	BATHINII RAJA KUMAR						
Address for	9-110/9,	SHIV	ANANDA	PURI	COLON	Y ,	
Correspondence	9-110/9, SHIVANANDA PURI COLONY, RAMPALLY X'ROAD, KEESARA MANDAL.						
Mobile no.	995 996 55		Email id	dhee	rajkumar	129@an	
Permanent Address		-			J	J	
		-					
Aadhar number	85826549	Eago	Category	SC /S'	Г/ВС/Ор	en - N	
	80026341	2418	Category	5075	ТТВСТОР	CII - D	
Education: Name of P.G. Course				-			
Specialization			-				
Name of college							
Location		Percent	age marks				
Course type	□ Regular Cor		□ Corresp	ondence	Course		
Year of completion	- Regular Col		n of Instruction		glish /Telugi	u/ Hindi	
rear or completion		Iviculti	II OI IIISUUCII	on Line	susii / Torug	u/ Timui	
Name of Degree Course	MECHANIC				(B. tec	٨).	
Specialization	MECH. (Bai	chelor	of Techno	logy)			
Name of college	Swami Vive				hoology 1	(HUTHE)	
Location	PATNY	Percent	tage marks	1	6.58 1/.	,	
Course type	Regular Co	urse	□ Corres	pondenc	e Course		
Year of completion	2023	Mediu	m of Instructi	on En	glish /Telug	u/ Hindi	
Name of Inter/ Diploma Course	M.P.C	Telano	gana State	board	of Intermed	liste Ed.)	
Name of college	NARAYANA	JUNIOR	COLLEGE				
Location	GHATKERAR	Percen	tage marks		78%.		
Year of completion	2019	Mediu	m of Instructi	on En	glish /Telug	gu/ Hindi	
Name of school	DR. KKR'S						
Location	MOUAL- ALI	Percen	tage marks		86%		
	2017	1	m of Instructi	-	glish /Telug	/ TT' 1'	

courage on distance	er		. 1	1115117 70121	
courses or diploma	ı				
Computer Skills:					10
MS Office	7.130	☐ Good □Ave			
MS Word		☑ Good □Ave	rage 🗆	Poor	
MS Excel		☑ Good □Ave	rage 🗆	Poor	
Auto CAD		□ Good ☑Ave	rage 🗆	Poor DN.A.	
Email		☑ Good □ Average □ Poor			
Other	100	AUTODESK	360	ASM & Standar	ds, Piping Engineer
Two Wheeler / Ca	ar.	- A-A A-A	LOSA -	CONTRACTOR	
		1166	Ye	ear 2022	
Family Details:		Name	Age	Occupation/	Company/ Education institution
Father	BATH	INI RAJA KUMAK	44	Study CENTRAL GOVE	FIELD OPERATOR
Mother	1	HINI SUMATHI	42	EMPLOYEE	
Wife / Husband			42		
Son / Daughter					
Son / Daughter					
our budgitter					
Son / Daughter					
Son / Daughter Brother / Sister					
Brother / Sister					
Brother / Sister Brother / Sister					
Brother / Sister Brother / Sister Salary Details:	k state	ment of salary acco	ount will	have to produce at the	e time of employment)
Brother / Sister Brother / Sister Salary Details: (Copy of 1 yr bank		ment of salary acco	ount will	have to produce at the	e time of employment)
Brother / Sister Brother / Sister Salary Details: (Copy of 1 yr bank Last Drawn Salary Does the above sal	7	ment of salary acco	ount will	have to produce at the	
Brother / Sister Brother / Sister  Salary Details: (Copy of 1 yr bank Last Drawn Salary	7	133 55 6	* (10) 3.	PF: □ Yes □ N	
Brother / Sister Brother / Sister Salary Details: (Copy of 1 yr bank Last Drawn Salary Does the above sal	7	ESI:   Yes   No	* (10) 3.	PF: □ Yes □ N	lo .
Brother / Sister Brother / Sister  Salary Details: (Copy of 1 yr bank Last Drawn Salary Does the above sal include:	lary	ESI:   Yes   No  Conveyance:   Y  O  O  O  O  O  O  O  O  O  O  O  O	* (10) 3.	PF: □ Yes □ N	lo .
Brother / Sister Brother / Sister  Salary Details: (Copy of 1 yr bank Last Drawn Salary Does the above sal include:  Expected Salary Earliest date of join	lary	ESI:   Yes   No  Conveyance:   Y  O  O  O  O  O  O  O  O  O  O  O  O	es □ No	PF: □ Yes □ N	lo .
Brother / Sister Brother / Sister  Salary Details: (Copy of 1 yr bank Last Drawn Salary Does the above sal include:  Expected Salary Earliest date of join Surety:	ning	ESI:   Yes   No  Conveyance:   Y  20,000  01   05   2	es I No	PF: □ Yes □ N	ance: □ Yes □ No
Brother / Sister Brother / Sister  Salary Details: (Copy of 1 yr bank Last Drawn Salary Does the above sal include:  Expected Salary Earliest date of join Surety: Can you provide 2	ning	ESI:   Yes   No  Conveyance:   Y  20,000  01   05   2	es I No	PF:   Yes   Nobile Allows	ance: □ Yes □ No
Brother / Sister Brother / Sister Brother / Sister  Salary Details: (Copy of 1 yr bank Last Drawn Salary Does the above sal include:  Expected Salary Earliest date of join Surety: Can you provide 2 companies?	ning	ESI: □ Yes □ No  Conveyance: □ Y  20,000  01   05   20  des from Govt. emp	es I No	PF:   Yes   Nobile Allows  r employees of repute	d
Brother / Sister Brother / Sister Brother / Sister  Salary Details: (Copy of 1 yr bank Last Drawn Salary Does the above sal include:  Expected Salary Earliest date of join Surety: Can you provide 2 companies? Surety 1:	ning	ESI: □ Yes □ No  Conveyance: □ Y  20,000  01   05   20  des from Govt. emp	es   No	PF: □ Yes □ N  Mobile Allows  r employees of repute	d

Experience & Employment Details: Years of experience in relevant field Name of Company Duration of employment vears From date: .../..../.... To date: .../..../.... Location Designation Last drawn salary Number of employees in Number of employees in your dept. or division? the company / branch? Brief description of work handled by you. Reason for leaving Remarks: (For office use only – Do not write in this box) Name of Company Duration of employment years From date: .../..../.... To date: Location Designation Last drawn salary Number of employees in Number of employees in the company / branch? your dept. or division? Brief description of work handled by you. Reason for leaving Remarks: (For office use only – Do not write in this box)

Name of Company					
Duration of employment	years	From date:	//	To date:	//,
Location				TOTAL SECTION	
Designation					Tekna
Last drawn salary					
Number of employees in the company / branch? Brief description of work			of employees t. or division?		
handled by you.					
Reason for leaving					
					**************************************
Name of Company					
Duration of employment	years	From date:	//	To date:	//
Location	Jears	110m date.	1/	To date.	1/
Designation					
Last drawn salary					
Number of employees in the company / branch?			of employees		
Brief description of work handled by you.					
Reason for leaving					
Remarks: (For office use only	y – Do not w	vrite in this bo	x)		
		1-1-1-1-15-15-15-15-15-15-15-15-15-15-15			4.

Ask for additional sheets if required.

#### DECLARATION

From:

Date: 25/04/2024

BATHINI DHEERAJ KUMAR

8/0

BATHINI RAJA KUMAR
...

To,
HR Manager,
Modi Properties Pvt. Ltd.,
M.G. Road, Secunderabad-03.

I have submitted my bio-data/ resume for a suitable post in your company and its associated firms/subsidiaries:

I hereby certify/declare that the details given herein are true to the best of my knowledge.

In case the information given by me is found to be un-true, I will be liable for consequences thereon.

I shall provide proof of last drawn salary as and when requested.

I shall provide letters of good conduct/recommendation from past employers as and when asked for.

I further undertake to work for a minimum period of 2 years, if I am offered employment in your company.

Thank you.

Yours sincerely,

Signature

Name: BATHINI DHEERAJ KUMAR

Place: RANIGUNJ, HYD

Date: 25/04/2024

#### Remarks by HR: (For office use only - Do not write in this box)

Background – Personal	☐ Good ☐ Average ☐ Poor
Background – Work	□ Good □ Average □ Poort⊠ NA
Personality	Good □ Average □ Poor
Appearance	Good □ Average □ Poor
Communication skills	✓ Good □ Average □ Poor
Recommendation	Employ Reject Short list & decide later
Recommended salary	15,000
Ex0	ellent Candidali
Darl - Moving to luck	wow on 25 Jul 2024 to Ship Rajir Gandhi polisleum rechology
	Carly gardin perseen rechough
Remarks by Divisional Manager: (For office use	
Relevant experience	□ Good □ Average □ Poor □ NA
Knowledge of subject	□ Good □ Average □ Poor
Recommendation	Employ   Reject   Short list & decide later
Recommended salary	
Habring Knowledge	on Piping works and
welding wars. He was	
time projects which has	HVAC & for fighting system
	rest for any project.
	Modula
	2519124
Remarks by MD (For office use only – Do not w Recommendation	□ Employ □ Reject □ Short list & decide later
Recommended salary	a Employ a Reject a Short list to decide fater
Recommended satary	26.5
Offer Details	
Salary offered	Date of joining
Remarks:	<u> </u>



WHO WAS THE STREET

#### RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY JAIS, (AMETHI)

## (An Institute of National Importance) Department of Management Studies

Date: 12.04.2024

Sub: Admission Offer Letter

Dear Dheeraj Kumar (2435564)

Congratulations!

Based on your application, screening, and selection, we are pleased to offer you admission to the 2-year MBA programme at Department of Management Studies, RGIPT Jais, Amethi.

This offer of admission to the MBA programme is made on the basis of information submitted by you and subject to your fulfilling of the basic eligibility criteria. Please note that your admission may be cancelled at any time if the information provided by you in the application form or elsewhere in support of your candidature is found to be incorrect/untrue. Since this is a full-time course, you will not be permitted to pursue any other course of study or employment during the programme. In case you are a final year student of degree course and awaiting the final result, your admission to the MBA programme will remain provisional till the submission of the final year mark sheets and certificates to our office latest by 26 July, 2024. You are required to maintain a minimum of 60% (55% for SC/ST) marks or CPI of 6.0 (5.5 for SC/ST) for category A and 65% (60% for SC/ST) or CPI of 6.5 (6.0 for SC/ST) for Category B in your qualifying degree course.

If you accept this offer, please confirm the same by sending an email and duly signed copy of offer letter to "mba\_admissions@rgipt.ac.in" on or before 17<sup>th</sup>April, 2024 and fee payment confirmation on or before 26<sup>th</sup>April, 2024 (a copy of fee payment receipt must be attached). A copy of fee structure is attached for your reference.

#### The details of NEFT/RTGS are as follows:

1. Beneficiary Name:

RGIPT FEES A/C

2. Bank Name:

Bank of Baroda 59480100001913

3. A/c. No.: 4. IFSC Code:

BARBOJAICAM(Fifth Digit is Zero)

5.Branch Name:

Jais Campus Branch (Sol ID:- 5948)

Regarding fee submission, you need to deposit the fee amount as follows:

1. General/OBC/EWS: Rs. 1,93,300/-

2. SC/ST/PWD:

Rs. 1,55,800/-

1

Phyl

\*In addition, you will have to pay mess advance of Rs. 20,000.00 per semester at the beginning of each semester, which will be adjusted towards actual bills at the end of each academic year.

In case your payment receipt along with the signed copy of the acceptance letter is not received latest by **26<sup>th</sup>April**, **2024** the offer shall stand withdrawn.

The tentative date of registration is as follows:

Date of Registration: 28th July 2024 (Tentative)

Place of Registration: Department of Management Studies, RGIPT Jais, Amethi

Time of Registration: 10.00 AM (Tentative)

Orientation and Commencement of Classes: 30th July 2024 (Tentative)

The detail of orientation programme will be sent to the candidates with confirmed admission.

At the time of registration, you have to produce the original copy & one set photocopy of all below mentioned documents for verification purposes:

- 1. Dully signed copy of offer letter
- 2. Online payment receipt
- 3. Medical certificate of fitness from the doctor not below the rank of senior Medical Officer in prescribed format
- 4. No objection certificate or a relieving certificate from your employer in case you are currently employed.
- 5. An Anti-Ragging cum Undertaking Form in prescribed format.
- 6. Five copies of recent passport size photograph.
- 7. MBA entrance score card copies, self- attested.
- 8. Class 10th and 12th certificate and mark sheets copies with original.
- 9. Copies of the first, second, third and fourth year's mark sheets & graduation degree with original.
- 10. Work experience certificate copies (If any).
- 11. Valid caste certificates as per the central list for OBC/SC/ST category copies with original.
- 12. In respect of OBC category, bring a Non-Creamy Layer Certificate and a self-declaration (To be signed by candidate) form.
- 13. Valid certificates for physically handicapped category copies with original.
- 14. Valid certificates for EWS category copies with original.
- 15. The sponsored candidates need to produce "Sponsorship Certificate" & "Employer Consent".

We look forward to you accepting this offer and hope that you will undergo an intellectually stimulating and rewarding experience at RGIPT.

Good Luck!

Robit Bansal

#### (Dr. Rohit Bansal)

Chairperson, MBA Admission 2024 Department of Management Studies Rajiv Gandhi Institute of Petroleum Technology For any further information, please contact:

#### MBA Admission Office

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