

Bio-Data

Note: Attach copy of CV / Resume / Bio-data

Application for post of	INTERNSHIP- HVAC	Application date:	25/04/2024
Application through	☐ Advertisement ☒ Referral		
Referred by/ Advertisement	Specify Source: Newspaper/Job portal/Social media: B. Praveen sir		

Personal Details:

Full Name	BATHINI DHEERAJ KUMAR		
Age	21 years	Date of Birth	29/05/2002
Fathers Name	BATHINI RAJA KUMAR		
Address for Correspondence	9-110/9, SHIVANANDA PURI COLONY, RAMPALLY X'ROAD, KEESARA MANDAL		
Mobile no.	995 996 55 44	Email id	dheerajkumarb29@gmail.com
Permanent Address			
Aadhar number	858265495998	Category	SC/ST/BC/Open - D

Education:

Name of P.G. Course			
Specialization			
Name of college			
Location		Percentage marks	
Course type	☐ Regular Course ☐ Correspondence Course		
Year of completion		Medium of Instruction	English /Telugu/ Hindi

Name of Degree Course	MECHANICAL ENGINEERING (B.tech)		
Specialization	MECH. (Bachelor of Technology)		
Name of college	Swami Vivekananda Institute of technology (JNTUH)		
Location	PATNY	Percentage marks	65.8%
Course type	☒ Regular Course ☐ Correspondence Course		
Year of completion	2023	Medium of Instruction	English /Telugu/ Hindi

Name of Inter/ Diploma Course	M.P.C (Telangana State board of Intermediate Ed.)		
Name of college	NARAYANA JUNIOR COLLEGE		
Location	GHATKEER	Percentage marks	78%
Year of completion	2019	Medium of Instruction	English /Telugu/ Hindi

Name of school	DR. KKR'S GOWTHAM		
Location	MOVAL-ALI	Percentage marks	86%
Year of completion	2017	Medium of Instruction	English /Telugu/ Hindi

Description of other courses or diploma	
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Computer Skills:

MS Office	☒ Good ☐ Average ☐ Poor
MS Word	☒ Good ☐ Average ☐ Poor
MS Excel	☒ Good ☐ Average ☐ Poor
Auto CAD	☐ Good ☒ Average ☐ Poor ☐ N.A.
Email	☒ Good ☐ Average ☐ Poor
Other	AUTODESK 360, ASME Standards, Piping Engineering.

Two Wheeler / Car:

Make	TS 8 HW 1166	Year	2022
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Family Details:	Name	Age	Occupation/ Study	Company/ Education institution
Father	RATHINI RAJA KUMAR	44	CENTRAL GOVT. EMPLOYEE	FIELD OPERATOR (B.P.C.L)
Mother	RATHINI SUMATHI	42		
Wife / Husband				
Son / Daughter				
Son / Daughter				
Son / Daughter				
Brother / Sister				
Brother / Sister				

Salary Details:

(Copy of 1 yr bank statement of salary account will have to produce at the time of employment)

Last Drawn Salary		
Does the above salary include:	ESI: ☐ Yes ☐ No	PF: ☐ Yes ☐ No
	Conveyance: ☐ Yes ☐ No	Mobile Allowance: ☐ Yes ☐ No
Expected Salary	20,000/-	
Earliest date of joining	01/05/2024	

Surety:

Can you provide 2 sureties from Govt. employees or employees of reputed companies?			☐ Yes ☐ No
Surety 1:	Name	Company	
Mobile:	Designation	Your Relation	
Surety 2:	Name	Company	
Mobile:	Designation	Your Relation	

Commitment:

Can you commit to work for a minimum of 2 years?	☐ Yes ☐ No
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Experience & Employment Details:

Years of experience in relevant field					
Name of Company					
Duration of employment	years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Name of Company					
Duration of employment	years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

DECLARATION

From:

Date: 25/04/2024

BATHINI DHEERAJ KUMAR

S/O

BATHINI RAJA KUMAR

To,
HR Manager,
Modi Properties Pvt. Ltd.,
M.G. Road, Secunderabad-03.

I have submitted my bio-data/ resume for a suitable post in your company and its associated firms/subsidiaries:

I hereby certify/declare that the details given herein are true to the best of my knowledge.

In case the information given by me is found to be un-true, I will be liable for consequences thereon.

I shall provide proof of last drawn salary as and when requested.

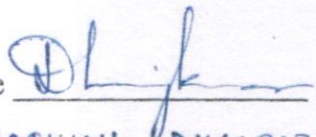
I shall provide letters of good conduct/recommendation from past employers as and when asked for.

I further undertake to work for a minimum period of 2 years, if I am offered employment in your company.

Thank you.

Yours sincerely,

Signature



Name: BATHINI DHEERAJ KUMAR

Place: RANIGUNJ, HYD

Date: 25/04/2024

Remarks by HR: (For office use only – Do not write in this box)

Background – Personal	☒ Good ☐ Average ☐ Poor
Background – Work	☐ Good ☐ Average ☐ Poor ☒ NA
Personality	☒ Good ☐ Average ☐ Poor
Appearance	☒ Good ☐ Average ☐ Poor
Communication skills	☒ Good ☐ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	15,000/-

Excellent Candidate
 — Internship - MEP Engineer, he wants to learn new things
 — Moving to Lucknow on 25/Jul/2024 to Study
 Rajiv Gandhi Petroleum Technology

Remarks by Divisional Manager: (For office use only – Do not write in this box)

Relevant experience	☐ Good ☐ Average ☐ Poor ☐ NA
Knowledge of subject	☐ Good ☐ Average ☐ Poor
Recommendation	☐ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	

Remarks by MD (For office use only – Do not write in this box)

Recommendation	☐ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	

Offer Details

Salary offered		Date of joining	
Remarks:			



RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY JAIS, (AMETHI)

(An Institute of National Importance)

Department of Management Studies

Date: 12.04.2024

Sub: Admission Offer Letter

Dear Dheeraj Kumar (2435564)

Congratulations!

Based on your application, screening, and selection, we are pleased to offer you admission to the 2-year MBA programme at Department of Management Studies, RGIPT Jais, Amethi.

This offer of admission to the MBA programme is made on the basis of information submitted by you and subject to your fulfilling of the basic eligibility criteria. Please note that your admission may be cancelled at any time if the information provided by you in the application form or elsewhere in support of your candidature is found to be incorrect/untrue. Since this is a full-time course, you will not be permitted to pursue any other course of study or employment during the programme. In case you are a final year student of degree course and awaiting the final result, your admission to the MBA programme will remain provisional till the submission of the final year mark sheets and certificates to our office latest by 26 July, 2024. You are required to maintain a minimum of 60% (55% for SC/ST) marks or CPI of 6.0 (5.5 for SC/ST) for category A and 65% (60% for SC/ST) or CPI of 6.5 (6.0 for SC/ST) for Category B in your qualifying degree course.

If you accept this offer, please confirm the same by sending an email and duly signed copy of offer letter to "mba_admissions@rgipt.ac.in" on or before 17th April, 2024 and fee payment confirmation on or before 26th April, 2024 (a copy of fee payment receipt must be attached). A copy of fee structure is attached for your reference.

The details of NEFT/RTGS are as follows:

- | | |
|----------------------|------------------------------------|
| 1. Beneficiary Name: | RGPT FEES A/C |
| 2. Bank Name: | Bank of Baroda |
| 3. A/c. No.: | 59480100001913 |
| 4. IFSC Code: | BARB0JAICAM(Fifth Digit is Zero) |
| 5. Branch Name: | Jais Campus Branch (Sol ID:- 5948) |

Regarding fee submission, you need to deposit the fee amount as follows:

- | | |
|---------------------|----------------|
| 1. General/OBC/EWS: | Rs. 1,93,300/- |
| 2. SC/ST/PWD: | Rs. 1,55,800/- |

*In addition, you will have to pay mess advance of Rs. 20,000.00 per semester at the beginning of each semester, which will be adjusted towards actual bills at the end of each academic year.

In case your payment receipt along with the signed copy of the acceptance letter is not received latest by **26th April, 2024** the offer shall stand withdrawn.

The tentative date of registration is as follows:

Date of Registration: 28th July 2024 (Tentative)

Place of Registration: Department of Management Studies, RGIPT Jais, Amethi

Time of Registration: 10.00 AM (Tentative)

Orientation and Commencement of Classes: 30th July 2024 (Tentative)

The detail of orientation programme will be sent to the candidates with confirmed admission.

At the time of registration, you have to produce the original copy & one set photocopy of all below mentioned documents for verification purposes:

1. Dully signed copy of offer letter
2. Online payment receipt
3. Medical certificate of fitness from the doctor not below the rank of senior Medical Officer in prescribed format
4. No objection certificate or a relieving certificate from your employer in case you are currently employed.
5. An Anti-Ragging cum Undertaking Form in prescribed format.
6. Five copies of recent passport size photograph.
7. MBA entrance score card copies, self- attested.
8. Class 10th and 12th certificate and mark sheets copies with original.
9. Copies of the first, second, third and fourth year's mark sheets & graduation degree with original.
10. Work experience certificate copies (If any).
11. Valid caste certificates as per the central list for OBC/SC/ST category copies with original.
12. In respect of OBC category, bring a Non-Creamy Layer Certificate and a self-declaration (To be signed by candidate) form.
13. Valid certificates for physically handicapped category copies with original.
14. Valid certificates for EWS category copies with original.
15. The sponsored candidates need to produce "Sponsorship Certificate" & "Employer Consent".

We look forward to you accepting this offer and hope that you will undergo an intellectually stimulating and rewarding experience at RGIPT.

Good Luck!

Rohit Bansal

(Dr. Rohit Bansal)

Chairperson, MBA Admission 2024

Department of Management Studies

Rajiv Gandhi Institute of Petroleum Technology

For any further information, please contact:

MBA Admission Office

Department of Management Studies

Rajiv Gandhi Institute of Petroleum Technology

Post: Harbanshganj, Jais, Amethi

Uttar Pradesh - 229304

Mobile: 9927285001/9793420334/0535-270-4595/4524/4566

Website: www.rgip.ac.in

Sent at: 25-04-2024 18:48:13

approval for Internship - HVAC Engineer

From: JAI KUMAR <jaikumar@modiproperties.com>

To: Soham Modi <sohammodi@modiproperties.com>

Soham sir,

Mr. Dheeraj Kumar, completed B.tech Mechanical Engineering and further studies moving to Luknow, Amethi on 25.07.2024 to pursue MBA programme.

requesting your permission to attend Internship as HVAC Engineer at GV sites under MEP team.

Candidate having excellent knowledge in his subject and interested to get experience at our projects.

stipend Rs. 15,000/- may be approved.

--

Regards,

G Jai Kumar

AGM - HR & Admin | jaikumar@modiproperties.com

Modi Properties Pvt. Ltd. | www.modiproperties.com

5-4-187/ 3 & 4, M G Road, Secunderabad - 03 | +91 40 66335551 |

Don't just buy a flat or villa! Buy a great lifestyle!

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Bro-data enclosed

- Ramesh Reddy given comments
Dheeraj is ok for Internship
can be consider
pls advise

Jai

Bio-Data

Note: Attach copy of CV / Resume / Bio-data

Application for post of	INTERNSHIP- HVAV	Application date:	25/04/2024
Application through	☐ Advertisement ☒ Referral		
Referred by/ Advertisement	Specify Source: Newspaper/Job portal/Social media: B. Praveen sir.		

Personal Details:

Full Name	BATHINI DHEERAJ KUMAR.		
Age	21 years	Date of Birth	29/05/2002
Fathers Name	BATHINI RAJA KUMAR		
Address for Correspondence	9-110/9, SHIVANANDA PURI COLONY, RAMPALLY X' ROAD, KEESARA MANDAL.		
Mobile no.	995 996 55 44	Email id	dheerajkumarb29@gmail.com
Permanent Address			
Aadhar number	858265495998	Category	SC / ST / BC / Open - D

Education:

Name of P.G. Course			
Specialization			
Name of college			
Location		Percentage marks	
Course type	☐ Regular Course ☐ Correspondence Course		
Year of completion		Medium of Instruction	English /Telugu/ Hindi

Name of Degree Course	MECHANICAL ENGINEERING (B.tech).		
Specialization	MECH. (Bachelor of Technology)		
Name of college	Swami Vivekananda Institute of technology (JNTUH)		
Location	PATNY	Percentage marks	65.8 %.
Course type	☒ Regular Course ☐ Correspondence Course		
Year of completion	2023	Medium of Instruction	English /Telugu/ Hindi

Name of Inter/ Diploma Course	M.P.C (Telangana State board of Intermediate Ed.)		
Name of college	NARAYANA JUNIOR COLLEGE		
Location	GHATKEER	Percentage marks	78%.
Year of completion	2019	Medium of Instruction	English /Telugu/ Hindi

Name of school	DR. KKR'S GROWTHAM		
Location	MOVAL-ALI	Percentage marks	86%.
Year of completion	2017	Medium of Instruction	English /Telugu/ Hindi

Description of other courses or diploma	
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Computer Skills:

MS Office	☒ Good ☐ Average ☐ Poor
MS Word	☒ Good ☐ Average ☐ Poor
MS Excel	☒ Good ☐ Average ☐ Poor
Auto CAD	☐ Good ☒ Average ☐ Poor ☐ N.A.
Email	☒ Good ☐ Average ☐ Poor
Other	AUTODESK 360, ASME Standards, Piping Engineering.

Two Wheeler / Car:

Make	TS08 HW1166	Year	2022
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Family Details:	Name	Age	Occupation/ Study	Company/ Education institution
Father	BATHINI RAJA KUMAR	44	CENTRAL GOVT. EMPLOYEE	FIELD OPERATOR (B.P.C.L.)
Mother	BATHINI SUMATHI	42		
Wife / Husband				
Son / Daughter				
Son / Daughter				
Son / Daughter				
Brother / Sister				
Brother / Sister				

Salary Details:

(Copy of 1 yr bank statement of salary account will have to produce at the time of employment)

Last Drawn Salary		
Does the above salary include:	ESI: ☐ Yes ☐ No	PF: ☐ Yes ☐ No
	Conveyance: ☐ Yes ☐ No	Mobile Allowance: ☐ Yes ☐ No
Expected Salary	20,000/-	
Earliest date of joining	01/05/2024	

Surety:

Can you provide 2 sureties from Govt. employees or employees of reputed companies?				☐ Yes ☐ No
Surety 1:	Name		Company	
Mobile:	Designation		Your Relation	
Surety 2:	Name		Company	
Mobile:	Designation		Your Relation	

Commitment:

Can you commit to work for a minimum of 2 years?	☐ Yes ☐ No
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Experience & Employment Details:

Years of experience in relevant field					
Name of Company					
Duration of employment	years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Name of Company					
Duration of employment	years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Name of Company					
Duration of employment	_____ years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Name of Company					
Duration of employment	_____ years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Ask for additional sheets if required.

DECLARATION

From:

Date: 25/04/2024

BATHINI DHEERAJ KUMAR

S/o

BATHINI RAJA KUMAR

To,
HR Manager,
Modi Properties Pvt. Ltd.,
M.G. Road, Secunderabad-03.

I have submitted my bio-data/ resume for a suitable post in your company and its associated firms/subsidiaries:

I hereby certify/declare that the details given herein are true to the best of my knowledge.

In case the information given by me is found to be un-true, I will be liable for consequences thereon.

I shall provide proof of last drawn salary as and when requested.

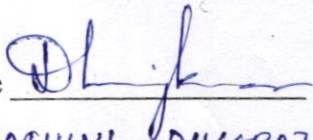
I shall provide letters of good conduct/recommendation from past employers as and when asked for.

I further undertake to work for a minimum period of 2 years, if I am offered employment in your company.

Thank you.

Yours sincerely,

Signature



Name: BATHINI DHEERAJ KUMAR

Place: RANIGUNJ, HYD

Date: 25/04/2024

Remarks by HR: (For office use only – Do not write in this box)

Background – Personal	☒ Good ☐ Average ☐ Poor
Background – Work	☐ Good ☐ Average ☐ Poor ☒ NA
Personality	☒ Good ☐ Average ☐ Poor
Appearance	☒ Good ☐ Average ☐ Poor
Communication skills	☒ Good ☐ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	15,000/-

Excellent Candidate
 — Internship - MEP Engineer, he wants to learn New things
 — Moving to Lucknow on 25/Jul/2024 to Study
 Rajiv Gandhi Petroleum Technology

Remarks by Divisional Manager: (For office use only – Do not write in this box)

Relevant experience	☐ Good ☐ Average ☐ Poor ☒ NA
Knowledge of subject	☒ Good ☐ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	

Having knowledge on Piping works and
 Welding works. He wants to understand real
 time projects which has HVAC & fire fighting system
 with electrical equipment for any project.

26/4/24

Remarks by MD (For office use only – Do not write in this box)

Recommendation	☐ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	

Offer Details

Salary offered		Date of joining	
Remarks:			



RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY JAIS, (AMETHI)

(An Institute of National Importance)

Department of Management Studies

Date: 12.04.2024

Sub: Admission Offer Letter

Dear Dheeraj Kumar (2435564)

Congratulations!

Based on your application, screening, and selection, we are pleased to offer you admission to the 2-year MBA programme at Department of Management Studies, RGIPT Jais, Amethi.

This offer of admission to the MBA programme is made on the basis of information submitted by you and subject to your fulfilling of the basic eligibility criteria. **Please note that your admission may be cancelled at any time if the information provided by you in the application form or elsewhere in support of your candidature is found to be incorrect/untrue.** Since this is a full-time course, you will not be permitted to pursue any other course of study or employment during the programme. In case you are a final year student of degree course and awaiting the final result, your admission to the MBA programme will remain provisional till the submission of the final year mark sheets and certificates to our office latest by **26 July, 2024**. You are required to maintain a minimum of 60% (55% for SC/ST) marks or CPI of 6.0 (5.5 for SC/ST) for category A and 65% (60% for SC/ST) or CPI of 6.5 (6.0 for SC/ST) for Category B in your qualifying degree course.

If you accept this offer, please confirm the same by sending an email and duly signed copy of offer letter to "mba_admissions@rgipt.ac.in" on or before **17th April, 2024** and fee payment confirmation on or before **26th April, 2024** (a copy of fee payment receipt must be attached). A copy of fee structure is attached for your reference.

The details of NEFT/RTGS are as follows:

- | | |
|----------------------|------------------------------------|
| 1. Beneficiary Name: | RGPT FEES A/C |
| 2. Bank Name: | Bank of Baroda |
| 3. A/c. No.: | 59480100001913 |
| 4. IFSC Code: | BARB0JAICAM(Fifth Digit is Zero) |
| 5. Branch Name: | Jais Campus Branch (Sol ID:- 5948) |

Regarding fee submission, you need to deposit the fee amount as follows:

1. General/OBC/EWS: Rs. 1,93,300/-
2. SC/ST/PWD: Rs. 1,55,800/-

*In addition, you will have to pay mess advance of Rs. 20,000.00 per semester at the beginning of each semester, which will be adjusted towards actual bills at the end of each academic year.

In case your payment receipt along with the signed copy of the acceptance letter is not received latest by **26th April, 2024** the offer shall stand withdrawn.

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Date of Registration: 28th July 2024 (Tentative)

Place of Registration: Department of Management Studies, RGIPT Jais, Amethi

Time of Registration: 10.00 AM (Tentative)

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At the time of registration, you have to produce the original copy & one set photocopy of all below mentioned documents for verification purposes:

1. Dully signed copy of offer letter
2. Online payment receipt
3. Medical certificate of fitness from the doctor not below the rank of senior Medical Officer in prescribed format
4. No objection certificate or a relieving certificate from your employer in case you are currently employed.
5. An Anti-Ragging cum Undertaking Form in prescribed format.
6. Five copies of recent passport size photograph.
7. MBA entrance score card copies, self- attested.
8. Class 10th and 12th certificate and mark sheets copies with original.
9. Copies of the first, second, third and fourth year's mark sheets & graduation degree with original.
10. Work experience certificate copies (If any).
11. Valid caste certificates as per the central list for OBC/SC/ST category copies with original.
12. In respect of OBC category, bring a Non-Creamy Layer Certificate and a self-declaration (To be signed by candidate) form.
13. Valid certificates for physically handicapped category copies with original.
14. Valid certificates for EWS category copies with original.
15. The sponsored candidates need to produce "Sponsorship Certificate" & "Employer Consent".

We look forward to you accepting this offer and hope that you will undergo an intellectually stimulating and rewarding experience at RGIPT.

Good Luck!

Rohit Bansal

(Dr. Rohit Bansal)

Chairperson, MBA Admission 2024
Department of Management Studies
Rajiv Gandhi Institute of Petroleum Technology

For any further information, please contact:

MBA Admission Office

Department of Management Studies

Rajiv Gandhi Institute of Petroleum Technology

Post: Harbanshganj, Jais, Amethi

Uttar Pradesh - 229304

Mobile: 9927285001/9793420334/0535-270-4595/4524/4566

Website: www.rgipt.ac.in