

Bio-Data

Note: Attach copy of CV / Resume / Bio-data

Application for post of	Sr. Finance Manager/KFO	Application date:	23.09.23
Application through	☒ Advertisement ☐ Referral		
Referred by/ Advertisement	Specify Source: Newspaper/Job portal/Social media: Indeed		

Personal Details:

Full Name	K. K. SHIVA KUMAR		
Age	53 years	Date of Birth	20/06/1971
Fathers Name	K. Narayana		
Address for Correspondence	ATC X Roads, Hyderabad 20.		
Mobile no.	9396956896	Email id	shiva20june2006@gmail.com
Permanent Address	Same as above		
Aadhar number		Category	SC / ST / BC / Open

Education:

Name of P.G. Course			
Specialization			
Name of college	II		
Location		Percentage marks	
Course type	☐ Regular Course ☐ Correspondence Course		
Year of completion		Medium of Instruction	English /Telugu/ Hindi

Name of Degree Course	Rayankan Vishvapathi B. Com.		
Specialization	B. Com.		
Name of college	Rayankan Vishvapathi		
Location		Percentage marks	
Course type	☐ Regular Course ☒ Correspondence Course		
Year of completion		Medium of Instruction	English /Telugu/ Hindi

Name of Inter/ Diploma Course	Ambedkar college B. Ed.		
Name of college	Ambedkar College Rayankan.		
Location		Percentage marks	
Year of completion		Medium of Instruction	English /Telugu/ Hindi

Name of school	Expone High School.		
Location		Percentage marks	
Year of completion		Medium of Instruction	English /Telugu/ Hindi

Description of other courses or diploma	

Computer Skills:

MS Office	☒ Good	☐ Average	☐ Poor
MS Word	☒ Good	☐ Average	☐ Poor
MS Excel	☒ Good	☐ Average	☐ Poor
Auto CAD	☐ Good	☐ Average	☐ Poor ☐ N.A.
Email	☐ Good	☐ Average	☐ Poor
Other			

Two Wheeler / Car:

Make		Year	
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Family Details:	Name	Age	Occupation/ Study	Company/ Education institution
Father	Lali Narayana			
Mother	Hemalatha			
Wife / Husband	Vishal Man	39	B.A. (Hons)	
Son / Daughter	Dikshitha	18	Student	
Son / Daughter	Argh	16	Student	
Son / Daughter				
Brother / Sister				
Brother / Sister				

Salary Details:

(Copy of 1 yr bank statement of salary account will have to produce at the time of employment)

Last Drawn Salary	Rs. 60,000/- +		
Does the above salary include:	ESI: ☐ Yes ☐ No	PF: ☒ Yes ☐ No	
	Conveyance: ☐ Yes ☒ No	Mobile Allowance: ☐ Yes ☒ No	
Expected Salary			
Earliest date of joining	1 month		

Surety:

Can you provide 2 sureties from Govt. employees or employees of reputed companies?				☐ Yes ☐ No
Surety 1:	Name		Company	
Mobile:	Designation		Your Relation	
Surety 2:	Name		Company	
Mobile:	Designation		Your Relation	

Commitment:

Can you commit to work for a minimum of 2 years?	☒ Yes ☐ No
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Experience & Employment Details:

Years of experience in relevant field	15 years +
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Name of Company	Transstroy India Ltd.		
Duration of employment	15 years	From date: .../.../2005	To date: .../.../2019
Location	Madhapur Hyderabad,		
Designation	Sr. Mgr. F.		
Last drawn salary	96,000/- +		
Number of employees in the company / branch?		Number of employees in your dept. or division?	
Brief description of work handled by you.	1) Assessment of working capital and Term loans. - & Stock statement to all correspondents. 2) Post balance sheet to Disbursal of loan. 3) All audits (External audit, Stock audit)		
Reason for leaving	NCLT		

Remarks: (For office use only – Do not write in this box)

— 5 Members worked under him
— 3 Manager + 2 Executives.

Name of Company	MC Agri-mal Foundation. Pvt. Ltd.		
Duration of employment	3 years	From date: .../.../2016	To date: .../.../2019
Location	Ranguni		
Designation	Mgr - Banking		
Last drawn salary	60,000/- +		
Number of employees in the company / branch?		Number of employees in your dept. or division?	
Brief description of work handled by you.	1) Bank loaning. 2) Stock audit / External audit. 3) Assessment of loans. 4) pre-sanction to post disbursement correspondence.		
Reason for leaving	-		

Remarks: (For office use only – Do not write in this box)

Name of Company	Abi - Out Group				
Duration of employment	years	From date:	.../.../....	To date:	.../.../....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Name of Company					
Duration of employment	years	From date:	.../.../....	To date:	.../.../....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Ask for additional sheets if required.

Remarks by HR: (For office use only – Do not write in this box)

Background – Personal	☒ Good ☐ Average ☐ Poor
Background – Work	☒ Good ☐ Average ☐ Poor ☐ NA
Personality	☒ Good ☐ Average ☐ Poor
Appearance	☒ Good ☐ Average ☐ Poor
Communication skills	☒ Good ☐ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	
– Post Balance Sheet - everything he do. – experience in fund raising, financial statements – financial due diligence – long term, short term loans. – expertise in CMA, working capital assessment, etc.	

Remarks by Divisional Manager: (For office use only – Do not write in this box)

Relevant experience	☐ Good ☐ Average ☐ Poor ☐ NA
Knowledge of subject	☐ Good ☐ Average ☐ Poor
Recommendation	☐ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	
Good in what we required in loans, Having experience in all types loans. Have experience in preparing report related to loans.	

Remarks by MD (For office use only – Do not write in this box)

Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	To: him to decide
APPROVED BY SOMAM MOBI MANAGING DIRECTOR 03 OCT 2023	

Offer Details

Salary offered	Rs. 80,000/-	Date of joining	01/11/23.
Remarks:	Joined Through Indeed.		

DECLARATION

From:

Date: 23.09.23

K. Shiva Kumar
HR & Admin, Janhagan
17.12.20.

To,
HR Manager,
Modi Properties Pvt. Ltd.,
M.G. Road, Secunderabad-03.

I have submitted my bio-data/ resume for a suitable post in your company and its associated firms/subsidiaries.

I hereby certify/declare that the details given herein are true to the best of my knowledge.

In case the information given by me is found to be un-true, I will be liable for consequences thereon.

I shall provide proof of last drawn salary as and when requested.

I shall provide letters of good conduct/recommendation from past employers as and when asked for.

I further undertake to work for a minimum period of 2 years, if I am offered employment in your company.

Thank you.

Yours sincerely,

Signature 
Name: Shiva Kumar
Place: M.P.
Date: 23.09.23

Will attend tomorrow 12:30p

Indeed, 22-9-23

CURRICULAM VITAE

Korivi Shiva Kumar

shiva.kumar@msagarwal.com
Shiva20friend4ru@gmail.com

Financial Analyst having over 20 years of experience in Fund Raising Credit Appraisals and having sound knowledge on Balance Sheet Analysis and handling Project Reports and Credit Appraisals (including FB and NFB) looking for change.

Looking forward to work with Progressive Organization, which gives opportunity to utilize my skills and experience in achieving a common goal and growth of organizations and a bright professional career.

Field Excellence:

- ✓ Over 20 years of experience in Fund Raising,
- ✓ Sound experience in Balance Sheet analysis.
- ✓ Instrumental in Fund Raising.
- ✓ Experience in handling multiple projects like manufacturing, Infrastructure etc.,
- ✓ Expertise in preparing CMA.
- ✓ Expertise in preparing Credit Appraisals.
- ✓ Handling Financial Due diligence.
- ✓ Excellent presentation, negotiation & communication skills.
- ✓ Flexible for any kind of environment
- ✓ Dealt with 14 working capital bankers for renewals / enhancements – in Transstroy
- ✓ Presently with 5 banks for renewal/new projects.

Experience:

- ✓ Presently as **Manager – Banking** in **M/s.MS Agarwal Group**, Hyderabad since May, 2020
- ✓ Worked as **Sr.Manager Finance** in **M/s.Transstroy (India) Ltd.**, Hyderabad since June' 2005.
- ✓ Worked as **Credit Analyst** for **M/s. Chermas Exquisite Ltd.** Hyderabad, for a period of 2 years. ✓
- ✓ Worked as a **External Source** with **State Bank of India, Commercial Branch, Hyderabad** for a period of 10 years.

Job Roles and Responsibilities:

- ✓ Handling raising of funds through Working Capital, Term Loans from Finance Institutions / Banks & other private funding and preparing project report & corporate presentation.
- ✓ Corporate Finance Sourcing deployment of long term and shortterm funds from various Banks & Financial Institutions under consortium / Multiple Banking Arrangement.
- ✓ Raising funds through, Short Term Loan, Unsecured Loan.
- ✓ Credit Monitoring of large credit limits with various banks and planning for enhancement of existing limits.
- ✓ Cash flow statements Periodical cash flow statement, projection and deviation/ variance analysis.
- ✓ Forecasting Working Capital Assessment (FB & NFB),
- ✓ Estimating requirement of Term Loans,
- ✓ Handling post sanction/enhancement proposal for Working Capital (FBWC & NFBWC), Term Loan, Short Term Loan and Corporate Loans, in valuation, etc.
- ✓ Balance Sheet Analysis i.e., ratio analysis, fund flow statements and cash flow statements,
- ✓ Business & financial analysis, Industry analysis and Market strength,
- ✓ Preparing finance relation documents for the equipments required for the ongoing as well as future projects, and also analysis of DSCR, Sensitivity Analysis, Break Even, etc.,
- ✓ Handling Budgeting & Variance Analysis.
- ✓ Getting the renewal done by way of coordinating with the Bank,
- ✓ Submitting the various details as required by the External Rating Agency for the rating requirement of the Company for the various Banking Limits,
- ✓ Dealing with other consultants for various other banking matters,
- ✓ Meeting with the bankers on regular basis for knowing their requirements and update them about the Companies activities,
- ✓ Liaisons and coordinating with bankers for raising debt finance.
- ✓ Post sanction compliances;

Qualification:

B.Com

Personal details:

Marital status : Married
Date of Birth : 20.06.1971
Address : K.Shiva Kumar,
H.No.1-1-18/194,
Jawharnagar, RTC X Roads,
Hyderabad – 500 020.
Tel No.9396956896 / 964357999

Present drawings:

INR.60,000/- per month + allowances

Place : Hyderabad

Date : 26.08.2023

[SHIVA KUMAR]



భారత విశిష్ట సుర్తింపు ప్రాధికార సంస్థ

భారత ప్రభుత్వం

Unique Identification Authority of India
Government of India

నమోదు సంఖ్య / Enrollment No. : 1093/20019/08248

To
Korivi Shiva Kumar
కొరివి శివ కుమార
S/O K Narayana
1-1-18/194
JAWAHAR NAGAR
RTC X ROADS
Hyderabad
Musheerabad (delivery), Hyderabad
Andhra Pradesh - 500020

01/06/2012



KL146917595FT

14691759



మీ ఆధార్ సంఖ్య / Your Aadhaar No. :

7146 2947 4737

ఆధార్ - సామాన్యని హక్కు



Government of India

కొరివి శివ కుమార
Korivi Shiva Kumar



పుట్టిన సంవత్సరం / Year of Birth: 1971
పురుషుడు / Male

7146 2947 4737



ఆధార్ - సామాన్యని హక్కు

आयकर विभाग
INCOME TAX DEPARTMENT

KORIVI SHIVA KUMAR

NARAYANA KORIVI

20/06/1971

Permanent Account Number

ARNPK4659B



Signature



भारत
GOVT. OF INDIA



18072008

**BOARD OF SECONDARY EDUCATION
ANDHRA PRADESH**



15/9/88
12/8/88

C 0147084

SECONDARY SCHOOL CERTIFICATE

PC/02/0006477/4

Certified that K SHIVA KUMAR		bearing	
R.No. 0027952	Son/Daughter of K NARAYANA		
and belonging to OXFORD HIGH SCHOOL - SEC'BAD	appeared		
at the SSC EXAMINATION held in APRIL, 1987		and PASSED the Examination in	
SECOND division with ENGLISH		as the medium of instruction.	
The Date of Birth of the Candidate is			
DATE OF BIRTH	DAY	MONTH	YEAR
20/06/1971	TWO	ZERO	JUN ONE NINE SEVEN ONE
The candidate Secured the following Percentage of marks			
FIRST LANG.	MARKS	THIRD LANG.	MARKS
TELUGU	58	ENGLISH	60
GENERAL SCIENCE	46	SOCIAL STUDIES	50
MATHEMATICS			84
TOTAL (in Figs.)			298
TOTAL (In Words) * TWO HUNDRED AND NINETY EIGHT *			
SECOND LANGUAGE (HINDI * FIFTY THREE *)			53
Marks of Identification			
1	<i>A mole on the right hand.</i>		
2	<i>A mole on the right side of the neck.</i>		
<i>R. Sridhar</i> Principal & Correspondent, OXFORD HIGH SCHOOL, SECUNDERABAD (A.P.)			
Head of Institution	<i>[Signature]</i> Addl. Jt. Secretary		
Date of Issue	10/06/1987		
HYDERABAD	Board of Secondary Education		

The marks with the asterisk indicate the marks secured in the Previous Examinations.

Dr. B.R. Ambedkar Junior College

1-8-1, BAGHLINGAMPALLY, HYDERABAD - 500 044, (A.P.)

BONA FIDE CERTIFICATE

No. 7995

Date: 22-10-2013

This is to certify that Master / Miss.....

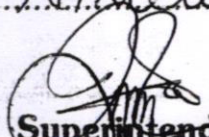
K. Shiva Kumar

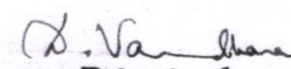
S/o., D/o., Sri..... K. Narayana is / was a student
of this College in Class... B.P.C. and E.M. with Roll No. 301
during the Year... 1987 to 1989.

His / Her Date of Birth as per this office record is... 20.06.1971

Twenty June Nineteen Seventy one


Clerk-in-Charge


Superintendent
22/10/13


Principal
Dr. B.R. Ambedkar Junior College
Baghlingampally, Hyd.



J.R.N. Rajasthan Vidyapeeth University

(Established Under section 3 of the UGC Act, 1956 vide Notification No. F 9-5/84-U-3, January 12, 1987 of the Government of India)

Pratap Nagar, Udaipur - 313 001, Rajasthan, INDIA

CONSOLIDATED STATEMENT OF MARKS & PROVISIONAL CERTIFICATE

S.No. : 6318 Centre Code : 373 Category : Regular

Course Name : Bachelor of Commerce [B.Com]

Enrollment No: DE-I/2003/221523

Total No. of Semesters/Years : Three years

Student Name : K. SHIVA KUMAR

Father's Name : K. NARAYANA

Details of the Marks Obtained

Semester/Year: First Year		Roll No: 18933		Status : Backlog			
Paper Code	Paper Name	Max Int.	Max. Ext.	Obt.Int.	Obt.Ext.	Total	Grade
16-1	General English	25	75	21	43	64	P
16-2	Elementary Computer	25	75	19	46	65	P
16-3	Basic Accountancy	25	75	20	37	57	P
16-4	Business Statistics	25	75	20	43	63	P
16-5	Business Organization	25	75	19	38	57	P
16-6	Business Economics	25	75	20	41	61	P
16-7	Money & Banking	25	75	17	46	63	P
16-8	Business Law	25	75	22	50	72	P
16-9	Science & Technology-I	25	75	19	39	58	P
Total		225	675	177	383	560	

Semester/Year: Second Year		Roll No: 18942		Status : Backlog			
Paper Code	Paper Name	Max Int.	Max. Ext.	Obt.Int.	Obt.Ext.	Total	Grade
16-10	Advanced Accountancy	25	75	21	53	74	P
16-11	Cost Accounting	25	75	20	43	63	P
16-12	Business Environment	25	75	18	39	57	P
16-13	Marketing Management	25	75	18	43	61	P
16-14	Financial Management Accounting	25	75	20	45	65	P
16-15	Rural Development	25	75	17	38	55	P
16-16	Indirect Taxes	25	75	16	38	54	P
16-17	Principle & Practice of Insurance	25	75	19	43	62	P
Total		200	600	149	342	491	

Semester/Year: Third Year		Roll No: 18956		Status : Backlog			
Paper Code	Paper Name	Max Int.	Max. Ext.	Obt.Int.	Obt.Ext.	Total	Grade
16-18	Auditing	25	75	19	44	63	P
16-19	Income Tax	25	75	20	39	59	P
16-20	International Marketing	25	75	18	39	57	P
16-21	Management Accounting	25	75	20	45	65	P
16-22	Business Communication	25	75	18	41	59	P
16-23	Computer Application	25	75	22	41	63	P
16-24	Foreign Trade Practices Procedure	25	75	19	37	56	P
16-25	Science & Technology-II	25	75	22	42	64	P
Total		200	600	158	328	486	

SUMMARY OF THE MARKS OBTAINED IN ALL THE SEMESTERS

I year	II year	III year	Grand	Result	Grade
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J.R.N. Rajasthan Vidyapeeth University

(Established Under section 3 of the UGC Act, 1956 vide Notification No. F 9-5/84-U-3, January 12, 1987 of the Government of India)

Pratap Nagar, Udaipur - 313 001, Rajasthan, INDIA

MEMORANDUM OF MARKS

S.No: 244 / J54074

Status : Backlog

Month & Year of Examination : Jul. Aug. - 2004

Category : Regular

Course Name : Bachelor of Commerce [B.Com]

Semester/Year of the Course : First Year

Total No of Semester / Year in the Course : Three years

Roll No : 18833

Student Name : K. SHIVA KUMAR

Enrollment No: DE-I/2003/221523

Father's Name : K. NARAYANA

DETAILS OF MARKS OBTAINED

Paper Code	Paper Name	Max. Marks	Min. Marks	Marks Obtained		Total	Result
				Assignment Marks (25)	External Marks (75)		
16-1	General English	100	50	21	43	64	P
16-2	Elementary Computer	100	50	19	46	65	P
16-3	Basic Accountancy	100	50	20	37	57	P
16-4	Business Statistics	100	50	20	43	63	P
16-5	Business Organization	100	50	19	38	57	P
16-6	Business Economics	100	50	20	41	61	P
16-7	Money & Banking	100	50	17	46	63	P
16-8	Business Law	100	50	22	50	72	P
16-9	Science & Technology-I	100	50	19	39	58	P
Grand Total						560 /900	

Entered By : 1

Verified By : CK

Serutinized By : P.B.

Udaipur

Dated : 21 Oct. 2004

Dy. Controller of Exams.

Distance Education

J.R.N. Rajasthan Vidyapeeth University
UDAIPUR - 313 001.



J.R.N. Rajasthan Vidyapeeth University

(Established Under section 3 of the UGC Act, 1956 vide Notification No. F. 9-5/84-U-3, January 12, 1987 of the Government of India)

Pratap Nagar, Udaipur - 313 001, Rajasthan, INDIA

MEMORANDUM OF MARKS

S.No: 244 / J54086

Status : Backlog

Month & Year of Examination : Jul. Aug. - 2005

Category : Regular

Course Name : Bachelor of Commerce [B.Com]

Semester/Year of the Course : Second Year

Total No of Semester / Year in the Course : Three years

Roll No : 18842

Student Name : K. SHIVA KUMAR

Enrollment No: DE-I/2003/221523

Father's Name : K. NARAYANA

DETAILS OF MARKS OBTAINED

Paper Code	Paper Name	Max. Marks	Min. Marks	Marks Obtained		Total	Result
				Assignment Marks (25)	External Marks (75)		
16-10	Advanced Accountancy	100	50	21	53	74	P
16-11	Cost Accounting	100	50	20	43	63	P
16-12	Business Environment	100	50	18	39	57	P
16-13	Marketing Management	100	50	18	43	61	P
16-14	Financial Management Accounting	100	50	20	45	65	P
16-15	Rural Development	100	50	17	38	55	P
16-16	Indirect Taxes	100	50	16	38	54	P
16-17	Principle & Practice of Insurance	100	50	19	43	62	P
Grand Total						491 / 800	

Entered By : _____

Verified By : _____

Serutinized By : _____

Udaipur

Dated : 06 Nov. 2005

P. By
Dy. Controller of Exams.
Distance Education
J.R.N. Rajasthan Vidyapeeth University
UDAIPUR - 313 001.



J.R.N. Rajasthan Vidyapeeth University

(Established Under section 3 of the UGC Act, 1956 vide Notification No. F 9-5/84-U-3, January 12, 1987 of the Government of India)

Pratap Nagar, Udaipur - 313 001, Rajasthan, INDIA

MEMORANDUM OF MARKS

S.No: 244 / J54099

Status : Backlog

Month & Year of Examination : Jul. Aug. - 2006

Category : Regular

Course Name : Bachelor of Commerce [B.Com]

Semester/Year of the Course : Third Year

Total No of Semester / Year in the Course : Three years

Roll No : 18856

Student Name : K. SHIVA KUMAR

Enrollment No: DE-I/2003/221523

Father's Name : K. NARAYANA

DETAILS OF MARKS OBTAINED

Paper Code	Paper Name	Max. Marks	Min. Marks	Marks Obtained		Total	Result
				Assignment Marks (25)	External Marks (75)		
16-18	Auditing	100	50	19	44	63	P
16-19	Income Tax	100	50	20	39	59	P
16-20	International Marketing	100	50	18	39	57	P
16-21	Management Accounting	100	50	20	45	65	P
16-22	Business Communication	100	50	18	41	59	P
16-23	Computer Application	100	50	22	41	63	P
16-24	Foreign Trade Practices Procedure	100	50	19	37	56	P
16-25	Science & Technology-II	100	50	22	42	64	P
Grand Total						486 / 800	

SUMMARY OF THE MARKS OBTAINED IN ALL THE SEMESTERS

I year	II year	III year	Grand	Result	Grade
560/900	491/800	486/800	1537/2500	Passed	B

Entered By : _____

Verified By : _____

Serutinized By : _____

Udaipur

Dated : 28 Oct. 2006

P.B.
Dy. Controller of Exams.

Distance Education
J.R.N. Rajasthan Vidyapeeth University
UDAIPUR - 313 001.



MICRO COMPUTER ACADEMY

(REGD.)

504, 5th FLOOR, PUSHPANJALI COMPLEX, KOTI, HYDERABAD - 500 195.

This is to certify that Mr./Miss K. Shiva Kumar.

*Son / Daughter of Shri K. Narayana having Passed a Course
of Study Prescribed by this Institute and having fulfilled the requirement by
Examinations has been Awarded the DIPLOMA IN COMPUTER APPLICATIONS and
placed in Second Division.*

HYDERABAD

DATE: 8th Dec 90



Kumar
DIRECTOR
M. C. A.



భారతీయ స్టేట్ బ్యాంక్
भारतीय स्टेट बैंक
State Bank of India

The Security Officer,
State Bank of India,
Main Branch,
Hyderabad - 500 195.

C & I DIVISION
HYDERABAD MAIN BRANCH
HYDERABAD - 500 095

సంఖ్య
क्रमांक
No.

1104

తేది
दिनांक
Date : 11th Dec. '95

Dear Sir,

Pass for Entering Banks Premises

Sir K.Shiva Kumar, is doing some work on Electronic Typewriter in the Credit Wing of C&I Division. He may be permitted entry into the Premises from 9.30.A.M. to 7.30.P.M. on all working days, until further notice.

Yours faithfully,

Asst.General Manager

FORM - XXVI
[Vide rule 30 of A. P. Shops & Establishments Rules, 1990]
LETTER OF APPOINTMENT

Name and address of the Establishment

CHERMA'S EXQUISITE LTD.

5-8-341, Shantivanan,

Chirag-All-Lane,

HYDERABAD-500 001.

Name and address of the Employer **CAPT. K. F. P. S. D. S.**

531311, CHANDAN NAGAR,

CHIRAG-ALL-LANE, HYDERABAD.

Registration Number **ACLD 112/134**

1. Sri/Srimathi/Kumari, **K. SIVA KUMAR**

Son/Wife/Daughter of **K. NARAYANA**

Aged **26**

Date of birth **20-6-1971** is appointed as **ASSISTANT**
(describe here the nature of appointment)

in this Establishment with effect from **2-11-2003**

in the scale of pay Rs. **2700/-**

2. His/her scale of pay/rate of increment in wages **100%**
(insert the period)
shall be **1-10-1**

3. He/she will draw a total **Rs. 2700/- + 100% = Rs. 5400/-** per day/week/month
composed of the following, namely :-

(i) Basic pay of **2700/-** (ii) Dearness Allowance **2700/-** (iii) Other allowances

For **CHERMA'S EXQUISITE Ltd.**

Signature of Employer
(Authorized Signatory)

To

Sri/Smt./Kumari **K. SIVA KUMAR**
(here enter full address of the employee)

NOTE :- Strike out the words which are not applicable.

Copy to : The Inspector for record.

As per Rule 30 letter of Appointment to be furnished to all employees with their photo affixed, is to be prepared in triplicate, and acknowledgement obtained in token of having served the letter. Original is to be issued to employees, duplicate retained and triplicate handed over to Inspector of the area.



TRANSSTROY (INDIA) LIMITED

(A Subsidiary of Corporation "Transstroy" OJSC., Moscow, Russia)

D.No. 6-3-900/9, Flat No. 203/204, Veeru Castle,
Durganagar Colony, Punjagutta, Hyderabad - 500 082 (AP) India.
Tel : +91-40-55824889 / 55826889 / Fax : +91-40-23411486
e-mail : transstroy@hotmail.com

TIL/OFFER/2005/
01st June 2005

To
Mr. K. Shiva Kumar,
S/o Late Shri K. Narayana
TRT 160, RTC 'X' Roads,
Jawhar Nagar,
Hyderabad - 500 020
Tel: 2767 0817

SUB : Appointment

Dear Sir,

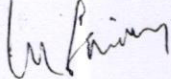
This is with reference to the personal interview we had with you on 01st June 2005, we are pleased to appoint you as Accountant. Your consolidated emoluments shall be Rs. 7,500/- per month. Your services shall be governed by the Company Rules & Regulations. Your services are liable to be transferred anywhere in India.

You are requested to report at our Hyderabad Office immediately.

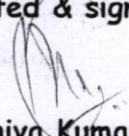
Please sign and return the duplicate copy of this letter as a token of your acceptance.

Thanking you,

Yours sincerely,
for TRANSSTROY (INDIA) LTD.


(Cherukuri Sridhar)
Director (Finance & CAF)

Accepted & signed


(K. Shiva Kumar)

Regd. Office : Post Box No. 6, Tobacco Colony, Guntur - 522 001, India.
Phones : 0863-2221924, 2356730 Fax : 0863-2356793

Project Office - Bangalore : Plot No. 5AC-516, HRBR Lay-Out, IIInd Block, Kalyan Nagar, Bangalore - 560 043.
Phones : +91-80-25425336 / 25425340 Fax : +91-80-25425341 E-mail : tilbgl@hotmail.com

Branch Office : 2-B/2, Taj Apartments, Rao Tularam Marg, R.K. Puram, Sector XII, New Delhi - 110022.
Phone : +91-11-26183907 / Fax : +91-11-26188461 / 23388252



To Whom It May Concern

It is certified that K.Shiva Kumar S/o K.Narayanawith employee code No.7 served our Finance Department and was from June, 2005 to December, 2019 as an Sr. Manager Finance. He performed all the tasks given to him efficiently and extensively by applying his experience. For 14 years of working for us, he demonstrated as a hard-working and truthful person. His interpersonal skills are outstanding and he has been very helpful and has been highly appraised by his seniors.

He has ability to develop and lead the team. Furthermore, he has enjoyed a good reputation as Sr.Manager Finance. His juniors and seniors always felt easy to work with him and met deadlines. We wish him for his better future career.

VP -Finance

Corporate Office: # 8-2-293/82/A/61/1, Plot No. 60 & 61 A, Road No.10 & 5, Jubilee Hills, Co-Operative House Building Society Ltd., Hyderabad-33. A.P.
Tel.: 040 - 2312 2233 / 44. Fax: 040 - 2312 2299.

Registered Office: Post Box No.6, Tobacco Colony, Guntur-522 001. A.P.

Branch Office: Mohinder Apartments, The Dhan Pothowar CGHS LTD,
Plot No.17, Sector-12, Flat No. 1801, 8th floor, Dwaraka-12, New Delhi-110 075.

E-mail: transstroy_il@transstroyindia.com

Website: www.transstroyindia.com



MS AGARWAL FOUNDRIES PVT. LTD.

A Primary Steel Producer



Ref: MSAF/HR - 18/2020

9th November 2020

Employee Name: Korivi Shiva Kumar

Employee Code: 634

Designation: Manager

Department: Banking

Sub: Completion of Probation

Dear Mr. Shiva

We are pleased to inform that your probationary period of 6 months (from the date of your joining) as stipulated in your appointment letter is completed effective **7th November 2020**. Further to state that your services are hereby confirmed in the company after successful completion of your probation period.

We hope that you will perform to the best expectations of the company. We request you to continue your dedicated efforts in future.

Please note that all the terms and conditions of your employment will be same as per the present company policy.

For MS Agarwal Foundries Private Limited..

Venugopal Addanki
Vice President – Group HR & IR





MS AGARWAL FOUNDRIES PVT. LTD.

A Primary Steel Producer



Reference: MSAG/MSAF/05 – 20/1

Date: 11/05/2020

Mr. Korivi Shiva Kumar,
TRT 159/160, RTC X Road,
Jawaharnagar, Hyderabad - 500020
Contact No: +91 9640357999

Sub: Offer of Employment

Dear Mr. Korivi Shiva Kumar,

With reference to your interview and personal discussions you had with us, we are pleased to offer you the position of **"Manager – Banking" Band (M – 2)**.

- You will be based at **Corporate Office**.
- Your annual CTC per annum will be as discussed during the interview.
- You will join with us on or before **11th May 2020 at Corporate Office**.
- You will be reporting to **HOD**.
- Salary and other emoluments are to be kept confidential and shall be treated as serious offence if any details are shared or discussed with other employees.
- You will be placed / Transferred internally in our group at any work location.
- You are required to submit the following documents at the time of your joining.
 - a) Copies of Educational Certificates.
 - b) 2 passport size photographs.
 - c) Experience & Relieving letters from all previous organizations.
 - d) Copies of your PAN card/ Voter Id/ Aadhar card/ Driving license/Passport.
 - e) Recent pay slips & Bank Statements- 3 months

Please acknowledge the receipt of this offer and confirm your acceptance within pre-defined period stated.

We congratulate you on your appointment and assure mutually rewarding association with us.

for MS Agarwal Foundries Pvt Ltd.,

Venugopal Addanki

(Vice President - Group HR & IR)





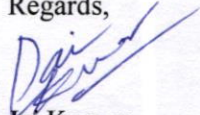
Date: 03.10.2023

Sir,

Sub: Recommendation of Salary – Mr. Korivi Shiva Kumar – Sr. Finance Manager – 20 yrs experience

Expected Salary	-	90,000/- to 1,00,000/- per month
Last drawn salary	-	60,000/- per month recent, 96,000/- in Transtroy (15 yrs)
Recommended Salary	-	75,000/- to 80,000/- CTC per month
Approved CTC salary by MD	-	80k /- per month
HRA	-	NA
Mobile allowance	-	399/- per month
Probation period	-	30 days
Company/project	-	MPPL
Designation	-	Sr. Finance Manager or CFO

Regards,


Jai Kumar

