

MEMO
What about salary?

ry? ~~Ja~~

Abhishek Gautam
Son of Samarjit Singh - Hoshiarpur

Samarjit requesting to appoint his son in SLE

He has done B.Tech. Civi | Engineer

Any GV Sils or GMR or NGH
any Sils he can go.

please advise

Phin

APPROVED BY
26 FEB 2024
SOHAM MODI
MANAGING DIRECTOR

To
MD
Note 2

Person is ok
we can take him
as fresher and by
good communication skills.

31/01/24

Purshokotham



Bio-Data

Note: Attach copy of CV / Resume / Bio-data

Application for post of	ASSISTANT ENGINEER	Application date:	9-01-2024
Application through	☐ Advertisement ☒ Referral	SAMARJIT SINGH, Ad Security	
Referred by/ Advertisement	Specify Source: Newspaper/Job portal/Social media: _____		

Personal Details:

Full Name	ABHISHEK GAUTAM		
Age	22 years	Date of Birth	06/12/2001
Fathers Name	SAMARJIT SINGH		
Address for Correspondence	H.NO 26-113/2, BN 222, BALRAM NAGAR, P.NO 2 SAFILGUDA, MALKAJGURI P.NO 500047		
Mobile no.	9705933584	Email id	a.gautam199906@gmail.com
Permanent Address			
Aadhar number	481485214518	Category	SC / ST / BC / Open

Education:

Name of P.G. Course			
Specialization			
Name of college			
Location		Percentage marks	
Course type	☐ Regular Course ☐ Correspondence Course		
Year of completion		Medium of Instruction	English /Telugu/ Hindi

Name of Degree Course	B.TECH		
Specialization	CIVIL ENGINEERING		
Name of college	HOLY MARY INSTITUTE OF TECHNOLOGY AND SCIENCE		
Location	BOHARAM	Percentage marks	59.99
Course type	☒ Regular Course ☐ Correspondence Course		
Year of completion	2023	Medium of Instruction	English /Telugu/ Hindi

Name of Inter/ Diploma Course	INTERMEDIATE		
Name of college	NEW CHAITANYA JUNIOR COLLEGE		
Location	ECIL	Percentage marks	57.2
Year of completion	2018	Medium of Instruction	English /Telugu/ Hindi

Name of school	ST. LITTLE THERESA'S HIGH SCHOOL		
Location	SAFILGUDA	Percentage marks	7.3

Year of completion	2016	Medium of Instruction	English /Telugu/ Hindi
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Description of other courses or diploma	
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Computer Skills:

MS Office	☒ Good ☐ Average ☐ Poor
MS Word	☒ Good ☐ Average ☐ Poor
MS Excel	☐ Good ☒ Average ☐ Poor
Auto CAD	☐ Good ☒ Average ☐ Poor ☐ N.A.
Email	☒ Good ☐ Average ☐ Poor
Other	

Two Wheeler / Car:

Make	HERO G1AMOUR	Year	2023
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Family Details:	Name	Age	Occupation/ Study	Company/ Education institution
Father	SAMARJIT SINGH	47	MAST P B SC	MODI PROPERTIES
Mother	BASANTI SINGH	41		HOUSE WIFE
Wife / Husband				
Son / Daughter				
Son / Daughter				
Son / Daughter				
Brother / Sister				
Brother / Sister				

Salary Details:

(Copy of 1 yr bank statement of salary account will have to produce at the time of employment)

Last Drawn Salary			—		
Does the above salary include:	ESI: ☒ Yes ☐ No		PF: ☒ Yes ☐ No		
	Conveyance: ☒ Yes ☐ No		Mobile Allowance: ☒ Yes ☐ No		
Expected Salary	18,000 AS PER COMPANY CIRCULAR				
Earliest date of joining	AS SOON AS POSSIBLE				

Surety:

Can you provide 2 sureties from Govt. employees or employees of reputed companies?	☒ Yes ☐ No		
Surety 1:	Name	Company	
Mobile:	Designation	Your Relation	
Surety 2:	Name	Company	
Mobile:	Designation	Your Relation	

Commitment:

Can you commit to work for a minimum of 2 years?	☒ Yes ☐ No
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Experience & Employment Details:

FRESHER

Years of experience in relevant field					
Name of Company					
Duration of employment	years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Name of Company					
Duration of employment	years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Name of Company					
Duration of employment	_____ years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Name of Company					
Duration of employment	_____ years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Ask for additional sheets if required.

DECLARATION

From:

Date: 9-01-2024

ABHISHEK GAUTAM

H.NO 26-113/2, BN 222,

BALRAM NAGAR SAFILGUDA, MALKAJGIRI

To,
HR Manager,
Modi Properties Pvt. Ltd.,
M.G. Road, Secunderabad-03.

I have submitted my bio-data/ resume for a suitable post in your company and its associated firms/subsidiaries.

I hereby certify/declare that the details given herein are true to the best of my knowledge.

In case the information given by me is found to be un-true, I will be liable for consequences thereon.

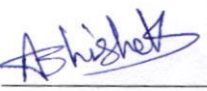
I shall provide proof of last drawn salary as and when requested.

I shall provide letters of good conduct/recommendation from past employers as and when asked for.

I further undertake to work for a minimum period of 2 years, if I am offered employment in your company.

Thank you.

Yours sincerely,

Signature 

Name: ABHISHEK GAUTAM

Place: HYDERABAD

Date: 9-01-2024

Remarks by HR: (For office use only – Do not write in this box)

Background – Personal	☒ Good ☐ Average ☐ Poor
Background – Work	☐ Good ☐ Average ☐ Poor ☒ NA
Personality	☒ Good ☐ Average ☐ Poor
Appearance	☒ Good ☐ Average ☐ Poor
Communication skills	☒ Good ☐ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	15,000/- etc.
- fresher	

Remarks by Divisional Manager: (For office use only – Do not write in this box)

Relevant experience	☐ Good ☐ Average ☐ Poor ☒ NA
Knowledge of subject	☒ Good ☐ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	15000/-
- Communication good.	
- can take him as fresher	
K. Purushothaman.	

Remarks by MD (For office use only – Do not write in this box)

Recommendation	☐ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	

Offer Details

Salary offered		Date of joining	
Remarks:			

RESUME

ABHISHEK GAUTAM

H.No 26-113/2, BN 222,
Balram Nagar Road No 2,
Safilguda Malkajgiri,
Pin Code-500047

Mobile No: 9705933584
a.gautam199906@gmail.com

CAREER OBJECTIVE:

Seeking a position where I can utilize my planning, designing and overseeing skills and help for the growth of company being resourceful, innovative and flexible.

GRADUATION DETAILS:

B.Tech.(2019-2023)
HOLY MARY INSTITUTE OF TECHNOLOGY AND SCIENCE
Jawaharlal Nehru Technological University Hyderabad
Bogaram, Keesara, Medchal, Hyderabad,

Semester	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th
SGPA	5.33	6.13	5.90	5.67	6.07	5.64	6.24	7.13

Total CGPA : 5.99

INTERMEDIATE AND MARTICULATE DETAILS:

Exam	Board	Year of passing	SGPA
12 th	S.S.C	2018	5.7
10 th	S.S.C	2016	7.3

KEY-SKILLS:

Good knowledge of core subjects (concrete technology, Geotechnical engineering.)
Good problem solving
Basic knowledge of M.S Office (word, PowerPoint, excel)
AutoCAD 2D

ACADEMIC PROJECT:

Experimental Investigation on Replacement of Fine Aggregate By Using Quarry Dust and Fly ash.

STRENGTHS:

- Disciplined in daily and professional life
- Result oriented approach
- Quick learner
- Positive thinking
- Efficient Team worker

HOBBIES:

- Reading
- Travelling
- Spending time with family and friends

PERSONAL INFORMATION:

Full name : Abhishek Gautam

Father's name: Samarjit Singh

Date of birth : 06-12-2001

Category : BC-B

Nationality : Indian

I hereby declare that all the information furnished above is true to the best of my knowledge.

Date : 09-01-2024

Place: HYDERABAD

Abhishek Gautam

