

MEMO

DATE & FROM:	TO & REMARKS.
30/7/24 Jatkar	AND Pritham Salary, Engineer Company to be decided
	4 VRC
	APPROVED BY 1111 2024 SOHAM MODI

Modi Properties Pvt. Ltd – New Employee Joining – Check list

Name:	Vallabha.Pritham	Joining Date:	09-07-2024
Designation:	Sr.Engineer	Division:	Cont.
Company:	Modi Properties Pvt.Ltd	Prepared by:	Akhansha
		Sign:	<i>Akhansha</i>
Scan Id No.		Employee Sign:	<i>V. Pritham</i>
Sl. No.	Task list	Status as on date of joining (Yes /No/ NA)	Status in 2 weeks of joining. (Yes/ No/ NA)
1.	Bio-Data fully filled and scanned?		
2.	SSC Marksheet collected?	Yes	
3.	HSC/Inter /Diploma Marksheet collected?	Yes	
4.	Graduation Mark sheet//certificate collected?	Yes	
5.	P.G. Marksheet/certificate collected?		
6.	Experience Certificate collected?	No	
7.	Proof of salary of previous companies collected? (Salary Slip/certificate/ Form 16A)	No	
8.	Relieving Letter collected?	Yes	
9.	4 Passport Size Photographs collected?	Yes	
10.	2 Postcard Size Family Photographs collected (ESI) ?	Yes	
11.	Aadhar card collected?	Yes	
12.	Photo ID Proof collected?		
13.	PAN Card collected?	Yes	
14.	2 Reference Letters collected?		
15.	Blood group certificate collected?	Yes	
16.	Employee ID Card form filled?	Yes	
17.	Bank Account opening form filled?	No	
18.	Group Medical insurance - form filled?	Yes	
19.	Introduction email/viber message sent to staff?	Yes	
20.	Contact card sent on viber?	Yes	
21.	Desk assigned?	Yes	
22.	Laptop given?	Yes	
23.	Employee has smart mobile phone?	Yes	
24.	Added to respective viber groups?	Yes	
25.	Employee email id created?	Yes	
26.	Visiting cards issued?		
27.	Uniform issued?		
28.	Appointment letter signed?		
29.	Job description details included in appointment letter?		
30.	Employee visited relevant sites?		
31.	Orientation given to employee?		
32.	Additional software required:		
33.	Send email to TATA Insurance		Yes
34.	Send email to consultant Vamshi and co. with attachments		
Remarks:			

Bio-Data

Note: Attach copy of CV / Resume / Bio-data

Application for post of	Sr Engineer	Application date:	1-7-2024
Application through	☐ Advertisement ☒ Referral		
Referred by/ Advertisement	Specify Source: Newspaper/Job portal/Social media: V. Vinod Kumar Thru Kavate Rao		

Personal Details:

Full Name	VALLABHA PRITHAM		
Age	28 years	Date of Birth	024/07/1995
Fathers Name	VALLABHA VINOD KUMAR		
Address for Correspondence	1-110/1/B, BHAVANI NAGAR, NACHARAM Pt.no-5, St.no.5.		
Mobile no.	8121615854	Email id	Prithamraideu@gmail.com
Permanent Address	1-110/1/B, BHAVANI NAGAR, NACHARAM Pt.no.5, St.no.5		
Aadhar number	5069 0226 7425	Category	SC / ST / BC / Open

Education:

Name of P.G. Course	M.Sc		
Specialization	ENERGY SUSTAINABLE BUILDING DESIGN.		
Name of college	DE-MONTFORT UNIVERSITY.		
Location	UK.	Percentage marks	e
Course type	☒ Regular Course ☐ Correspondence Course		
Year of completion	2022	Medium of Instruction	English / Telugu / Hindi

Name of Degree Course	B.Tech.		
Specialization	CIVIL.		
Name of college	CVSR (ANURAG GROUP OF UNIVERSITY)		
Location	GATKESAR.	Percentage marks	58%.
Course type	☒ Regular Course ☐ Correspondence Course		
Year of completion	2018.	Medium of Instruction	English / Telugu / Hindi

Name of Inter/ Diploma Course	NARAYANA JUNIOR COLLEGE (INTER)		
Name of college	MPC.		
Location	HABSHIGUDA	Percentage marks	60%.
Year of completion	2013.	Medium of Instruction	English / Telugu / Hindi

Name of school	JOHNSON GRAMMAR SCHOOL.		
Location	NACHARAM	Percentage marks	70%.
Year of completion	2011	Medium of Instruction	English / Telugu / Hindi

Experience & Employment Details:

Years of experience in relevant field	TWO YEARS				
Name of Company	OWN.				
Duration of employment	2 years	From date:	22/08/2022	To date:	18/3/2024
Location	BODUPPAL				
Designation	SITE ENGINEER, DRAWINGS, QUANTITY SURVEY				
Last drawn salary	-NA- Above 1.5 Cr P.A. Income				
Number of employees in the company / branch?	1	Number of employees in your dept. or division?	1		
Brief description of work handled by you.	This whole project handled by me. • Design & structure. • labour & Material Purchase & work • QS & Plumbing, electrical handled by me.				
Reason for leaving	FOR SKILLED EXPERIENCE & ENHANCE				

Remarks: (For office use only – Do not write in this box)

→ project size - 100 Sqm. - 3400 sqft - G+3 at Hemanagar, Near Nacharam
Ready for Sales - Construction cost - 48 lacs; Per sqft - 1412/-
Each ~~portion~~ floor - 1 No's - 2 BHK.
Each floor 900 sqft - 2 BHK. - *Praveen*

Name of Company					
Duration of employment	years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Remarks by HR: (For office use only – Do not write in this box)

Background – Personal	☒ Good ☐ Average ☐ Poor
Background – Work	☒ Good ☐ Average ☐ Poor ☐ NA
Personality	☒ Good ☐ Average ☐ Poor
Appearance	☒ Good ☐ Average ☐ Poor
Communication skills	☒ Good ☐ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	38,000/- CTC Salary
– Independently Constructed G+3 House - 3400sq ft in 100 sq yds. – Understand the Concept of Labspace – He intends to do Certifications like LEED, IGBC, ECBC if we support and guide him. – Looks like having Management skills as per his experience	

Remarks by Divisional Manager: (For office use only – Do not write in this box)

Relevant experience	☒ Good ☐ Average ☐ Poor ☐ NA
Knowledge of subject	☐ Good ☒ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	

This candidate is more inclined towards highrise & more technical building construction. Good communication skills. I think if we guide him properly, can be a long term employee. He can start with LEED certification for IGBC, then take him into construction. Regards, *[Signature]* 01/07/24

Remarks by MD (For office use only – Do not write in this box)

Recommendation	☐ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	

Offer Details

Salary offered		Date of joining	
Remarks:			

DECLARATION

From:

Date: 1-07-2024

V. PRITHAM

BHANANI NAGAR,

NAGARAM, HYD.

To,
HR Manager,
Modi Properties Pvt. Ltd.,
M.G. Road, Secunderabad-03.

I have submitted my bio-data/ resume for a suitable post in your company and its associated firms/subsidiaries:

I hereby certify/declare that the details given herein are true to the best of my knowledge.

In case the information given by me is found to be un-true, I will be liable for consequences thereon.

I shall provide proof of last drawn salary as and when requested.

I shall provide letters of good conduct/recommendation from past employers as and when asked for.

I further undertake to work for a minimum period of 2 years, if I am offered employment in your company.

Thank you.

Yours sincerely,

Signature

V. Pritham

Name: V. PRITHAM.

Place: HYDERABAD

Date: 1-07-2024

PRITHAM VALLABHA

CONTACT

1-110/B, BHAVANI NAGAR,
STREET NO.5, FLOT
NO.3 NACHARAM,
HYDERABAD, INDIA, 500076

+918121615854

prithamnaidu@gmail.com

SKILLS

TECHNICAL SKILLS

- Certified in AutoCAD 2D & 3D
- STAAD PRO
- ESTIMATION AND COSTING
- Familiarity with Microsoft Office

KEY SKILLS

- Innovative & Creative
- Good command over Machine Drawing
- Team handling skills
- Can manage multiple projects at the same time
- Positive attitude and dedicated
- Effective communication skills
- Sincere and hard working

Highly skilled Civil Engineer with broad expertise. Successful at anticipating future issues and implementing creative solutions. Multi-talented Site Engineer adept at managing teams, purchasing and site preparation. Bringing five years' experience in construction-related positions. Proficient in codes, compliance and safety regulations. Versatile Site Engineer familiar with contractor needs and operational practices. Highly effective at staff leadership and site management.

EXPERIENCE

2022-2024 -CURRENT

I have an experience on handling full project on my own

PROJECTS THAT I HAVE DONE ARE:

- Gayatri Hills Boduppal G+3 100 SQY.

June 2017

SITE ENGINEER MOUTHUKA INFRA PROJECTS, HYDERABAD, INDIA

- Conducted site surveys ahead of additional works, speeding up construction processes.
- Resolved unexpected technical difficulties and communicated solutions with clients and representatives.
- Execution of works with reference to G.F.C drawings.
- Maintaining D.P.R(Daily progress report).
- B.O.Q(Bill of quantities) preparation.
- Performed quality control as per Indian Standard Code (ISC) of construction.

EDUCATION

2019-2021

MASTERS IN ENERGY SUSTAINABLE BUILDING DESIGN. FROM DE-MONT FORT UNIVERSITY LESTER UK, LONDON

2018

NATIONAL ACADEMY OF CONSTRUCTION

- SURVEYING, STAAD PRO

2017

BACHELOR OF ENGINEERING CIVIL ENGINEER
ANURAG GROUP OF INSTITUTIONS (CVSR), HYDERABAD

- Graduate score- 55%

PROJECT 1- HEALTH MANAGEMENT

- This project gives you information about mobile hospital management. The user can find information related to medical services and remedies easily by this android application and information about common basic diseases and symptoms.

PROJECT 2- DATA MIGRATION

- The project gives you the information about database migration toolkit that easily converts data from one database to another. It automates the entire migration process of converting data from the tables, objects and constraints.

RESPONSIBILITIES:

- Involvement in coding
- Front-end designing

2013

BOARD OF INTERMEDIATE EDUCATION M.P.C.NARAYANA JUNIOR
COLLEGE, HYDERABAD

- Intermediate score- 58.5%

2011

BOARD OF SECONDARY EDUCATION GENERAL STUDIES JOHNSON GRAMMAR HIGH
SCHOOL, Hyderabad, TG

- Board of Secondary education Score- 70%



Dt. 24.06.2024

Sir,

We are in the process of submitting application for property tax assessment for DP24, building, Thokatta, Diamond Point, Secunderabad.

The concerned Tax inspector's higher official's (in Cantonment Board Revenue section) son is civil engineer and requesting for a job in our organisation.

His resume is enclosed herein for your reference.

This is for your information.


Kanaka Rao

Jai Kumar,

Interview him.

h

26/5

Sl. No. **M507081**

Board of Intermediate Education, A. P.

Vidya Bhavan, Nampally, Hyderabad - 500 001



INTERMEDIATE

PASS CERTIFICATE CUM MEMORANDUM OF MARKS

This is to certify that **V PRITHAM**Father Name : **V VINOD KUMAR**Mother Name : **V SHALINI**

bearing

Registered No. **1328239983**

has appeared at the Intermediate Public

Examination held in **MARCH-2013**and passed in **C GRADE**with **ENGLISH** as the medium of instruction.

The subjects in which he was examined and the marks awarded are as follows :

Subject	I Year		II Year	
	Maximum Marks	Marks Secured	Maximum Marks	Marks Secured
Part - 1 : ENGLISH	100	058	100	065
Part - 2 : SANSKRIT	100	073	100	068
Part - 3 : Optional Subjects				
MATHEMATICS - A	075	041	075	054
MATHEMATICS - B	075	030	075	027
PHYSICS	060	023	060	040
CHEMISTRY	060	026	060	025
PHYSICS PRACTICAL			030	027
CHEMISTRY PRACTICAL			030	028
ENVIRONMENTAL EDUCATION	Q U A L I F I E D			
Total Marks In Figures	585 ⇒ 585			
In words	*FIVE**EIGHT***FIVE*			
Date	26-04-2013			

PRINCIPAL

NARAYANA JUNIOR COLLEGE

HABSIGUDA, R.R. DIST.

College Code: 28174

Controller of Examinations

NOTE : ELIGIBILITY RULES ARE OVERLEAF * INDICATES MARKS OBTAINED AT AN EARLIER EXAMINATION

1328239983

Board of Secondary Education

ANDHRA PRADESH, INDIA

KK 0065092



SECONDARY SCHOOL CERTIFICATE

REGULAR

PC/36/35548/755362/8

CERTIFIED THAT **V PRITHAM**

FATHER NAME : **V VINOD KUMAR**

MOTHER NAME: **V SHALINI**

bearing Roll No **1136122554**

belonging to **JOHNSON GRAMMAR HIGH SCHOOL NACHARAM**

has appeared and PASSED SSC EXAMINATION held in MARCH 2011 in **B2 GRADE**

with **ENGLISH** as medium of instruction.

DATE OF BIRTH

24/09/1995

TWO FOUR

SEPTEMBER

ONE NINE NINE FIVE

THE CANDIDATE SECURED THE FOLLOWING MARKS AND GRADES

SUBJECT	Marks Secured (in figures)	Marks Secured (in words)	Positional Grade
FIRST LANGUAGE : (TELUGU)	67	SIX SEVEN	B2
THIRD LANGUAGE : ENGLISH	70	SEVEN ZERO	B2
MATHEMATICS :	80	EIGHT ZERO	B1
GENERAL SCIENCE :	76	SEVEN SIX	B1
SOCIAL STUDIES :	75	SEVEN FIVE	B1
TOTAL :	368	THREE SIX EIGHT	
SECOND LANGUAGE : (HINDI)	52	FIVE TWO	C1
GRAND TOTAL :	420	FOUR TWO ZERO	B2

Life Skills Education : **GRADE SECURED : A**

Marks of Identification

1. A MOLE ON THE NECK
2. A MOLE ON THE LEFT ANGLE

HEADMISTRESS
JOHNSON GRAMMAR SCHOOL (SSC)
NACHARAM HYDERABAD, 21 May, 2011

SECRETARY
BOARD OF SECONDARY EDUCATION
A.P. HYDERABAD

1. Life skills Education : The Grade shall be incorporated by the respective Head of the Institution before delivery of the certificates to the candidates.
2. Any corrections in the certificate will not be entertained after one year from the date of issue.
3. Any unauthorised correction in the certificate will result in cancellation of certificate.
4. The Marks with asterisk indicate the old marks secured in previous appearances.

2011





ANURAG GROUP OF INSTITUTIONS

(An Autonomous Institution Under Jawaharlal Nehru Technological University Hyderabad)
Venkatapur (V), Ghatkesar (M), Hyderabad - 500 088, Telangana, India



CONSOLIDATED MARKS MEMO / CREDIT SHEET

BACHELOR OF TECHNOLOGY - CIVIL ENGINEERING

CMM. No. : 3004040

Name : V PRITHAM

Father's Name : V VINOD KUMAR

Hall Ticket No. : 13H61A0155

Serial No. : 0003835

Year of Admission : 2013 - 2014

Month & Year of Final Exam : APRIL 2018

Class Awarded : SECOND CLASS

S.No.	SUBJECT TITLE	INT MARKS	EXT MARKS	TOTAL	CREDITS
	Maximum Marks in Theory	25	75	100	

S.No.	SUBJECT TITLE	INT MARKS	EXT MARKS	TOTAL	CREDITS
	Maximum Marks in Lab	25	50	75	

I SEMESTER

1	English-I	16	41	57	2
2	Mathematics-I	10	6	16	0*
3	Engineering Physics-I	14	26	40	2*
4	Programming and Problem Solving	12	28	40	3
5	Applied Chemistry-I	10	47	57	2
6	Engineering Graphics-I	19	31	50	3
7	Engineering Mechanics-I	15	36	51	2
8	Programming and Problem Solving Lab	20	40	60	2
9	English Language Lab	16	40	56	2
10	Engineering Physics and Applied Chemistry Lab-I	18	36	54	2
11	Engineering Workshop-I	18	35	53	2

I YEAR

II SEMESTER

1	English - II	14	41	55	2
2	Mathematics - II	12	64	76	3
3	Engineering Physics-II	8	39	47	2
4	Applied Chemistry-II	14	35	49	2
5	Engineering Mechanics - II	15	26	41	2
6	Data Structures	11	37	48	3
7	Engineering Graphics - II	18	26	44	3
8	Communication Skills Lab	16	36	52	2
9	Engineering Physics and Applied Chemistry Lab-II	17	28	45	2
10	Engineering Workshop-II & IT Work shop	14	37	51	2
11	Data Structures Through C Lab	13	30	43	2

I SEMESTER

1	Mathematics-III	20	48	68	4
2	Electrical Technology and Mechanical Technology	11	46	57	4
3	Environmental Studies	15	52	67	3
4	Surveying - I	18	34	52	3
5	Strength of Materials - I	10	53	63	3
6	Fluid Mechanics	12	28	40	4
7	Surveying Lab - I	19	37	56	2
8	Strength of Materials Lab-I	0	32	32	2

II YEAR

II SEMESTER

1	Probability and Statistics	13	27	40	3
2	Surveying II	10	33	43	4
3	Strength of Materials - II	11	30	41	4
4	Hydraulics And Hydraulic Machinery	5	44	49	4
5	Engineering Geology	10	31	41	4
6	Surveying Lab -II	10	28	38	2
7	Engineering Geology Lab	20	40	60	2
8	Fluid Mechanics And Hydraulic Machinery Lab	13	36	49	2

I SEMESTER

1	Concrete Technology	17	26	43	3
2	Design of RC Structures	6	39	45	4
3	Structural Analysis	12	29	41	3
4	Soil Mechanics	7	39	46	3
5	Hydrology & Water Resources Engineering	16	26	42	3
6	Managerial Economics and Financial Analysis	15	50	65	3
7	Concrete Technology Lab	21	41	62	2
8	Soil Mechanics Lab	13	34	47	2
9	Advanced English Communication Skills Lab	17	39	56	2

III YEAR

II SEMESTER

1	Design of Steel Structure	11	33	44	4
2	Environmental Engineering	14	42	56	3
3	Building Materials, Construction & Planning	9	50	59	3
4	Foundation Engineering	8	40	48	3
5	Transportation Engineering-I	10	43	53	3
6	Disaster Management and Mitigation	9	31	40	3
7	Computer Aided Drawing Lab	18	27	45	2
8	Transportation Engineering-I Lab	20	41	61	2
9	Environmental Engineering Lab	17	40	57	2

I SEMESTER

1	Irrigation Engineering	16	31	47	3
2	Advanced Structural Design	9	40	49	3
3	Estimating & Costing	10	30	40	4
4	Transportation Engineering-II	16	43	59	3
5	Remote Sensing & Geographic Information System	12	28	40	3
6	Structural Analysis & Design Lab	8	25	33	2
7	Remote Sensing & Geographic Information System Lab	16	28	44	2
8	Industry Oriented Mini Project	-	29	29	2
9	GROUND WATER DEVELOPMENT & MANAGEMENT	14	38	52	3

IV YEAR

II SEMESTER

1	Matrix Analysis of Structures	5	35	40	3
2	Rehabilitation & Retrofitting of Structures	13	47	60	3
3	Matrix Analysis of Structures Lab	13	33	46	2
4	Seminar	22	-	22	2
5	Comprehensive Viva-Voce	-	40	40	2
6	Major Project	40	120	160	10
7	Pavement Analysis & Design	9	53	62	3

Number of Credits registered for * 200

Aggregate Marks secured for best : 195

Aggregate Marks Secured :

Date of Issue : 3,558 OUT OF 6,450 (55.16%)

(see overleaf for Rules concerned to award of class)



CONTROLLER OF EXAMINATIONS

PRINCIPAL



ISO -9001 : 2008

NATIONAL ACADEMY OF CONSTRUCTION

(A Society of State Government of Telangana)

Hyderabad



Certificate

Ref. No. NAC/HDI/TS-126/3220/2017-18 dt 08 September 2017

This Certificate has been awarded to Mr./ Mrs. / Ms. V Pritham

S/o. D/o. W/o. V Vinod Kumar

.....on successful completion

of..... Total Station

..... Training Course conducted by the National Academy of Construction

from 01 August 2017

..... 08 September 2017

to.....

at NAC- Hyderabad

..... Hyderabad

..... District

Director

Director General, NAC

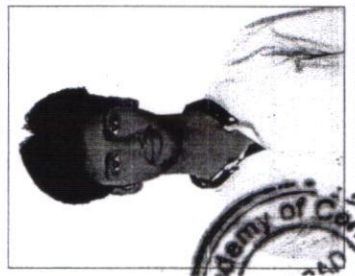


ISO -9001 : 2008

NATIONAL ACADEMY OF CONSTRUCTION

(A Society of State Government of Telangana)

Hyderabad



Certificate

Ref. No. NAC/STAAD/14/B-7/2017-18 dated 12 October 2017

This Certificate has been awarded to Mr./Mrs. / Ms. V Pritham.....

S/o. D/o. W/o. V Vinod Kumar.....on successful completion

of..... STAAD Pro.....

..... Training Course conducted by the National Academy of Construction

from 11 September 2017.....to..... 12 October 2017.....

at NAC- Hyderabad.....Centre in Hyderabad..... District


Director


Director General, NAC



**SRI S. S. JAIN MAHAVEER
MEDICAL RELIEF SOCIETY**

Estd. 1974

Charitable Diagnostic Centre (Regd.)

**Unit : Sri Kantilalji Pokarna
Pathological Laboratory**

Patient Name : PREETAM.

Age : 28

Gender : Male

Phone :

Report No : 31301

Report Date : 13-07-2024 18:04:59

DIAGNOSTIC REPORT

BLOOD GROUPING

Test Name	Patient Value	Normal Range
BLOOD GROUP	AB	
RH TYPING	POSITIVE	

Dr. Subodh M.B.B.S. DCP. PATHOLOGIST

Lokshree M. Shermal Jain Kamala Devi Bohra Seva Kendra
6-7-539/1, Near Gandhi Nagar P.S., New Bhoiguda, Sec'bad-3. Ph : 27538806

LIVE & LET LIVE - Bhagwan Mahaveer BE VEGETARIAN

किसी भी अवसर पर 3100/- रुपये देकर एक दिन की निशुल्क चिकित्सा सेवा के लाभार्थी बने

REFERENCE LETTER

Date: 22/07/24

To,
The HR
Modi Properties Pvt. Ltd.
5-4-187/3 and 4, II Floor,
Soham Mansion,
MG Road, Secunderabad – 500 003.
hr@modiproperties.com

Dear HR,

KANKARAO SIR.

I am writing to confirm that I know Mr/Ms. [REDACTED] since 3 years and my contact information is as follows:

Address Line1 : 1-110-1/B, Bhavaninagar, Nalcham,
Address Line2 : [REDACTED]
Area : NACHARAM.
City : HYDERABAD.
Mobile number : 8121615854.

Please feel free to contact me if you have any questions or require further information. You can reach me at the provided phone number.

Sincerely,

Signature:

V. Pritham.

Name: V. PRITHAM.