

Bio-Data

Note: Attach copy of CV / Resume / Bio-data



Application for post of	MEP Engineer.	Application date:	16/09/
Application through	☐ Advertisement ☒ Referral <u>Sujith Boda</u>		
Referred by/ Advertisement	Specify Source: Newspaper/Job portal/Social media:		

Personal Details:

Full Name	MOHAMMED HASSAN		
Age	23 years	Date of Birth	12/07/2000
Fathers Name	MOHAMMED ILYAS		
Address for Correspondence	8-1-40/A/20/12/1, Samatha colony near Azaan School, Tolichowki		
Mobile no.	9000515857	Email id	mohammedhassanilyas9600@gmail.co
Permanent Address	8-1-40/A/20/12/1, samatha colony near Azaan School, Tolichowki		
Aadhar number	62510545 6809	Category	SC / ST / BC / Open (BC-E)

Education:

Name of P.G. Course			
Specialization			
Name of college			
Location		Percentage marks	
Course type	☐ Regular Course ☐ Correspondence Course		
Year of completion		Medium of Instruction	English /Telugu/ Hindi

Name of Degree Course	(B.E) Bachelor of Engineering		
Specialization	Mechanical.		
Name of college	Methodist college of Engineering.		
Location	Abids	Percentage marks	7.72 CGPA
Course type	☒ Regular Course ☐ Correspondence Course		
Year of completion	2022	Medium of Instruction	English /Telugu/ Hindi

Name of Inter/ Diploma Course	Sri chaitanya junior college (M.P.C)		
Name of college	Sri chaitanya junior college.		
Location	guddimalkapur	Percentage marks	89/1000
Year of completion	2018	Medium of Instruction	English /Telugu/ Hindi

Name of school	M.S creative high school.		
Location	Asifnagar	Percentage marks	8.3 CGPA
Year of completion	2016	Medium of Instruction	English /Telugu/ Hindi

Experience & Employment Details:

Years of experience in relevant field	6 months + 2 months of internship.
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Name of Company	We house home construction				
Duration of employment	6 months/ years	From date:	15/03/23	To date:	10/08/23
Location	Banjara hills				
Designation	MEP Engineer (Junior)				
Last drawn salary	20,000/- per month				
Number of employees in the company / branch?	Around 80 to 90	Number of employees in your dept. or division?	8 employee in design team		
Brief description of work handled by you.	1) Design & Drafting of wall Electricals and Electrical load calculations with Design & Drafting of slab Electricals and site inspection 2) Design & Drafting of plumbing fixtures				
Reason for leaving	Delay of salary Every month.				

Remarks: (For office use only – Do not write in this box)

Name of Company					
Duration of employment	years	From date:	.../.../....	To date:	.../.../....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Remarks by HR: (For office use only – Do not write in this box)

Background – Personal	☒ Good ☐ Average ☐ Poor
Background – Work	☒ Good ☐ Average ☐ Poor ☐ NA
Personality	☒ Good ☐ Average ☐ Poor
Appearance	☒ Good ☐ Average ☐ Poor
Communication skills	☒ Good ☐ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	26000/- for MEP
good Jai	

Remarks by Divisional Manager: (For office use only – Do not write in this box)

Relevant experience	☐ Good ☒ Average ☐ Poor ☐ NA
Knowledge of subject	☒ Good ☐ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	
Interview taken by V. Ramesh Reddy Said ok and consider Waseem Comment:- Good at load calculation of Hvac, Power supply Ability to work on SLD, Jumps, 4 DMS & etc. Interested in designing, but candidate can be employed for design & execution Waseem	

Remarks by MD (For office use only – Do not write in this box)

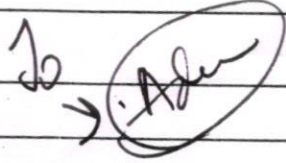
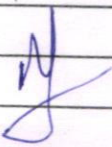
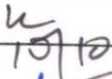
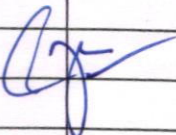
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	Jai kumar to decide
APPROVED BY SOHAM MODI MANAGING DIRECTOR 27 SEP 2023	

Offer Details

Salary offered	26,000/-	Date of joining	28-09-2023
Remarks:	Refused by Sujith, Structural Engin		
	for GVI project		
	Jai		

APPROVED BY
28 SEP 2023
G. JAI KUMAR
AGM-HR & Admin

MEMO

DATE & FROM:	TO & REMARKS.
25.09.23 Malavika	MD. 
	Sub- <u>MEP Engineers</u>
	Name: MD. Hassan
	Exp: 8 months.
	present salary: 20,000
	Recommended salary - 26,000 - 27,000
	Interview taken by Taikumar, Rameshreddy and wassem Reviewed by them - Considers for designing + execution.
	MD Approval: <u>26,000/-</u>
	 10/10
	Rs <u>26,000/-</u> was furnished. But approval not taken Please ^{for} approval.

DECLARATION

From:

Date: 16-09-2023

Mohammed Hassan

8-1-L/O/A/20/12/1,

Samatha Colony, Telichowki.

To,
HR Manager,
Modi Properties Pvt. Ltd.,
M.G. Road, Secunderabad-03.

I have submitted my bio-data/ resume for a suitable post in your company and its associated firms/subsidiaries.

I hereby certify/declare that the details given herein are true to the best of my knowledge.

In case the information given by me is found to be un-true, I will be liable for consequences thereon.

I shall provide proof of last drawn salary as and when requested.

I shall provide letters of good conduct/recommendation from past employers as and when asked for.

I further undertake to work for a minimum period of 2 years, if I am offered employment in your company.

Thank you.

Yours sincerely,

Signature Mohammed Hassan

Name: Mohammed Hassan.

Place: Hyderabad

Date: 16-09-2023

MOHAMMED HASSAN

Contact

Address

8-1-40/A/20/12/1
Samatha colony hyd.

Phone

+91- 9000515857

E-mail

mohammedhassanilyas9600
@gmail.com

Personal details

Nationality - Indian.

Marital Status - Not Married.

Current Location-

8-1-40/A/20/12/1
Samatha colony,
Tolichowki, Hyderabad.

Languages

English

Hindi

Urdu

Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added Responsibilities to meet team goals.

EDUCATION

From 2023-03 To
2023-08

Worked as a MEP Engineer.

WE house home construction-Banjara hills, Hyd.

From 2022-06 To
2022-12

Advance Diploma in MEPF DESIGN engineering.

ENRUN Educational Society-Tolichowki, Hyd.

From 2018-08 To
2022-06

Bachelor of Mechanical engineering (OU).

Methodist college of engineering and technology.

From 2016-07 To
2018-03

Intermediate (Board of TS).

Sri Chaitanya Junior College - Tolichowki, Hyd.

Majors in Mathematics, Physics & Chemistry (MPC)

2016-03

SSC (Board of TS).

M.S creative school.

PROJECT

- Drafting and design of VRV/VRF in G+10 Floor building.
- Design and drafting of Wall, Slab Electricals and Plumbing for Projects.

TECHNICAL TOOL SKILLSET

- **MS-Office**- Productivity suite.
- **AutoCAD-2D** and **Revit** Drafting and design (MEPF).
- Fire Fighting and Fire safety, Calculation with software E-Lite.
- Plumbing System with Water Tapping & Drainage System.
- Heating Ventilations & Air Conditioning with softwares.
- Hourly Analysis Program (HAP), Heat Load Calculations.
- Electrical System with Load Calculation, Transformer and DG Calculation.

Modi Properties Pvt. Ltd – New Employee Joining – Check list

~~SSIP~~ Longing

Gv7

Name:	Mohammed Hassan	Joining Date:	28.09.2023 (28.09.2023 Dot)
Designation:	MEP Engineer	Division:	MEP
Company:	SSIP Longing	Prepared by:	N. Mahavika
Site/Project:	Gv one	Sign:	[Signature]

Sl. No.	Description	Status Yes / No/ NA/ Done
1.	SSC Marksheet collected?	Yes
2.	HSC/Inter /Diploma Marksheet collected?	Yes
3.	Graduation Mark sheet/certificate collected?	Yes
4.	P.G. Marksheet/certificate collected?	NA
5.	Experience Certificate collected?	—
6.	Proof of salary of previous companies collected? (Salary Slip/certificate/ Form 16A)	—
7.	Relieving Letter collected?	NA
8.	4 Passport Size Photographs collected?	Yes
9.	2 Postcard Size Family Photographs collected?	—
10.	Residence Proof collected?	Yes
11.	Photo ID Proof collected?	Yes
12.	PAN Card collected?	Yes
13.	2 Reference Letters collected?	① Refd by Mr Sujith - ① Pending
14.	Blood group certificate collected?	Pending
15.	Employee ID Card form filled?	Yes
16.	Bank Account form filled?	Yes
17.	Medical insurance proposal form filled?	Pending for Mar 24
Task to be explained?		
1.	Send introduction email/inform through viber to staff	Yes
2.	Desk - Prepare employee work area or arrange Desk	Yes
3.	Laptop - Arrange computer access/laptop	Yes
4.	SIM - CUG Airtel new connection/portability	NA
5.	Smart mobile phone – check / provide	Yes
6.	Viber - Add in Groups	Yes
7.	Create employee email ID	Yes
8.	Visiting Cards	Yes
9.	Uniform, wherever required	NA
10.	Office Rules : Timings, leave policy, & uniform etc., as per circulars	Yes

Remarks: - Explained all office Rules and policies.

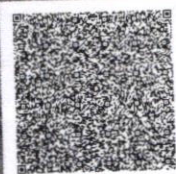
आयकर विभाग
INCOME TAX DEPARTMENT



भारत सरकार
GOVT. OF INDIA



स्थायी लेखा संख्या कार्ड
Permanent Account Number Card
BFRPH8119E



नाम / Name
MOHAMMED HASSAN

पिता का नाम / Father's Name
MOHAMMED ILYAS

जन्म की तारीख / Date of Birth
12/07/2000

Mohammed Hassan
हस्ताक्षर / Signature

113736

**TELANGANA STATE BOARD OF INTERMEDIATE EDUCATION : HYDERABAD**

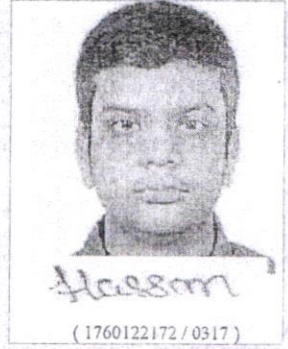
Intermediate Public Examination, Second Year

Memorandum of MarksREGD NUMBER : **1860232599**NAME : **MOHAMMAD HASSAN**FATHER'S NAME : **MOHAMMAD ILYAS**MOTHER'S NAME : **SAKINA SULTANA**MONTH & YEAR : **MARCH - 2018 (REG)** SERIAL No. :DIST / COLLEGE : **60 / 60214**MEDIUM : **ENGLISH**

TS-B 273141

CAT : 1 COM : 31

PH CODE :



(1760122172 / 0317)

YEAR	SUBJECT	PART - I	PART - II	PART - III			
		ENGLISH	ARABIC	MATHS - (A)	MATHS - (B)	PHYSICS	CHEMISTRY
1st YEAR	MAX MARKS	100	100	075	075	060	060
	MARKS SECURED	85* P	92* P	56* P	65* P	58* P	50* P
2nd YEAR	MAX MARKS	100	100	075	075	060	060
	MARKS SECURED	82 P	95 P	74 P	65 P	60 P	54 P
PRACTICALS	MAX MARKS					030	030
	MARKS SECURED					25 P	30 P

GRAND TOTAL : **891**GRAND TOTAL : (in words) ***EIGHT**NINE***ONE***

NOTE : A GRADE $\geq 75\%$
 B GRADE $\geq 60\%$ and $< 75\%$
 C GRADE $\geq 50\%$ and $< 60\%$
 D GRADE $\geq 35\%$ and $< 50\%$

RESULT **A GRADE**DATE **13-04-2018**Env.Edn.Exam: **QUALIFIED**Eth.Edn.Exam: **QUALIFIED**

(Eligibility Rules overleaf)

SIGNATURE OF THE PRINCIPAL

CONTROLLER OF EXAMINATIONS

REGULAR



BOARD OF SECONDARY EDUCATION : TELANGANA STATE

S.S.C. PUBLIC EXAMINATIONS

MARCH-2016

TS-AB 132319

Memorandum of Subject Wise Performance for Passed Candidates

ROLL NUMBER : 1602117680

MEDIUM : ENGLISH

DIST : 02 HYDERABAD-II

CANDIDATE'S NAME : MOHAMMAD HASSAN

FATHER'S NAME : MOHAMMAD ILYAS

MOTHER'S NAME : SAKINA SULTANA

SCHOOL NAME : 01439 M S CREATIVE HIGH SCHOOL TOLICHOWKI HYD

DATE OF BIRTH : 12/07/2000 ONE TWO JULY TWO ZERO ZERO ZERO



CURRICULAR SUBJECT	GRADE FA	GRADE SA	OVERALL GRADE (FA+SA)		CO-CURRICULAR AREA	GRADE	GRADE POINT
			GRADE	GRADE POINT			
FIRST LANGUAGE (HINDI)	A1	A2	A2	09	VALUE EDUCATION & LIFE SKILLS	A+	5
SECOND LANGUAGE (TELUGU)	A1	C1	B2	07	ART & CULTURAL EDUCATION	A+	5
THIRD LANGUAGE-ENGLISH	A1	B1	A2	09	WORK & COMPUTER EDUCATION	A+	5
MATHEMATICS	A1	B2	B1	08	PHYSICAL & HEALTH EDUCATION	A+	5
SCIENCE	A1	B1	A2	09			
SOCIAL STUDIES	A1	B2	B1	08			

CUMULATIVE GRADE POINT AVERAGE (CGPA) : 8.3

Date of Issue by the Board 11-05-2016

[Signature]
PRINCIPAL

Signature of Head of Institution with School Stamp

M S CREATIVE SCHOOL
TOLICHOWKI, HYDERABAD.

[Signature]
ADDL. JOINT SECRETARY

See Overleaf

OU 924748

Osmania University



Faculty of Engineering

Roll No. 160718736005

Medium: English

This is to certify that Mohammad Hassan

Father's Name Mohammad Ilyas

Mother's Name Sakina Sultan

has been awarded the degree of

Bachelor Of Engineering

Mechanical Engineering

of this University, having been declared to have passed the
Examination held in June-2022 under

Choice Based Credit System with overall CGPA of 7.72

in the First Division, With Distinction

Given under the seal of the University



Hyderabad, T.S.

Dated 06 Jan, 2023



Amir
Vice-Chancellor

REFERENCE LETTER

Date: 11-12-2023

To,
The HR
Modi Properties Pvt. Ltd.
5-4-187/3 and 4, II Floor,
Soham Mansion,
MG Road, Secunderabad – 500 003.
hr@modiproperties.com

Dear HR,

I am writing to confirm that I know Mr/Ms. Md.Hassan since 01 years and my contact information is as follows:

Address Line1 : B-108 , SLV Amaravathi Grand - 1,
Address Line2 : -
Area : Ramavarappadu,
City : Vijayawada.
Mobile number : +91-8500334341

Please feel free to contact me if you have any questions or require further information. You can reach me at the provided phone number.

Sincerely,

Signature: 

Name: B.R.K.SUJITH