

## Employee Profile

|                    |                                                                           |                |                |
|--------------------|---------------------------------------------------------------------------|----------------|----------------|
| Name:              | Shiva Kumar Korivi                                                        |                |                |
| Age :              | 52                                                                        | Date of Birth: | 20/06/1971     |
| Present Address:   | TRT 160, Jawhar Nagar, RTC X Roads,<br>Chikkadpally, Hyderabad - 500 020. |                |                |
| Emergency Contact: | 9951371717                                                                | Mobile No:     | 9640357999     |
| Automobile:        | Car & Bike <input type="checkbox"/>                                       | Make:          | Wagnor & Shine |
| Vehicle EMI:       | 5400 & 4800                                                               | Year:          |                |
| Date of joining:   | 01/11/2023                                                                |                |                |

### Personal Information (Optional)

| Marital Status:        | <input checked="" type="radio"/> Married <input type="radio"/> Single |        |                |       |                     |
|------------------------|-----------------------------------------------------------------------|--------|----------------|-------|---------------------|
| Name of spouse:        | Usha Kiran Korivi                                                     |        |                |       |                     |
| Spouse works at:       | House-Wife                                                            |        |                |       |                     |
| Spouse's designation:  |                                                                       |        |                |       |                     |
| Spouse's Gross Salary: |                                                                       |        |                |       |                     |
| Number of Children:    | 3                                                                     |        |                |       |                     |
| Name                   | Age                                                                   | Gender | Name of School | Class | Approx. Annual Fees |
| Dikshitha Sai V        | 18                                                                    | F      | Aakash - NEET  | XII   | 97000               |
| Arya Simha RN          | 16                                                                    | M      | NDA - Keesara  | XI    | 120000              |
| Veda Sri Sai           | 6                                                                     | F      | HVS Public S   | I     | 8000                |
|                        |                                                                       |        |                |       |                     |
|                        |                                                                       |        |                |       |                     |
|                        |                                                                       |        |                |       |                     |
| Residence:             | Parents <input type="checkbox"/>                                      |        |                |       |                     |
| Monthly Rent or EMI:   | 14500                                                                 |        |                |       |                     |
| Type of House:         | Independent House <input type="checkbox"/>                            |        |                |       |                     |

Continued.....

### FINANCIAL COMMITMENT (Optional)

|                  |                    |         |                          |       |
|------------------|--------------------|---------|--------------------------|-------|
| Loans:           | Home Loan:         | 1350000 | EMI:                     | 14500 |
|                  | Personal Loan      | 1000000 | EMI:                     | 30000 |
|                  | Gold Loan          |         | EMI:                     |       |
|                  | Chit Fund:         |         | EMI:                     |       |
|                  | Others:            | 200000  | EMI:                     | 10000 |
|                  |                    |         |                          |       |
| Insurance Policy | Medical Insurance: | 350000  | Premium:                 | 36000 |
|                  | Life Insurance:    |         | Premium:                 |       |
|                  | Term Insurance:    |         | Premium:                 |       |
|                  | Other Insurance:   |         | Premium:                 |       |
|                  |                    |         |                          |       |
| Type of savings  | Mutual Funds:      |         | <input type="checkbox"/> |       |
|                  | Stock bonds:       |         | <input type="checkbox"/> |       |
|                  | Fixed Deposit:     |         | <input type="checkbox"/> |       |
|                  | Other Savings:     |         | <input type="checkbox"/> |       |

APPRAISAL FORM 2024-2025

|                                        |                     |           |          |
|----------------------------------------|---------------------|-----------|----------|
| Designation:                           | Sr. Manager Finance | Division: | Accounts |
| Qualification / Education:             | B.Com               |           |          |
| Years of Experience in relevant field: | 20 years            |           |          |
| Expected Percentage                    |                     |           |          |
| Justification for increase:            |                     |           |          |
|                                        |                     |           |          |
| Justification for Promotion:           |                     |           |          |
|                                        |                     |           |          |
| Preferred Designation:                 |                     |           |          |
| Complaints:                            |                     |           |          |
|                                        |                     |           |          |
| Suggestions:                           |                     |           |          |
|                                        |                     |           |          |

Signature: \_\_\_\_\_

Date: \_\_\_\_\_