

Employee Profile

Name:	K RAGHUNADHA MURTHY		
Age :	43	Date of Birth:	16/04/1981
Present Address:	5-12-172, PLOT NO. 157/A, MANGAPURAM COLONY, MOULA-ALI, HYDERABAD-500040.		
Emergency Contact:	6305820363	Mobile No:	9866890734
Automobile:	Bike ☐	Make:	HERO HONDA
Vehicle EMI:	NIL	Year:	2009
Date of joining:	24/11/2023		

Personal Information (Optional)

Marital Status:	☒ Married ☐ Single				
Name of spouse:	K DEVARANI				
Spouse works at:	HOUSE WIFE				
Spouse's designation:	BA				
Spouse's Gross Salary:	NIL				
Number of Children:	1				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
K SUHURTHA	1	FEMAL			
Residence:	Rented ☐				
Monthly Rent or EMI:	7000				
Type of House:	Flat ☐				

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FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:		EMI:	
	Personal Loan		EMI:	
	Gold Loan		EMI:	
	Chit Fund:		EMI:	
	Others:		EMI:	
Insurance Policy	Medical Insurance:		Premium:	
	Life Insurance:	1000000	Premium:	50000
	Term Insurance:		Premium:	
	Other Insurance:		Premium:	
Type of savings	Mutual Funds:		▼	
	Stock bonds:		▼	
	Fixed Deposit:		▼	
	Other Savings:		▼	

APPRAISAL FORM 2024-2025

Designation:	Sr Accountant	Division:	Accounts
Qualification / Education:	B Com.		
Years of Experience in relevant field:	19 Years		
Expected Percentage	10%		
Justification for increase:			
good performance and dedication in my work			
Justification for Promotion:			
Preferred Designation:			
Complaints:			
Suggestions:			

Signature: _____

Date: _____

Employee Profile

Name:	BASSI NIKITHA		
Age :	20	Date of Birth:	07/04/2003
Present Address:	H.NO:8-3-616/54 YEELA REDDY GUDA,AMEERPET,HYDERABAD		
Emergency Contact:		Mobile No:	9949174066
Automobile:		Make:	
Vehicle EMI:		Year:	
Date of joining:			

Personal Information (Optional)

Marital Status:	☐ Married ☒ Single				
Name of spouse:					
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:					
Monthly Rent or EMI:					
Type of House:					

Continued.....

FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:		EMI:	
	Personal Loan		EMI:	
	Gold Loan		EMI:	
	Chit Fund:		EMI:	
	Others:		EMI:	
Insurance Policy	Medical Insurance:		Premium:	
	Life Insurance:		Premium:	
	Term Insurance:		Premium:	
	Other Insurance:		Premium:	
Type of savings	Mutual Funds:		▼	
	Stock bonds:		▼	
	Fixed Deposit:		▼	
	Other Savings:		▼	

APPRAISAL FORM 2024-2025

Designation:	JR ACCOUNTANT	Division:	ACCOUNTS
Qualification / Education:	MBA		
Years of Experience in relevant field:	THREE MONTHS		
Expected Percentage			
Justification for increase:	AS PER COMPAMY NORMS		
Justification for Promotion:			
Preferred Designation:			
Complaints:			
Suggestions:			

Signature: B.NIKITHA

Date: 01-04-2024