

Employee Profile

Name:	Govinda Barla		
Age :	44	Date of Birth:	01/07/1979
Present Address:	Plot no. 79, Near Bachpan School, Ramaiah nagar, Street No.4, Kukatpally - 500 072.		
Emergency Contact:	B Swathi	Mobile No:	9160697354
Automobile:	Bike ☐	Make:	Suziki Acess 125
Vehicle EMI:		Year:	
Date of joining:	21/10/2022		

Personal Information (Optional)

Marital Status:	☒ Married ☐ Single				
Name of spouse:	Swathi Barla				
Spouse works at:	GENESIS School				
Spouse's designation:	Teacher				
Spouse's Gross Salary:	20,000				
Number of Children:	1				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
B Yaswanth	15	M	Sri Chaitanya	10th	1,00,000
Residence:	Rented ☐				
Monthly Rent or EMI:	12,000				
Type of House:	☐				

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FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:		EMI:	
	Personal Loan		EMI:	
	Gold Loan		EMI:	
	Chit Fund:		EMI:	
	Others:		EMI:	
Insurance Policy	Medical Insurance:		Premium:	
	Life Insurance:	3600	Premium:	1813*2
	Term Insurance:		Premium:	
	Other Insurance:		Premium:	
Type of savings	Mutual Funds:	1,000	SIP	12,000
	Stock bonds:			
	Fixed Deposit:			
	Other Savings:			

APPRAISAL FORM 2024-2025

Designation:	Sr.Accountant	Division:	Accounts
Qualification / Education:	M.Com Discontinued		
Years of Experience in relevant field:	1.5		
Expected Percentage	20% as per company norms		
Justification for increase:			
Justification for Promotion:			
Preferred Designation:			
Complaints:			
Suggestions:			

Signature: B Govinda

Date: 02.04.2024