ADMIN-AUDIT / PURCHASE DIVISION

Advice for Credit to Supplier - Manual

Date:	31/07/24	Prepared by	M.Mahesh	Serial no.	
Supplier name	TATVA AGENCIES			HO inward no.	
Firm/Company	BIOPOLIS GV LLP	Project	BIOPOLIS	HO received date	03/07/24
PO/WO date	16/09/21	PO/WO No.	79795	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	TAI-2425-012	30/04/24	23,749/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	23,749/-
Amount E – PO / WO value:	62,305/-
Amount F – Difference (A – E):	0/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	**FINAL**

Remarks: A part bill **38,557/-** was prepared on 17/07/24 and approved. The final bill **58,856/-**was prepared on 20/07/24. A mistake was made that could not be corrected using M-codex, so a manual bill was prepared.

Approved by	Audit Manager	Purchase Manager	M D	Accountant	Accounts Manager
Name:	M.Mahesh				
Sign:					
Date	31/07/24				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED BY
02 AUG 2024
SOHAM MODI

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

Tatva Agencies
5-4-187/7/3, Karbala Maidan
M G Road
Secunderabad
GSTIN/UIN: 36AATFT3471D1ZW
State Name : Telangana, Code : 36
Contact : 040-29303040,040-66385358
E-Mail : tatvaagencies@gmail.com

Invoice No.: **TAI-2425-012**	Dated: **3-Jul-24**
Delivery Note	Mode/Terms of Payment: **Advance Payment**
Reference No. & Date.	Other References
Buyer's Order No.: **20240430042**	Dated: **30-Apr-24**
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination: **Turkapally, Hyderabad-78**
Bill of Lading/LR-RR No.	Motor Vehicle No.: **TS-10-UB-8387**
Terms of Delivery: **Buyer's Scope**	

Buyer (Bill to)
Biopolis GV LLP
5-4-187/3 and 4, 2nd Floor,
Soham Mansion, M. G. Road,
Secunderabad
GSTIN/UIN : 36ABBFB0324L1ZR
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**32mm x B-Class GI Coupling**	730792	**4 No's.**	34.00	No's.		**136.00**
2	**32mm x 150mm x B-Class GI Nipple**	730792	**2 No's.**	50.00	No's.		**100.00**
3	**32mm x 300mm x B-Class GI Nipple**	730792	**2 No's.**	100.00	No's.		**200.00**
4	**32mm x B-Class GI Union**	730792	**1 No's.**	90.00	No's.		**90.00**
5	**PN-16, 40mm OD,16kgs PE100 HDPE Pipe - Nagarjuna**	39172110	**200.00 Mtrs**	98.00	Mtrs		**19,600.00**
							20,126.00
	Tax CGST @ 9%			9	%		**1,811.34**
	Tax SGST @ 9%			9	%		**1,811.34**
	Rounding Off Value						**0.32**
	Total						**₹ 23,749.00**

E. & O.E

Amount Chargeable (in words)
INR Twenty Three Thousand Seven Hundred Forty Nine Only

	Taxable Value	CGST Rate	CGST Amount	SGST/UTGST Rate	SGST/UTGST Amount	Total Tax Amount
	20,126.00	0%	1,811.34	0%	1,811.34	3,622.68
Total:	**20,126.00**		**1,811.34**		**1,811.34**	**3,622.68**

Tax Amount (in words) : **INR Three Thousand Six Hundred Twenty Two and Sixty Eight paise Only**

Company's Bank Details
Bank Name : **Yes Bank Limited**
A/c No. : **041363300004342**
Branch & IFS Code: **R.P.Road & YESB0000413**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Tatva Agencies

Authorised Signatory

This is a Computer Generated Invoice

INWARD
No. 1015
Date 15/7th

Purchase Order

Original

From Company:	Biopolis GV LLP 5-4-187/3&4, IInd FloorM.G road, RanigunjHyderabad. Hyderabad,Telangana,500003 GSTNO:36ABBFB0324L1ZR

Supplier Details				
Tatva Agencies 5-4-187/7/3, Karbala Maidan, Mahatma gandhi Road, Secunderabad, TG, 500003 GSTIN:36AATFT3471D1ZW Gaurang kadakia, 9985113450 tatvaagencies@gmail.com	PO No	20240430042	Quote No	Nill
	PO Date	30 Apr 2024	Quote Date	28 May 2024
	Supply Type	Purchase Order	Requisition Num	20240430026

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PLUM7043-Plumbing-GI Coupling-B Class-32mm-Nos.	4.00	34.00	0%	136	0%	9%	9%	0	12	12	160
2	PLUM3401-Plumbing-GI Nipple-B Class-32X150mm-Nos.	2.00	50.00	0%	100	0%	9%	9%	0	9	9	118
3	PLUM7640-Plumbing-GI Nipple-B Class-32X300mm-Nos.	2.00	100.00	0%	200	0%	9%	9%	0	18	18	236
4	PLUM7629-Plumbing-GI Union-B Class-32mm-Nos.	1.00	90.00	0%	90	0%	9%	9%	0	8	8	106
5	PLUM2034-Plumbing-Borewell submersible pump-Three Phase-CORA 7C/25-5HP-Nos.	1.00	30,275.00	0%	30,275	0%	9%	9%	0	2,725	2,725	35,725
6	PLUM1528-Plumbing-Non return valve-Brass-32mm-Nos.	1.00	1,180.00	0%	1,180	0%	9%	9%	0	106	106	1,392
7	PLUM7800-Plumbing-GI Boring Clamp--32mm-Nos.	2.00	575.00	0%	1,150	0%	9%	9%	0	104	104	1,357

Addl Spec	MS clamp sets required											
8	PLUM3029-Plumbing-CPVC-Long Bend-32mm-Nos.	1.00	70.00	0%	70	0%	9%	9%	0	6	6	83
9	PLUM2781-Plumbing-HDPE pipe-PN16-OD40ID35.7-mts	200.00	98.00	0%	19,600	0%	9%	9%	0	1,764	1,764	23,128
								Total Amount ...	0	4,752	4,752	62,305
Rupees in words : Sixty Two Thousands Three Hundred And Five Only.												

Terms and Conditions:-

Additional Specifications	Nill.
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within 2 days of PO
Delivery Location :	As given above.
Transport:	In Our Scope
Advance Paid :	Nill
Payment Terms :	After delivery and on submission of bills.
Bill submission:	Proof of delivery & original invoice must be delivered to Second floor, Soham Mansion, M.G. Road, Secunderabad- 03.Do not send to site.
Other Terms:	Delivery at Biopolis, Contact person Mr. Mallikarjuna- 8367214569.

Notes:
1. This is a digitally generated order and no signature is required.
2. In case the vendor is unable to accept the order and supply the material, they must intimate the same by email to purchase@modiproperties.com.
3. Vendors must obtain acknowledgment from site as proof of delivery (POD) on relevant document like DC, e-way bill, packing list, etc.
4. Vendor must send original invoices to our head office (HO) on the address mentioned above. Do not send the original invoices to sites or purchase division office. An acknowledgment on a copy of the invoice will be provided upon request at our HO.
5. We reserve the right to cancel this PO and seek refund of the advance paid in case of delay in delivery or items delivered are not as per specifications, including delivery of defective material.
6. Payment against delivery /installation shall only be made after receipt of original signed invoice at HO.