# **Employee Profile**

Name:	Guguloth Suman					
Age:	28 Date of Birth: 15-06-1996					06-1996
Present Address:	villag Distr	ge : Malyal ic: Mahabı	a i ubaba	mandal : Maha ad	bubabad	*
Emergency Contact:	9573	004536		Mobile No:	957	3004536
Automobile:			-	Make:		
Vehicle EMI:				Year:		
Date of joining:	01-0	6-2022				
Personal Information (O	ptional	)				
Marital Status:	<b>⊙</b> M		0.5	Single		i i
Name of spouse:	Anus	sha				
Spouse works at:	Hous	se Wife				
Spouse's designation:	Grad	uation				**
Spouse's Gross Salary:						
Number of Children:	01					
Name	Age	Gender	Na	me of School	Class	Approx. Annual Fees
Nani pandu		Male				
Residence:						·
Monthly Rent or EMI:						
Type of House:						V

Continued.....

### FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:	500000	EMI:	10000
	Personal Loan		EMI:	
	Gold Loan		EMI:	
	Chit Fund:		EMI:	
	Others:		EMI:	
Insurance Policy	Medical Insurance:		Premium:	
	Life Insurance:		Premium:	
	Term Insurance:		Premium:	
	Other Insurance:		Premium:	
Type of savings	Mutual Funds:			
	Stock bonds:			
	Fixed Deposit:			
	Other Savings:			

#### APPRAISAL FORM 2024-2025

Designation:	Assistant Engineer	Division:	Construction		
Qualification / Education:	B.Tech (Civil Engineering)				
Years of Experience in relevant field:	2 years				
Expected Percentage	25				
Justification for increase:					
Sir iam handling the QC s complaint work and comm	tages work like stage-1 nan amenities work are	,2,3,4 and a handling.	all so customer		
Justification for Promotion:					
D. C. ID. i. i.	TI.	1,53			
Preferred Designation:	Sr. Engineer				
Complaints:					
Suggestions:					

Signature: Suman Date: 01/04/2024

Division: Con struction.

### SALARY REVISION FORM (2023-2024)

Name:	(	Sun	nan	Neuix		
Age:	G. Suman 26. Villege: - Mal District Mal		Date of Birth:	15-	-06-1996	
Present Address:	vill.	eze:-	Mal	Mala Man	dali-Mo	hebubaral
	Di8	MC: 1	Tab	abubal.		MESSE A
*-						
<u> </u>						~
Phone ®:		-	i.	Mobile:	95	7300453
Automobile:	□ Car	□ Bike □	Nil	Make:	_	
Vehicle EMI:		_		Year:		• ,
Salary at the time of joining:	16	0001-	•	Date of joining	: 1-	06-2022
Personal Information (C	Optional	) /				
Marital Status:	Marri	ed / Single	е			
Name of spouse:			-			
Spouse works at:				in a second		
Spouse's designation:					Y	and the second s
Spouse's Gross Salary:						
Number of Children:						
. Name	Age	Gender	Na	ime of School	Class	Approx. Annual Fees
		2				
	-					
Residence:	□ Ow	n 🗆 Paren	ts 🗆 R	ented  Other		
Monthly Rent or EMI:						
Type of House:	□ Indo	ependent l	nouse (	☐ Flat ☐ House in	a basti	CT 101 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1

Division: construction:

Qualification / Education :	B. Tech. civil Engineering.
Years of Experience in relevant field:	1 year
Expected gross salary:	25000/-
Justification for increase:	Sir Bom handeling gets whome like stage-I, II, III ustomer complaint and maintan common amenities whomes are
the QC stag	gels whome like stage-ITILITY
and all so	ustomer completint and mein man
Work and and	common amenities world are
hardlling.	
Complaints & suggestions:	
	· ·
Preferred Designation:	sr. Rogineer.

Signature: \_\_\_

Date: 17-04-2023

## For office use only:

1.	Item		Existing		Revised
2.	G. Suman				
3.	C.T. C. Salary		16000		
4.	Gross Salary including	ESI & PF	14645		
5.	Basic		7322		
6.	DA		1464		
7.	HRA		5858		
8.	PF (Employer + Emplo	yee)	1758		
9.	ESI (Employer + Empl	oyee)	585		
10.	Net Salary after ESI &	PF deduction	13656		
11.	Mobile Allowance		399		
12.	monthly conveyance		0		
13.	Loan with company				
14.	Loan repayment per mo	onth			
15.	Medical insurance prov	rided			
16.	Accidental insurance pr	rovided	Yes		
17.	No. of leaves taken in 2	2022-23	15		
18.	Company	1	AGH		
19.	Division	-	Const.		
20.	Designation	•	Asst. Engineer		
21.	Remarks:		L	1	
	Prepared by:	Date:	Approved by	7:	Date:
	Iqra Khatoon	14-04-2023			18-04-2023

Division: Construction

#### SALARY REVISION FORM (2023-2024)

Name:	D.	Nagen	dar	/		Years of Exp
Age:	24			Date of Birth:	17	12/1998
Present Address:	1	Malla	DW	1 Hyder	aband	ng belasaxd
	+1	: No :	3-	13-37/2	Surya	Nagar.
The special section of the section o	N	Tallay	zur	Hyd	0	
1 1 1 1 1 1 1 1 1 1	) das				-12	
Phone ®:	76	14962	386	Mobile:	1 210	5
Automobile:	□ Car	Bike 🗆	Nil	Make:		
Vehicle EMI:		43	29	Year:	202	3.
Salary at the time of joining:	150	000		Date of joining	16	8/2021
Personal Information (C	ptional	) /	/			
Marital Status:	Marri	ed / Single				
Name of spouse:						
Spouse works at:				1 Sugar	rt sangar-Y	& philippin ?
Spouse's designation:						
Spouse's Gross Salary:						
Number of Children:						
Name	Age	Gender	Na	me of School	Class	Approx. Annual Fees
			,			
Residence:	□ Ow	n 🖸 Parent	s R	ented  Other		
Monthly Rent or EMI:	50	00/-				
Type of House:	☐ Independent house ☐ Flat ☐ House in a basti					

Division: Construction.

Qualification / Education:	M Tail
Years of Experience in relevant field:	2 years
Expected gross salary:	22000/-
Justification for increase:	22-007
C 1	worked sincerely for the
. 1	011 1
past two	years without any
adverse a	omments, from menhagement
-> Successfully	tompleted slocked a det
at 4MR	paoject.
Arasto 151 Selecci	100 VI
	Temporal including the
	The state of the s
Complaints & suggestions:	anning and a spilete
	North Activities
ool (lass Augustie	TO SEE TO SOME TO SEE T
Preferred Designation:	Engineer
_ ^	
Signature: D. Koy	edd Date: 15/4/23

Division: Const.

### For office use only:

1.	Item		Existing	Revised
2.	D. Nagendar			
3.	C.T. C. Salary		16300	
4.	Gross Salary including E	SI & PF	14919	
5.	Basiċ		7459	
6.	DA		1491	
7.	HRA		5967	
8.	PF (Employer + Employer	ee)	1790	
9.	PF (Employer + Employee)  ESI (Employer + Employee)  Net Salary after ESI & PF deduction		596	
10.	Net Salary after ESI & Pl	deduction	13913	
11.	Mobile Allowance		399	
12.	monthly conveyance		0	
13.	Loan with company			
14.	Loan repayment per mon	th		
15.	Medical insurance provid	led		
16.	Accidental insurance prov	vided	Yes	
17.	No. of leaves taken in 202	22-23	15	
18.	Company		GMR	
19.	Division		Const.	-242
20.	Designation		Asst. Engineer -QC	
21.	Remarks:			
	Prepared by:	Date:	Approved by:	Date:
	Iqra Khatoon 1	4-04-2023		18-04-2023