

Employee Profile

Name:	Guguloth Suman		
Age :	28	Date of Birth:	15-06-1996
Present Address:	village : Malyala mandal : Mahabubabad Distric: Mahabubabad		
Emergency Contact:	9573004536	Mobile No:	9573004536
Automobile:	▼	Make:	
Vehicle EMI:		Year:	
Date of joining:	01-06-2022		

Personal Information (Optional)

Marital Status:	☒ Married ☐ Single				
Name of spouse:	Anusha				
Spouse works at:	House Wife				
Spouse's designation:	Graduation				
Spouse's Gross Salary:					
Number of Children:	01				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Nani pandu		Male			
Residence:	▼				
Monthly Rent or EMI:					
Type of House:	▼				

Continued.....

FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:	500000	EMI:	10000
	Personal Loan		EMI:	
	Gold Loan		EMI:	
	Chit Fund:		EMI:	
	Others:		EMI:	
Insurance Policy	Medical Insurance:		Premium:	
	Life Insurance:		Premium:	
	Term Insurance:		Premium:	
	Other Insurance:		Premium:	
Type of savings	Mutual Funds:		☐	
	Stock bonds:		☐	
	Fixed Deposit:		☐	
	Other Savings:		☐	

APPRAISAL FORM 2024-2025

Designation:	Assistant Engineer	Division:	Construction
Qualification / Education:	B.Tech (Civil Engineering)		
Years of Experience in relevant field:	2 years		
Expected Percentage	25		
Justification for increase:	Sir iam handling the QC stages work like stage-1,2,3,4 and all so customer complaint work and comman amenities work are handling.		
Justification for Promotion:	 		
Preferred Designation:	Sr. Engineer		
Complaints:	 		
Suggestions:	 		

Signature: Suman

Date: 01/04/2024

Division: Construction

SALARY REVISION FORM (2023-2024)

Name:	G. Suman Nalik		
Age :	26.	Date of Birth:	15-06-1996
Present Address:	Village:- Malynag. Mandal:- Mahabubnagar		
	District:- Mahabubnagar.		
Phone @:	—	Mobile:	9573004536
Automobile:	☐ Car ☐ Bike ☐ Nil	Make:	—
Vehicle EMI:	—	Year:	—
Salary at the time of joining:	16000/-	Date of joining:	1-06-2022

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:					
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	☐ Own ☐ Parents ☐ Rented ☐ Other _____				
Monthly Rent or EMI:					
Type of House:	☐ Independent house ☐ Flat ☐ House in a basti				

Continued.....

Division: Construction

Qualification / Education :	B.Tech. Civil Engineering.
Years of Experience in relevant field:	1 year
Expected gross salary:	25000/-
Justification for increase:	Sir Sam handling the qc stages work like stage-I, II, III and all so customer complaint and maintenance work and a common amenities work are handling.
Complaints & suggestions:	
Preferred Designation:	Sr. Engineer.

Signature: _____



Date: 17-04-2023

For office use only:

1.	Item	Existing	Revised
2.	G. Suman		
3.	C.T. C. Salary	16000	
4.	Gross Salary including ESI & PF	14645	
5.	Basic	7322	
6.	DA	1464	
7.	HRA	5858	
8.	PF (Employer + Employee)	1758	
9.	ESI (Employer + Employee)	585	
10.	Net Salary after ESI & PF deduction	13656	
11.	Mobile Allowance	399	
12.	monthly conveyance	0	
13.	Loan with company		
14.	Loan repayment per month		
15.	Medical insurance provided		
16.	Accidental insurance provided	Yes	
17.	No. of leaves taken in 2022-23	15	
18.	Company	AGH	
19.	Division	Const.	
20.	Designation	Asst. Engineer	
21.	Remarks:		
	Prepared by:	Date:	Approved by: Date:
	Iqra Khatoon	14-04-2023	18-04-2023

Division: Construction

SALARY REVISION FORM (2023-2024)

Name:	D. Nagendar		
Age :	24	Date of Birth:	17/12/1998
Present Address:	Mallapur, Hyderabad.		
	H.No : 3-13-37/2, Surya Nagar,		
	Mallapur Hyd.		
Phone @:	7674962386	Mobile:	
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	
Vehicle EMI:	4329	Year:	2023
Salary at the time of joining:	15000	Date of joining:	16/8/2021

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:					
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	☐ Own ☐ Parents ☒ Rented ☐ Other				
Monthly Rent or EMI:	5000/-				
Type of House:	☐ Independent house ☐ Flat ☒ House in a basti				

Continued.....

Division:

Construction.

Qualification / Education :	M. Tech.
Years of Experience in relevant field:	2 years
Expected gross salary:	22000/-
Justification for increase:	
→ I have worked sincerely for the past two years without any adverse comments from management → Successfully completed blocks G & F at GMR project.	
Complaints & suggestions:	
Preferred Designation:	
Engineer	

Signature:

D. P. J. J. J.

Date:

$$15 \mid 4 \mid 23$$

For office use only:

1.	Item	Existing	Revised
2.	D. Nagendar		
3.	C.T. C. Salary	16300	
4.	Gross Salary including ESI & PF	14919	
5.	Basic	7459	
6.	DA	1491	
7.	HRA	5967	
8.	PF (Employer + Employee)	1790	
9.	ESI (Employer + Employee)	596	
10.	Net Salary after ESI & PF deduction	13913	
11.	Mobile Allowance	399	
12.	monthly conveyance	0	
13.	Loan with company		
14.	Loan repayment per month		
15.	Medical insurance provided		
16.	Accidental insurance provided	Yes	
17.	No. of leaves taken in 2022-23	15	
18.	Company	GMR	
19.	Division	Const.	
20.	Designation	Asst. Engineer -QC	
21.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	14-04-2023	18-04-2023