

Employee Profile

Name:	B Abhishek		
Age :	24	Date of Birth:	22-02-1999
Present Address:	4-6-115\1 Rambagh, Attapur Hyderabad 500048 .		
Emergency Contact:	9346511007	Mobile No:	6302202689
Automobile:	Nil ☐	Make:	
Vehicle EMI:		Year:	
Date of joining:	09-08-2022		

Personal Information (Optional)

Marital Status:	☐ Married ☒ Single				
Name of spouse:					
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	Parents ☐				
Monthly Rent or EMI:					
Type of House:	Independent House ☐				

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FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:		EMI:	
	Personal Loan		EMI:	
	Gold Loan		EMI:	
	Chit Fund:		EMI:	
	Others:		EMI:	
Insurance Policy	Medical Insurance:		Premium:	
	Life Insurance:		Premium:	
	Term Insurance:		Premium:	
	Other Insurance:		Premium:	
Type of savings	Mutual Funds:		☐	
	Stock bonds:		☐	
	Fixed Deposit:		☐	
	Other Savings:		☐	

APPRAISAL FORM 2024-2025

Designation:	Assistant Engineer	Division:	construction
Qualification / Education:	B. Tech		
Years of Experience in relevant field:	Nearly 2 yrs		
Expected Percentage	25%		
Justification for increase:	1) I have been work in this company for almost 2 years and i believe that i have made significant contribution tothe company. 2)I am confident that i can continue to make positive contribution to to the company.		
Justification for Promotion:			
Preferred Designation:			
Complaints:			
Suggestions:			

Signature: Abhishek Date: 02/04/24

Division: Construction.

SALARY REVISION FORM (2023-2024)

Name:	BHATNAGAR ABHISHEK		
Age :	24	Date of Birth:	22/02/1999
Present Address:	4-6-115/1, Rambagh, Attapudi		
	Hyderabad - 500048		
Phone @:		Mobile:	6302202689
Automobile:	☐ Car ☐ Bike ☒ Nil	Make:	-
Vehicle EMI:	-	Year:	-
Salary at the time of joining:	16,000	Date of joining:	02/08/2023

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:					
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	☐ Own ☒ Parents ☐ Rented ☐ Other _____				
Monthly Rent or EMI:					
Type of House:	☒ Independent house ☐ Flat ☐ House in a basti				

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Division: _____

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Signature: Abhishek

Date: 14/04/2023

For office use only:

1.	Item	Existing	Revised
2.	Abhishek		
3.	C.T. C. Salary	16000	
4.	Gross Salary including ESI & PF	14645	
5.	Basic	7322	
6.	DA	1464	
7.	HRA	5858	
8.	PF (Employer + Employee)	1758	
9.	ESI (Employer + Employee)	585	
10.	Net Salary after ESI & PF deduction	13656	
11.	Mobile Allowance	399	
12.	monthly conveyance	1200	
13.	Loan with company		
14.	Loan repayment per month		
15.	Medical insurance provided		
16.	Accidental insurance provided	Yes	
17.	No. of leaves taken in 2022-23	12	
18.	Company	GHT	
19.	Division	Const.	
20.	Designation	Asst. Engineer	
21.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	14-04-2023	18-04-2023