

Open PO's - Closure form

Name of the Company		Modi Housing Pvt.Ltd- Trading			Name of the project		MHPL Trading @ Rampally
Sl No	PO nos	Material Received	MRN Updated	POD Received	ACS Generated	Bill	Remark for closure of PO
1.	20240327043	Nil	No	No	No	NA	Supplier not delivering the material after several calls
2.	20240424010	Nil	No	No	No	NA	Supplier not delivering the material after several calls
3.							
4.							
5.							
6.							
7.							
8.							
9.							

Approved by/ prepared by	Purchase	Admin Audit	Site	Soham
<b>Name</b>	M.Asha Jyothi	M.Mahesh	M.Asha Jyothi	
<b>Sign</b>	Ashajyothi		Ashajyothi	
<b>Date</b>	28-05-2024	28/05/24	28-05-2024	

Notes: 1. This form is to be uploaded in place of MRN & Bills on M-codes before closing the PO. 2. Admin-audit to have a live zoom session with site & purchase to fill this form. 3. Anaki to coordinate preparation of this form.

APPROVED BY  
24 AUG 2024  
SOHAM MODI