

Open PO's Closure form

Name of the Company		Modi Housing Pvt.Ltd- Trading			Name of the project		MHPL Trading @ Rampally
Sl No	PO nos	Material Received	MRN Updated	POD Received	ACS Generated	Bill	Remark for closure of PO
1.	20240612040	Part material received	Yes	Yes	Yes	Copy available	Item no.6 in PO is not received due to increase in price, Close the PO.
2.	20240626019	No	No	No	No	NA	MD sir rejected the PO due to rate difference
3.							
4.							
5.							
6.							
7.							
8.							
9.							

Approved by/ prepared by	Purchase	Admin Audit	Site	Soham
Name	M.Asha Jyothi		M.Asha Jyothi	
Sign	Ashajyothi		Ashajyothi	
Date	27-07-2024		27-07-2024	

Notes: 1. This form is to be uploaded in place of MRN & Bills on M-codex before closing the PO. 2. Admit-audit to have a live zoom session with site & purchase to fill this form. 3. Janaki to coordinate preparation of this form.

