

ADMIN-AUDIT / PURCHASE DIVISION
Advice for Credit to Supplier - Manual

Date: 28.08.24		Prepared by: V.RAVI		Serial no.	
Supplier name: RINA SEEDS STORE				HO inward no.	
Firm/Company: HRCVLP		Project: BRGV.		HO received date	
PO/WO date: 10.11.21		PO/WO No.: 8250		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	005	10.11.21	9400-00	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A - Bills total (Excluding Transport & Hamali Charges):				9400-00	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	Ratio 60/40		Proof of delivery matches MRN	☐ Yes ☒ No	
Amount B - Other Credits : Transportation charges				-	
Amount C - Other Debits :				3760-00	
Amount D (D=A+B-C) - Amount to be credited to the supplier:				5640-00	
Amount E - PO / WO value:				9400-00	
Amount F - Difference (A - E):				3760-00	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ Other			
Payment - due date		30.08.24.			
Remarks: FY 20-21 POD issue, the same MD'sr authority we are debiting 40% vendor.					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:					
Date		28.08.24			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Estimate/Draft PO

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15-07-2024 17:41:17

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

Supplier Details

Rita Seeds
Basheerbagh, Secunderabad.

GSTIN 36AKAPK8182D1Z8

23222835,65168470

9949015953

Doc No 82501 94946**Doc Date** 10-11-2021**Quote No** Nil**Quote Date** 09-10-2020**SupplyType** Supply**Kind Attn : Mr. Suresh**

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9552 - Tools - Plant cutter - NA - nos Pruning Cutter	1.00	600.00	0.00	0.00	600.00
2 9552 - Tools - Plant cutter - NA - nos edge cutter	2.00	800.00	0.00	0.00	1,600.00
3 3124 - Chemicals - Nuvan - NA - ltrs 05ltrs	1.00	1,800.00	0.00	0.00	1,800.00
4 3103 - Chemicals - Blitex - NA - kgs 1/2 ltrs (	6.00	600.00	0.00	0.00	3,600.00
5 3117 - Chemicals - L.W.P. - NA - ltrs Lithol Liquid (5ltrs)	1.00	1,800.00	0.00	0.00	1,800.00
Total Order Value . . .					9,400.00

Rupees : Nine Thousand Four Hundred Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.For **Modi Realty Genome Valley LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Rita Seeds**

Name : _____

Name : _____

Date : __/__/__

Estimate/Draft PO

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Delivery Date	Next Day.
Delivery Location	Bloomdale Residency at Genome Valley Murharipalli, servey no-31& 32 Phone. Madhu Site Engineer - 9502211499
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order for site gardening purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Modi Realty Genome Valley LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Rita Seeds**

Name : _____

Name : _____

Date : __/__/__

BILL - 005

Ph : 65168470
23222835

RITA SEEDS STORE

DEALERS IN : ALL KINDS OF SEEDS, FERTILIZERS & PESTICIDES OF MAHYCO, RALLIS,
INDOFIL, CIBA, STANES PRODUCTS & AGRICULTURAL, IMPLEMENTS ETC.
3-5-295/4, Hyderguda, Hyderabad - 29.

No.

Date : 10-11-2001

M/s.

Medi Reality Genare Valley

Sec - bad Due No. 82501/94946

S. NO.	PARTICULARS	Qty.	Rate	Amount	
				Rs.	Ps.
1.	plant cutter	1m	600/-	600	-00
2.	Hedge cutter	2m	800/-	1600	-00
3.	Amaz/India	1 1/2	1200/-	1800	-00
4.	Bilim 6 nos.	1/4	600/-	3600	-00
5.	Netal	5kg	1500/-	1500	-00
			TOTAL	9400	-00

"TRUE COPY"TIN No.
CST No.

Goods once sold will not be taken back or exchanged.
Subject to Hyderabad Jurisdiction

For RITA SEEDS STORE

Signature