ADMIN-AUDIT / PURCHASE DIVISION Advice for Credit to Supplier - Manual

	02-09.	2 C. Pre	pared by	11 5		T		
Supplier nam	IPZ AZ			V. R		Serial n		
Firm/Compar				BUILDI	NG SY	HO inw	ard no.	
PO/WO date	G.V.R.			Pnno	Polis	HO rece	ived date	
Sl no.	08.11.2	2 PO/	WO No.	937	30	Scan ID.		
1.	Bill no.		В	ill date		Bill amoun	nt	Original attache
	21		24.0	7.23	30	9 15 9 0		Yes 🗆 No
2.	107			19.27		2,529		
3.			-	1,69	8	5,680	- 40	□ Yes □ No
4.								□ Yes □ No
Amount A – B	ills total (Excluding Tr	ransport &	Hamal' Cl			/		□ Yes □ No
Proof of deliver	ry by way of a DC-4	Tansport &	Hamali Cha	rges):			47	8,209-00
MRN	ry by way of: □ DCs/b	III □ Stee	l report □ RN	MC pour repo	rt 🗆 Soli	d block rep	ort 🗆 Inst	allation report
10S.:						delivery		Yes 🗆 No
mount R Oth	or Coality T				matches	MRN		Tes No
	er Credits : Transporta	ation charg	ges					
mount (Oth								
	er Debits:						-	
		e credited	to the supplie	er·				
	A+B-C) – Amount to b	e credited	to the supplie	er:			478,	209-W
mount D (D=A	A+B-C) – Amount to b / WO value:	e credited	to the supplie	er:				
mount D (D= A) mount E – PO mount F – Diff	A+B-C) – Amount to b / WO value: Gerence (A – E):	e credited					16,2	5,043+W
mount D (D=A mount E - PO mount F - Diff uantity received	A+B-C) – Amount to b / WO value:	e credited			ed □ Shor	t received	16,2	5,043-W
mount D (D=Amount E – PO mount F – Diff uantity received ose PO / WO	A+B-C) – Amount to b / WO value: Gerence (A – E): d as per PO /WO	e credited	□ Yes □ I	Excess receive	ed □ Shor	t received	16,2 11,4	5,043-W
mount D (D=A mount E - PO mount F - Diff uantity received	A+B-C) – Amount to b / WO value: Gerence (A – E): d as per PO /WO	e credited	□ Yes □ I	Excess receive No – wait for	balance m	t received aterial C	16,2 11,4	5,043-W
mount D (D=Amount E – PO mount F – Diff uantity received ose PO / WO	A+B-C) – Amount to b / WO value: Gerence (A – E): d as per PO /WO	,	Yes D	Excess receive No – wait for	balance m	t received \	16,2 11,4	5,043-W
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Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.

2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips. RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Admin-Audit Division Form for closure of purchase order - Manual

	M3430 d PO available	PO date:		2021		. no.:	8,06	392	Advice Scan ID	
			Invoice available	origi	nal	□Y/□N	Copy a	vailable	POD available	oY/o N
MRN no	uired from site/e	ngineers:							1	J. J
PO	os. related to	-	8							
	terial received.		D Full mater	ial receiv	ed					
□ Close P	O – Balance ma	terial will be	re-ordered by	new real	icitic			□ Materi	al not received.	
La Cancer I	O. Material not	required.								
□ Keep PC	open. Material	required.	□ Cancel	O. Iviate	паі ч	all be re-	-ordered	by new re	equisition	
Remarks b	y engineer:	- 1	□ Keep P(
Notes: 1. Prov	vide details of mater	rial received by	Way of separate	l Bo	تعى	beli	1 Cla	se p	O . of delivery + PO. 3. P.	
Prepared by	available. 4. This en	tire set to be so	anned and sent to	Ravi.	2. Prov	ide scanne	ed copy of	DCs/proof	of delivery + PO. 3. P.	rovide copies
	ed from account		Sign:	3				ite.		
						1			30/08/20	29
	Checked wi	th E&D for	receipt of bills							
Adver-	eceived against	this PO.	□ Part bill re	ceived ag	ainst	this PO.	ПА	Il hille -	aceived	
Datail 2	paid against this	PO	Amount paid	:-130	35	095		e of no	eceived against th	is PO.
	rt bill received:			-,		10 10	JIJ Dal	e or payr	ment: 31-03	5-2023
Sl. No.	Bill no.		Bill date		1	Bill amo				
1.	02		27-0	9 9 2				1	Cr. given to sup	plier
2.			27-0	2-20	23	9,0	1941	-		
3.					_					
4.										
emarks by A	ccountants:	100	1 1	1						
epared by: \-	Y'Sultan	77	re bil	1 B	80	Es Wes	22 11	e R	19,0191	
es: 1. POs/WO	s issued for turnkey	Works - mov h	Sign: Coloos	y,			Date	30	8/24	417
pared by:	,	- Ilay I	ave ocen processe	d ky treD.	Check	before fill	ling the abo	ve.		
		1.5	ign:		Maria de la composición della		Date:			
narks by Ra	vi + details - CL	***	-5	and the second second						
narks by Ra	vi + details of b	pills to be ap	proved:						A THE STATE OF THE SALE	
No.	Bill no.	pills to be ap	proved:	A Red Sec	В	ill amou	ınt		MDN	
No. 1.	Bill no.	pills to be ap	proved:	2023	- 1	ill amou			MRN no.	
No. 1. 2.	Bill no.	pills to be ap	proved:		- 1	392	,529	_ 60	MRN no.	
No. 1.	Bill no.	pills to be ap	Bill date		- 1	392		_ 60	MRN no.	
No. 1. 2. 3.	Bill no.	pills to be ap	Bill date		- 1	392	,529	_ 60	MRN no.	
No. 1. 2. 3. 4. 5.	Bill no. 21 10 7	pills to be ap	Bill date	2023		392	,52 9 ,680	- 10	MRN no.	
No. 1. 2. 3. 4. 5.	Bill no. 21 107	ills to be ap	Bill date 24.07. 10.09.	2023		392	,52 6	- 10 - 10		50 40.
No. 1. 2. 3. 4. 5. arks:	Bill no. 21 107 His supp	ills to be ap	Bill date 24.07. 10.09.	2023		392	,52 9 ,680	-10	be Hakun	ים ליני
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Work Order

Page(s) 1 Of 2

29-08-2024 15:08:26

Original / Office Copy / Purchase Div.Copy

From Company : **G V Reserch Centers Pvt Ltd**

5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003

G S T No.: 36AAHCG4562D1ZP

Supplier Details				
S A Structures & Buildin	g Systems			
Plot no 62, Ramakrishna	m Puram colony Behinds AVE 1999	Doc No	93730	206392
Medchal-Malkajgiri- 500	072	Doc Date	08-11-2022	
GSTIN 36A1XPNU46UA	178	Quote No	391	
8919663362		Quote Date 24-09-2022		.2
	8919663362	SupplyType	Supply And	d Installation

Kind Attn: Nazma Khatoon

Work Order for the Supply of following Items.

Item Name	Qty	Rate	D: 0/		
1 746400 - MISC-Miscellaneous - MS Fabrication work-Misc-		Rate	Dis%	GST	Amount
Kgs Atrium shed works - 4000sft	13,000.00	105.94	0.00	18.00	1,625,042.90
upees : Sixteen Lakh(s) Twenty Five Thousand Fourty Two an		Total Or	der Value	2	1,625,042.90

Terms and Conditions :-

Specification /

As per details given in the Quotation no : 391, dt. 24-09-2022.

Payment Terms

10% as token advance with WO, 50% against drawing approval, 25% on receipt of all material at site, 10% on erection

Tax

All taxes included in above price.

Delivery Date

4-6weeks from the date of WO.

Delivery Location

Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana

Phone. Nagamani(Engineer) - 7981951035

Penality For Delay NIL.

Transportation

included.

Warranty

NIL.

For GV Reserch Centers Pvt Ltd

Accepted the above Terms And Conditions

Authorised Signatory

and the same of th	For S	A Structures & Building Systems
Name :	Name :	Date ://

Work Order

	Page(s) 2 Of 2	29-08-2024 15:08:26	0
	Advance Paid	Rs: 1,62,500 by Cheque/RTGS. Cheque no:,dated	Original / Office Copy / Purchase Div.Co
7	Other Terms	We reserve the right to reject items not conforming to quality and specifications.	
	Completion Date	NIL.	•
	Measurment	Payment will be made as per measurement of laid and fixed material. Wastage	
	Security	Supplier shall be responsible for security and storage of material at site at its ris	at suppliers cost.
	Remarks	Original Invoice + Copy of proof of delivery is required to process invoice for pay to site. Original Invoice must be sent to Head Office. Proof of delivery/DC can be	
2			
÷			
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	For GV Baconi a		
	For G V Reserch Center Authorised Signatory	Accepted the abo	ve Terms And Conditions res & Building Systems

Date : __/__/__

INVOICE

Details of Receiver

DATE

14 67 107 1

INVOICE NO

11

1 29.938 64

¢ 29 9 18 64

1,92,523,89

GI SESPAND CONSESS PALLED s 4 187/364, and Floor Soham Mansion M. G.Road

DOC DATE

98-11 1912

Security abad. Telangana, 500003

DOCNO

GST NO 36AAHCG456D12P

91710

Delivery Address

Plot No.1A, Synergy Square 1, Genome Valley, Shamirpet Hyderabad, Telangan, 500078

5.No	Description of Goods	HSN CODE	Quantie	In	
	Misc-Miscellaneous -Ms	73082019	coantit	y Rate	Amount
The state of the s	Attrium Shed work	3331019	3140	₹105.94	(3.32.651 %)
ANK NAM	is : SA STRUCTURE E: KOTAK MAHINDRA BANK			Taxable value	
ANCH: N	ACHARAM				4 3.32,651 60
· · · · · · · · · · · · · · · · · · ·				CGST 9%	1 29 9 18 64

ACCOUNT NO:

IFSC CODE: KKBK0007470 GSTNO: 36AIXPN0460A1ZB

Total Invoice Value in (Figures):

₹ 3,92,528.89

Total Invoice Value in Words: Three Lakhs Ninty Two Thousand Five Hundred and I wenty Eight Rupees and Fight nine Paisa Only

Declaration

Signature

Designation:

Subject to Hyderabad Jurisdication



SGST 9%

Grand Total





Cell: 817965846 S.A. STRUCTURE BUILDING SYSTEM

All Type of P.E.B & Tublar Shead Fabrication & Erection Sheeting ROAD NO. 4, DURGA NAGAR, NACHARAM, HYDERABAD - 500 076

SI	GV. Recerch centers purling S-4-187/3844 and floor sluber Mansioning Red Securdore had	_ BIII No.1	07 95730	Date 10/9/2 Date 8/11/2
Vo.	PARTICULARS	Quantity	Rate	Amount Rs.
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ed imparential distribution	153214 330-61-41 153214	- Operation of Opperature Annual Annu	TOTAL	85680
05 <u> </u>		For S.A. STRI	ICTURE B	UILDING SYSTEMS

Authorised Signatory

SA STRUCTURES & BUILDING SYSTEMS

Piot no 62, Ramakrishna Puram Colony Behind MYE Vilias Medchai Malkajgri, Hyderabad Telangana 5000072

Details of Receiver

INVOICE NO

24-07-2023

GV Research Centers Pvt Ltd

21

5-8-187/38-4, Ind Floor Scham Mansion M.G.Road

DOCDATE

CGST 9%

SGST 9%

Grand Total

08-11-2022

Secundrabad, Telangana,500003

DOCNO

93730

R 29,938.64

₹ 29,938.64

₹ 3,92,528.89

GST NO:38AAHCG45601ZP

Delivery Address

Genopils

Plot No.1A, Synorgy Square 1, Genome Valley, Shamirpet Hyderabad, Telangan, 500078

S.No	Description of Goods	HSN CODE	Quantity	Rate	Amount
	Misc-Miscellaneous-Ms Fabrication work - Misc-kgs Attrium Shed work	73082019	3140	₹105.94	₹3,32,651.60
	ils + SA STRUCTURE			Taxable valu	e ₹3,32,651.6

RTG5 Details : SA STRUCTURE

BANK NAME: KOTAK MAHINDRA BANK

BRANCH: NACHARAM

ACCOUNT NO:

IFSC CODE: KKBK0007470 GSTNO: 36AIXPN0460A1ZB

₹3,92,528.89

Total Invoice Value in (Figures): Total Invoice Value in Words: Three Lakhs Ninty Two Thousand Five Hundred and Twenty Eight

Rupees and Eight nine Paisa Only.

Declaration

Signature: Designation:

Subject to Hyderabad Jurisdication

"TRUE COPY"



SASBS S.A. STRUCTURE BUILDING SYSTEM

All Type of P.E.B & Tublar Shead Fabrication & Erection Sheeting ROAD NO. 4, DURGA NAGAR, NACHARAM, HYDERABAD - 500 076.

To, M/s	5-4-187/384 und floor sluham Mansianna Rod secunders had	Bill No.10	\$730	Date 8/11/2	
SI. No.	PARTICULARS	Quantity	Rate	Amount Rs.	Ps
	Laburchargest of sheety work	6120 Squal	14	85680	
	"TRUE COPY"		TOTAL	85680	
Ruper			UCTURE B	UILDING SYSTEM	15

G V Research Centers Pvt Ltd

M G Road, Ranigunj Secunderabad

SUP S A Structures & Building Systems Ledger Account

1-Apr-22 to 1-Apr-24

Date	}	Particulars	Vch Type	Vob No.		Page 1
12-Nov-22	То	BANK-ICICI BANK Being amount transfer to SA 8 Bulding Systems towards pun fabrication work vide po no 93 206392 advance -full paymen	Payment Structures & chase of	Vch No. PAY/11750	Debit 1,62,500.00	Credit
21-Dec-22	То	BANK-ICICI BANK Being amount transfer to SAS building systems towards MS work at atrium shed vide po no No-206392	Payment Structures & Fabrication	PAY/12145	8,12,521.00	
		BANK-ICICI BANK Being amount transf to S A Str Building systems towards fabri vide po no93730,req no 20639 advance paid,25% against mai	ication work 12 10%+50%	PAY/12941	4,06,261.00	
, 31-Mar-23	Ву	Sundry Purchases 18% Being amount credited to S A S Building systems towards Asse products of MS Fabrication wor 2,bill date 27.02.23,WO No 937 22,scan id 143201	Purchase Structures & embled rk vide bill no	PUR/12096		9,01,941.00
	L	TDS-1% Contract Being amount debit to S A Struct Building Systems towards Short +162500+406261)	Journal ctures & t Tds(812521	JOU/10826	13,813.00	
ŧ	Ву	Closing Balance		_	13,95,095.00	9,01,941.00 4,93,154.00
					13,95,095.00	13,95,095.00