

MHTR Supplier reconciliation sta...

	Action to be taken	Latest Comment	Task Completed	Name of the supplier	VRN	Debit Balance	Credit Balance	Related PO/WO nos	Remarks by site	Remarks by Accountant	Remarks by Admin-Audit
1		Mahesh Kumar M - This is a very old purchase order. The site has received 90% of the material, but 10% of it has not been received. The supplier is not responding. Therefore, I need your approval to book voucher payment.	☐	Aeran Steel Corporation	NA	10,884		87659	Full material received	Exess advance paid, short bill received	supplier are not responding
2	need to take Approval from MD regarding strike off.	Mahesh Kumar M - i have coordinated with minish sir, this is very old PO, supplier is not responding. Therefore, I need your approval to book voucher payment.	☐	Ajanta Floot Concept and Interiors	1257	2,360		86383	Full material received	Exess advance paid, short bill received	supplier are not responding
3		Mahesh Kumar M - supplier is willing to refund before that he wants to cross check both ledgers, so ledger sent to supplier but there has been no response. There I need your approval to book voucher payment	☐	Archanalok Trading Company	1277	66,687		88891	Full material received	Exess advance paid, short bill received	supplier is willing to refund before that he wants to cross check both ledgers
4			☒	Arpita Exports	1357	7,990		20231201062	Full material received	Adv. paid against PO/WO	ACS COMPLETED
5			☒	Balaji Cement Steel Traders	NA	1,49,760		20240307039	Other	Adv. paid against PO/WO	ACS COMPLETED
6			☒	Balaji Cement Steel Traders	NA	1,50,798		20240307064	Other	Adv. paid against PO/WO	ACS COMPLETED
7			☒	Balaji Cement Steel Traders	NA	1,37,498		20240326018	Full material received	Adv. paid against PO/WO	ACS COMPLETED
8			☒	Balaji Cement Steel Traders	NA	1,50,498		20240419014	Full material received	Adv. paid against PO/WO	ACS COMPLETED
9			☒	Balaji Cement Steel Traders	NA	1,73,998		20240422030	Full material received	Adv. paid against PO/WO	ACS COMPLETED
10			☒	Balaji Cement Steel Traders	NA	1,48,495		20240425001	Full material received	Adv. paid against PO/WO	ACS COMPLETED
11			☒	Balaji Cement Steel Traders	NA	1,34,995		20240509023	Full material received	Adv. paid against PO/WO	ACS COMPLETED
12			☒	Balaji Cement Steel Traders	NA	53,998		20240515015	Material not received	Adv. paid against PO/WO	ACS COMPLETED
13			☒	Balaji Cement Steel Traders	NA	1,48,495		20240514013	Full material received	Adv. paid against PO/WO	ACS COMPLETED
14			☒	Balaji Cement Steel Traders	NA	1,51,195		20240508019	Full material received	Adv. paid against PO/WO	ACS COMPLETED
15			☒	Balaji Cement Steel Traders	NA	1,37,498		20240523005	Full material received	Adv. paid against PO/WO	ACS COMPLETED
16	deduct from GV-1	Mahesh Kumar M - The supplier is ready to issue a refund, and he is asking for proof, including the payment ledger and the purchase order (PO). However, I have not received a response to date.	☐	Bharat Alluminium	1020	4,031		20230824039	Part material received	Exess advance paid, short bill received	supplier is ready to refund the amount he asking to proof, Ledger for payment & PO
17			☒	Bharat Alluminium	1020	57,584		20240401037	Material not received	Adv. paid against PO/WO	ACS completed

	Action to be taken	Latest Comment	Task Completed	Name of the supplier	VRN	Debit Balance	Credit Balance	Related PO/WO nos	Remarks by site	Remarks by Accountant	Remarks by Admin-Audit
18	he is not responding to my calls	Mahesh Kumar M – supplier is willing to refund before that he wants to cross check both ledgers, so ledger sent to supplier but there has been no response. There I need your approval to book voucher payment	☐	Bhavani Traders	NA	19,832		96930	Part material received	Advance paid Bill not received	called supplier for ledger, waiting for ledger (MS-material)
19	i have informed supplier to refund the excess amount	Mahesh Kumar M – prabhakar sir coordinated with supplier so part material is to there to receive	☐	Doshi Brothers	1192	56,163		20240327042	Part material received	Exess advance paid, short bill received	Work under progress
20	Without PO details, the supplier cannot process the refund.		☐	Hestia	1053	763				Refund To be Collect	Management advise required
21			☒	Hestia	1053	6,03,737		20240416035	Full material received	Adv. paid against PO/WO	ACS completed
22	i have coordinated with prabhakar sir.	Mahesh Kumar M – this material is already delivered to Mumbai location, Therefore I need your approval to book voucher payment.	☐	Hindustan Associates	1404	2,200		20230704020, 18 & 19	Full material received	Exess advance paid, short bill received	this POs belongs to mumbai's location
23	he is ready to refund		☐	Kasula Euro Fastners	NA	1,95,880		96784	Part material received	Advance paid Bill not received	supplier till date he is not replied
24	He himself is asking about payment from sites		☐	Leela Steel Railing & Furniture	1259	46,558			Full material received	Advance paid Bill not received	supplier is replied that he has to get amount from SOV, GMR & GHT
25	need to take Approval from MD regarding strike off.	Mahesh Kumar M – There is a minor error with the accounts. The supplier is not agreeing to this excess payment. Therefore, I need your approval to book the voucher payment.	☐	Mani Systems & Services	NA	35,000		20231030006	Full material received	Advance paid Bill not received	Water proofing works, supplier is not responding & ACS prepared for 3,21,000/- according to PO amount
26			☒	Mirrart Automation Pvt Ltd	1355	3,00,000		20240401040	Material not received	Adv. paid against PO/WO	ACS completed
27			☒	Mercury Engineering Systems	NA	31,334		20230529025	Part material received	Bill not received	manual ACS is prepared with 31,334/- amount
28			☒	Mercury Engineering Systems	NA	1,297		20230905045	Part material received	Payment Adjusted	supplier replied he has to get the payment from MHPL-Gv, in next order he look it seems
29			☒	Nihara EPS Processors	NA	67,526		20240330027	Full material received	Adv. paid against PO/WO	ACS completed
30	He himself is asking about payment from sites		☐	Leela Steel Railing & Furniture	1008	14,895		88350	Full material received	Refund To be Collect	he is asking for payment from our end
31			☒	One Prime Store	1400	3,983		20240516064	Full material received	Adv. paid against PO/WO	ACS completed
32			☒	Parshva Global	1283	4,602		20231221043	Material not received	Adv. paid against PO/WO	ACS completed
33	The supplier is asking for his payment immediately; moreover, this issue is well known to Minish sir and Ravi.		☐	Paridhi Ispat	NA	12,800		88437	Part material received	Refund To be Collect	supplier replied that to ask minish
34	need to take Approval from MD regarding strike off.		☐	Pasari Trading Company	NA	8,417		77496	Part material received	Refund To be Collect	he is not responding (tandoor stone)
35	need to take Approval from MD regarding strike off.		☐	Patel & Company	1302	69,262		70220	Part material received	Advance paid bill not received	requested for ledgers till now no reply

	Action to be taken	Latest Comment	Task Completed	Name of the supplier	VRN	Debit Balance	Credit Balance	Related PO/WO nos	Remarks by site	Remarks by Accountant	Remarks by Admin-Audit
36	need to take Approval from MD regarding strike off.		☐	Patel & Company	1302	1,06,663		70889	Part material received	Advance paid bill not received	requested for ledgers till now no reply
37	need to take Approval from MD regarding strike off.		☐	Patel & Company	1302	33,216		90572	Full material received	Advance paid Bill not received	requested for ledgers till now no reply
38	need to take Approval from MD regarding strike off.		☐	Patel & Company	1302	7,845		91252	Full material received	Exess advance paid, short bill received	requested for ledgers till now no reply
39	need to take Approval from MD regarding strike off.		☐	Patel & Company	1302	14,394		94025	Full material received	Last transaction more than 6 months ago	requested for ledgers till now no reply
40	need to take Approval from MD regarding strike off.		☐	Patel & Company	1302	1,832		96807	Full material received	Exess advance paid, short bill received	requested for ledgers till now no reply
41	need to take Approval from MD regarding strike off.		☐	Patel & Company	1302	2,45,305		71861	Material not received	Advance paid Bill not received	Details awaited from purchase, minish sir handling this
42	need to take Approval from MD regarding strike off.		☐	Patel & Company	1302	2,33,666		75783	Part material received	Advance paid Bill not received	Details awaited from purchase, minish sir handling this
43	need to take Approval from MD regarding strike off.		☐	Pranav Agencies	NA	29,001		80311	Part material received	Refund To be Collect	Details awaited from purchase, minish sir handling this
44	need to take Approval from MD regarding strike off.	Mahesh Kumar M – Accountant has to enter a purchase bill of Rs.15/- and provide them SLLP ledger. They will return the amount of Rs.20 K.	☐	Shweta Computers	1329	1,050		20230328012	Material not received	Last transaction more than 6 months ago	no information from supplier informed to purchase dept
45	need to take Approval from MD regarding strike off.	Mahesh Kumar M – Accountant has to enter a purchase bill of Rs.15/- and provide them SLLP ledger. They will return the amount of Rs.20 K.	☐	Shweta Computers	1329	15,800		97530	Material not received	Last transaction more than 6 months ago	no information from supplier informed to purchase dept
46	need to take Approval from MD regarding strike off.	Mahesh Kumar M – Accountant has to enter a purchase bill of Rs.15/- and provide them SLLP ledger. They will return the amount of Rs.20 K.	☐	Shweta Computers	1329	3,700		74437	Material not received	Opening balance from previous year	no information from supplier informed to purchase dept
47			☒	Shweta Computers	1329	12,800		20240202043	Material not received	Active account	refund amount received through cheque
48	minish sir is in follow-up with supplier		☐	Sri Venkateswara Power Tech	1051	12,500		70717	Full material received	Refund To be Collect	long back they have delivered material , they are unable to give bill
49	minish sir is in follow-up with supplier		☐	Sri Balaji Marketing Associates	NA	1,50,705				Adv. paid against PO/WO	no PO , this is very Old payment
50	need to take Approval from MD regarding strike off.		☐	Technovision Sales & Services	1438	500				Opening balance from previous year	no PO , this is very Old payment
51	9391041516 he is not responding		☐	Uttam Metals	1396	8,504		20230614020	Part material received	Adv. paid against PO/WO	message sent to supplier , but till date no reply
52	completed	Mahesh Kumar M – bill received & ACS prepared	☒	Balaji Cement Steel Traders	NA	1,37,498		20240326018	Full material received	Advance paid Bill not received	Work Completed
53	completed	Mahesh Kumar M – bill received & ACS prepared	☒	Bharat Aluminium	1020	57,584		20240401037	Full material received	Advance paid Bill not received	Work Completed
54	completed	Mahesh Kumar M – bill received & ACS prepared	☒	Nagarjuna Steel Pvt Ltd	1461	1,40,395		20240705006	Full material received	Advance paid Bill not received	pending approval at accounts manager
55	completed	Mahesh Kumar M – bill received & ACS prepared	☒	Nagarjuna Steel Pvt Ltd	1461	1,37,779		20240715007	Full material received	Advance paid Bill not received	pending approval at accounts manager
56	completed	Mahesh Kumar M – bill received & ACS prepared	☒	Nagarjuna Steel Pvt Ltd	1461	1,33,120		20240724003	Full material received	Advance paid Bill not received	pending approval at accounts manager
57	completed	Mahesh Kumar M – bill received & ACS prepared	☒	Niki Doors	1256	65,500		20240718059	Full material received	Advance paid Bill not received	pending approval at accounts manager

	Action to be taken	Latest Comment	Task Completed	Name of the supplier	VRN	Debit Balance	Credit Balance	Related PO/WO nos	Remarks by site	Remarks by Accountant	Remarks by Admin-Audit
58	completed	Mahesh Kumar M - bill received & ACS prepared	☒	One Prime Store	1400	7,965		20240709002	Full material received	Advance paid Bill not received	pending approval at accounts
59	completed	Mahesh Kumar M - bill received & ACS prepared	☒	One Prime Store	1400	5,310		20240711015	Full material received	Advance paid Bill not received	pending approval at accounts
60	need to take Approval from MD regarding strike off.		☐	Pranav Agencies	NA	58,000		80465		Exess advance paid, short bill received	supplier is not responding
61	need to take Approval from MD regarding strike off.		☐	Pranav Agencies	NA	61,998		71861		Exess advance paid, short bill received	supplier is not responding
62	need to take Approval from MD regarding strike off.		☐	Pranav Agencies	NA	39,899		75783		Exess advance paid, short bill received	supplier is not responding
63	email sent to supplier, that bill to be sent	Mahesh Kumar M - prabhakar sir sent email to supplier regarding pending part material	☐	Prathiksha Lifts & Equipments	NA	2,80,250		20240706025		Advance Paid Bill not received	supplier is not responding
64	informed accounts to book a voucher payment for containers		☐	Shaik Afzal	NA	4,50,000		20240321034		Advance Paid Bill not received	informed to accounts
65	completed	Mahesh Kumar M - bill received & ACS prepared	☐	Shweta Computers	1329	15,500		20240712016		Advance Paid Bill not received	Work Completed
66	completed	Mahesh Kumar M - bill received & ACS prepared	☐	Team One Biotech LLP	NA	9,450		20240717003		Advance paid bill not received	Work Completed