

**Bio-Data****Note:** Attach copy of Resume / Bio-data

Janal on 25/7/19

|                         |                                        |                                                  |                |
|-------------------------|----------------------------------------|--------------------------------------------------|----------------|
| Application for post of | Site Engineering                       |                                                  |                |
| Date of application     | 19/7/19                                |                                                  |                |
| Application through     | <input type="checkbox"/> Advertisement | <input checked="" type="checkbox"/> Referred by: | Ch. snehapiya. |

**Personal Details:**

|                            |                                                       |               |                     |
|----------------------------|-------------------------------------------------------|---------------|---------------------|
| Full Name                  | BEEMAGONI MEENAKSHI                                   |               |                     |
| Age                        | 21 years                                              | Date of Birth | 05/07/1998          |
| Fathers Name               | B. HARI BABU                                          |               |                     |
| Address for Correspondence | 12-24, Peerzadiguda, Uppal, Hyderabad.<br>P.C. 500097 |               |                     |
| Phone & Mobile             | 8121551388                                            |               |                     |
| Permanent Address          | 12-24 Peerzadiguda, Uppal, Hyderabad                  |               |                     |
| Aadhar number              | 4851 3055 6536                                        | Category      | SC / ST / BC / Open |

**Education:**

|                    |                                                                                        |                       |                          |
|--------------------|----------------------------------------------------------------------------------------|-----------------------|--------------------------|
| Post Graduation    |                                                                                        |                       |                          |
| Name of college    |                                                                                        |                       |                          |
| Location           |                                                                                        | Percentage marks      |                          |
| Course type        | <input type="checkbox"/> Regular Course <input type="checkbox"/> Correspondence Course |                       |                          |
| Year of completion |                                                                                        | Medium of Instruction | English / Telugu / Hindi |
|                    |                                                                                        |                       |                          |

|                    |                                                                                                   |                       |                          |
|--------------------|---------------------------------------------------------------------------------------------------|-----------------------|--------------------------|
| Degree/ Diploma    | JNTUH                                                                                             |                       |                          |
| Name of college    | Geethanjali college of Engg & Tech.                                                               |                       |                          |
| Location           | Cheruvu                                                                                           | Percentage marks      | 67%                      |
| Course type        | <input checked="" type="checkbox"/> Regular course <input type="checkbox"/> Correspondence Course |                       |                          |
| Year of completion | 2019                                                                                              | Medium of Instruction | English / Telugu / Hindi |

|                            |                                                    |                       |                          |
|----------------------------|----------------------------------------------------|-----------------------|--------------------------|
| Name of Inter/ Jr. College | Diploma SBTET [Samskrothi college of Engg & Tech.] |                       |                          |
| Location                   | Ghatkesar                                          | Percentage marks      | 69.18%                   |
| Year of completion         | 2016                                               | Medium of Instruction | English / Telugu / Hindi |

|                    |              |                       |                          |
|--------------------|--------------|-----------------------|--------------------------|
| Name of school     | ZPHS         |                       |                          |
| Location           | Peerzadiguda | Percentage marks      | 75%                      |
| Year of completion | 2013         | Medium of Instruction | English / Telugu / Hindi |



|                                         |  |
|-----------------------------------------|--|
| Description of other courses or diploma |  |
|                                         |  |

**Computer Skills:**

|           |                                                                                                                                       |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------|
| MS Office | <input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor                               |
| MS Word   | <input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor                               |
| MS Excel  | <input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor                               |
| Auto CAD  | <input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor <input type="checkbox"/> N.A. |
| Email     | <input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor                               |
| Other     |                                                                                                                                       |

**Two Wheeler / Car:**

|      |  |      |  |
|------|--|------|--|
| Make |  | Year |  |
|------|--|------|--|

| Family Details:  | Name            | Age | Occupation/<br>Study | Company/<br>Education institution |
|------------------|-----------------|-----|----------------------|-----------------------------------|
| Father           | B. Hasibabu     | 53  | Business             | Real Estate                       |
| Mother           | B. Devika       | 48  | Housewife            | -                                 |
| Wife / Husband   | -               | -   | -                    | -                                 |
| Brother / Sister | B. Meena Kumari | 22  | Insurance Dept.      | Saboo Hyundai                     |
| Brother / Sister | B. Raviteja     | 24  | Business             | Real Estate                       |
| Brother / Sister |                 |     |                      |                                   |
| Son / daughter   |                 |     |                      |                                   |
| Son / daughter   |                 |     |                      |                                   |
| Son / daughter   |                 |     |                      |                                   |

**Salary Details:**

(Copy of 1 yr bank statement of salary account will have to produce at the time of employment)

|                                |                                                                            |
|--------------------------------|----------------------------------------------------------------------------|
| Last Drawn Salary              |                                                                            |
| Does the above salary include: | ESI: <input type="checkbox"/> Yes <input type="checkbox"/> No              |
|                                | PF: <input type="checkbox"/> Yes <input type="checkbox"/> No               |
|                                | Conveyance: <input type="checkbox"/> Yes <input type="checkbox"/> No       |
|                                | Mobile Allowance: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Expected Salary                | 12000 - 15000 (as per company discards)                                    |

**Surety:**

|                                                                                    |             |  |               |                                                          |
|------------------------------------------------------------------------------------|-------------|--|---------------|----------------------------------------------------------|
| Can you provide 2 sureties from Govt. employees or employees of reputed companies? |             |  |               | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Surety 1:                                                                          | Name        |  | Company       |                                                          |
|                                                                                    | Designation |  | Your Relation |                                                          |
| Surety 2:                                                                          | Name        |  | Company       |                                                          |
|                                                                                    | Designation |  | Your Relation |                                                          |

**Commitment**

|                                                  |                                                          |
|--------------------------------------------------|----------------------------------------------------------|
| Can you commit to work for a minimum of 2 years? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|--------------------------------------------------|----------------------------------------------------------|

**Experience & Employment Details:**

|                                       |        |
|---------------------------------------|--------|
| Years of experience in relevant field | Eight. |
|---------------------------------------|--------|

|                                              |             |                                                |               |          |               |
|----------------------------------------------|-------------|------------------------------------------------|---------------|----------|---------------|
| Name of Company                              |             |                                                |               |          |               |
| Duration of employment                       | _____ years | From date:                                     | .../.../..... | To date: | .../.../..... |
| Location                                     |             |                                                |               |          |               |
| Designation                                  |             |                                                |               |          |               |
| Last drawn salary                            |             |                                                |               |          |               |
| Number of employees in the company / branch? |             | Number of employees in your dept. or division? |               |          |               |
| Brief description of work handled by you.    |             |                                                |               |          |               |
|                                              |             |                                                |               |          |               |
|                                              |             |                                                |               |          |               |
|                                              |             |                                                |               |          |               |
| Reason for leaving                           |             |                                                |               |          |               |

**Remarks:** (For office use only – Do not write in this box)

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|----------------------------------------------|-------------|------------------------------------------------|---------------|----------|---------------|
| Name of Company                              |             |                                                |               |          |               |
| Duration of employment                       | _____ years | From date:                                     | .../.../..... | To date: | .../.../..... |
| Location                                     |             |                                                |               |          |               |
| Designation                                  |             |                                                |               |          |               |
| Last drawn salary                            |             |                                                |               |          |               |
| Number of employees in the company / branch? |             | Number of employees in your dept. or division? |               |          |               |
| Brief description of work handled by you.    |             |                                                |               |          |               |
|                                              |             |                                                |               |          |               |
|                                              |             |                                                |               |          |               |
|                                              |             |                                                |               |          |               |
| Reason for leaving                           |             |                                                |               |          |               |

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|----------------------------------------------|-------------|------------------------------------------------|---------------|----------|---------------|
| Name of Company                              |             |                                                |               |          |               |
| Duration of employment                       | _____ years | From date:                                     | .../.../..... | To date: | .../.../..... |
| Location                                     |             |                                                |               |          |               |
| Designation                                  |             |                                                |               |          |               |
| Last drawn salary                            |             |                                                |               |          |               |
| Number of employees in the company / branch? |             | Number of employees in your dept. or division? |               |          |               |
| Brief description of work handled by you.    |             |                                                |               |          |               |
|                                              |             |                                                |               |          |               |
|                                              |             |                                                |               |          |               |
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| Reason for leaving                           |             |                                                |               |          |               |

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|                                              |             |                                                |               |          |               |
|----------------------------------------------|-------------|------------------------------------------------|---------------|----------|---------------|
| Name of Company                              |             |                                                |               |          |               |
| Duration of employment                       | _____ years | From date:                                     | .../.../..... | To date: | .../.../..... |
| Location                                     |             |                                                |               |          |               |
| Designation                                  |             |                                                |               |          |               |
| Last drawn salary                            |             |                                                |               |          |               |
| Number of employees in the company / branch? |             | Number of employees in your dept. or division? |               |          |               |
| Brief description of work handled by you.    |             |                                                |               |          |               |
|                                              |             |                                                |               |          |               |
|                                              |             |                                                |               |          |               |
|                                              |             |                                                |               |          |               |
| Reason for leaving                           |             |                                                |               |          |               |

**Remarks:** (For office use only – Do not write in this box)

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*Ask for additional sheets if required.*

## DECLARATION

From:

Date: 19/7/2019

B. Meenakshi

8121551388

Meenakshigoud 1212@gmail.com.

To,  
HR Manager,  
Modi Properties Pvt. Ltd.,  
M.G. Road, Secunderabad-03.

I have submitted my bio-data/ resume for a suitable post in your company and its associated firms/subsidiaries.

I hereby certify/declare that the details given herein are true to the best of my knowledge.

In case the information given by me is found to be un-true, I will be liable for consequences thereon.

I shall provide proof of last drawn salary as and when requested.

I shall provide letters of good conduct/recommendation from past employers as and when asked for.

I further undertake to work for a minimum period of 2 years, if I am offered employment in your company.

Thank you.

Yours sincerely,

Signature Meenakshi

Name: B. Meenakshi

Place: UPPCL

Date: 19/07/2019



**Remarks by Admin.: (For office use only – Do not write in this box)**

|                       |                                                                                                                          |
|-----------------------|--------------------------------------------------------------------------------------------------------------------------|
| Background – Personal | <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor                             |
| Background – Work     | <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor <input type="checkbox"/> NA |
| Personality           | <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor                             |
| Appearance            | <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor                             |
| Communication skills  | <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor                             |
| Recommendation        | <input type="checkbox"/> Employ <input type="checkbox"/> Reject <input type="checkbox"/> Short list & decide later       |
| Recommended salary    |                                                                                                                          |
|                       |                                                                                                                          |
|                       |                                                                                                                          |
|                       |                                                                                                                          |
|                       |                                                                                                                          |
|                       |                                                                                                                          |
|                       |                                                                                                                          |

**Remarks by Divisional Manager: (For office use only – Do not write in this box)**

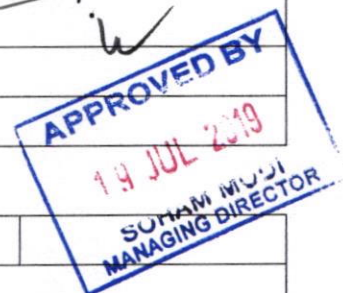
|                      |                                                                                                                          |
|----------------------|--------------------------------------------------------------------------------------------------------------------------|
| Relevant experience  | <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor <input type="checkbox"/> NA |
| Knowledge of subject | <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor                             |
| Recommendation       | <input type="checkbox"/> Employ <input type="checkbox"/> Reject <input type="checkbox"/> Short list & decide later       |
| Recommended salary   |                                                                                                                          |
|                      |                                                                                                                          |
|                      |                                                                                                                          |
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|                      |                                                                                                                          |

**Remarks by MD (For office use only – Do not write in this box)**

|                              |                                                                                                                               |
|------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Recommendation               | <input checked="" type="checkbox"/> Employ <input type="checkbox"/> Reject <input type="checkbox"/> Short list & decide later |
| Recommended salary           | 13,500                                                                                                                        |
| Friday 19/7   Employ for ESR |                                                                                                                               |
|                              |                                                                                                                               |
|                              |                                                                                                                               |
|                              |                                                                                                                               |

**Offer Details**

|                |  |                 |  |
|----------------|--|-----------------|--|
| Salary offered |  | Date of joining |  |
| Remarks:       |  |                 |  |
|                |  |                 |  |
|                |  |                 |  |
|                |  |                 |  |



### WEAKNESS

- Straight forward.
- Discomfort with leaving a project unfinished.
- Taking too many risks.

### HOBBIES

- Listening music
- Socialized person.

### PERSONAL DETAILS

- **Father's Name** : BeemagoniHariBabu.
- **Permanent Address** : 12-24 Peerzadiguda, Uppal.
- **Date of Birth** : 5<sup>th</sup> July 1998.
- **Language Known** : English, Telugu.

### DECLARATION

I do hereby declare that the above information is true to the best of my knowledge.

**Date:** 19/7/19

**Place:** UPPAL

B. Meenakshi

**BEEMAGONI MEENAKSHI**



## **BeemagoniMeeenakshi**

B-Tech (CIVIL)

Contact No: 8121551388

Email Id: [meenakshigoud1212@gmail.com](mailto:meenakshigoud1212@gmail.com)

### **CAREER OBJECTIVE**

To achieve high carrier growth through a continuous learning process and keep myself dynamic, visionary and competitive with the changing scenario of the world.

### **BASIC ACADEMIC CREDENTIALS**

| Sl.no | Qualification                | Institute                                         | Course            | Aggregate |
|-------|------------------------------|---------------------------------------------------|-------------------|-----------|
| 1     | B-TECH                       | Geethanjali College Of Engineering And Technology | Civil Engineering | 67%       |
| 2     | Diploma                      | Samskruti College Of Engineering And Technology   | Civil Engineering | 70%       |
| 3     | Board Of Secondary Education | ZillaParishath High School                        | 10 <sup>th</sup>  | 75%       |

### **ACADAMIC PROJECT**

#### **MAJOR PROJECT IN DIPLOMA**

**Company Name:** Aparna Constructions

**Project Title:** Construction Of Multi Story Building.

**Duration:** Six Months (18<sup>th</sup> November'2015 to 18<sup>th</sup> April '2016).

### **IT PROFICIENCY**

- Microsoft Office Word, Microsoft Office Excel, Microsoft Office Power Point.
- **Programming Language:** Auto Cad 2016.

### **STRENGTH**

- Active listener.
- Dedicated to the assigned work.
- Confident and determined.



Name: \_\_\_\_\_ date: 19/7/19

1. A course of stone provided immediately below a cornice, is called

- ☒ **A.** blocking course                      **B.** coping  
**C.** frieze                                      ☒ **D.** parapet

2. A course of stone masonry provided immediately above the cornice, is called

- ☒ **A.** blocking course                      **B.** coping  
**C.** frieze                                      **D.** parapet

3. The process of placing a stone in its position in masonry construction is termed as setting.

- ☒ **A.** Yes ✓                                      **B.** No

4. The type of stone masonry commonly adopted in the construction of residential building is

- A.** uncoursed rubble masonry              **B.** coursed rubble masonry  
☒ **C.** random rubble masonry              **D.** dry rubble masonry

5. In the first class coursed rubble masonry

- A.** all the courses are of the same height              **B.** minimum height of the course is limited to 150 mm  
☒ **C.** the length of the quoin is generally kept 450 mm              ☒ **D.** all of the above

6. The type of masonry in which the stones of irregular size and shapes are used and there are no regular courses, is known as

- ☒ **A.** uncoursed rubble masonry              **B.** coursed rubble masonry  
**C.** random rubble masonry              **D.** dry rubble masonry

Name: \_\_\_\_\_ date: \_\_\_\_\_

7. The minimum thickness of a wall in stone masonry should not be less than

☒ A. 100 mm

B. 200 mm

C. 350 mm

D. 450 mm

8. A type of bond in a brick masonry consisting of alternate course of headers and stretchers, is called

☒ A. English bond

B. Flemish bond

C. stretching bond

D. heading bond

9. A type of bond in a brick masonry in which each course consists of alternate headers and stretchers, is called

☒ A. English bond

☒ B. Flemish bond

C. stretching bond

D. heading bond

10. Which of the following statement is wrong?

☒ A. In English bond, vertical joints in the header courses come over each other and vertical joints in the stretcher courses are also in the same line.

B. In English bond, the heading course should start with a queen closer.

C. In Flemish bond, the alternate headers of each course are centrally supported over the stretchers in the course below.

D. In Flemish bond, every alternate course starts with a header at the corner.