

Bio-Data

Note: Attach copy of Resume / Bio-data

Scanned
GURC

Application for post of	civil Engineer	
Date of application	19/07/2019	
Application through	☐ Advertisement	☐ Referred by:

Personal Details:

Full Name	Vaddi Sruetha		
Age	24 years	Date of Birth	04/04/1994
Fathers Name	Vaddi Ramana Rao		
Address for Correspondence	Dad NO: 10-10a, opposite to Venkateswara theatre, Bhimadole, West Godavari, 534425		
Phone & Mobile	7036168764		
Permanent Address	West Godavari, Bhimadole		
Aadhar number	554297138075	Category	SC / ST / BC / <u>Open</u>

own house.

Education:

Post Graduation			
Name of college			
Location		Percentage marks	
Course type	☐ Regular Course	☐ Correspondence Course	
Year of completion		Medium of Instruction	English / Telugu / Hindi

Degree/ Diploma	CIVIL Engineering		
Name of college	Sri Vasavi Engineering college		
Location	Tadepalligudem	Percentage marks	66.29
Course type	☒ Regular course	☐ Correspondence Course	
Year of completion	2015	Medium of Instruction	<u>English</u> / Telugu / Hindi

Name of Inter/ Jr. College	Sri Chaitanya Junior college		
Location	Rajamahendravaram	Percentage marks	84.5
Year of completion	2011	Medium of Instruction	<u>English</u> / Telugu / Hindi

Name of school	Z.P. Girls High School		
Location	Nidadavolu	Percentage marks	76
Year of completion	2009	Medium of Instruction	English / Telugu / Hindi

Description of other courses or diploma	

Computer Skills:

MS Office	☒ Good ☐ Average ☐ Poor
MS Word	☐ Good ☒ Average ☐ Poor
MS Excel	☐ Good ☒ Average ☐ Poor
Auto CAD	☒ Good ☐ Average ☐ Poor ☐ N.A.
Email	☐ Good ☐ Average ☐ Poor
Other	

Two Wheeler / Car:

Make		Year	
------	--	------	--

Family Details:	Name	Age	Occupation/ Study	Company/ Education institution
Father	V. Ramana Rao	64	Daily wage worker	Tent house
Mother	V. Radha Kumari	52	housewife	7th class
Wife / Husband				
Brother / Sister	V.K. priyanka	26	Job	parasky solutions
Brother / Sister	V. Sai harsika	21	Student	Gectanjali college
Brother / Sister				
Son / daughter				
Son / daughter				
Son / daughter				

Salary Details:

(Copy of 1 yr bank statement of salary account will have to produce at the time of employment)

Last Drawn Salary	12,000/-		
Does the above salary include:	ESI: ☐ Yes ☐ No		PF: ☐ Yes ☐ No
	Conveyance: ☐ Yes ☐ No		Mobile Allowance: ☐ Yes ☐ No
Expected Salary	15,000		

Surety:

Can you provide 2 sureties from Govt. employees or employees of reputed companies?				☐ Yes ☐ No
Surety 1:	Name		Company	
	Designation		Your Relation	
Surety 2:	Name		Company	
	Designation		Your Relation	

Commitment

Can you commit to work for a minimum of 2 years?	☒ Yes ☐ No
--	---

Experience & Employment Details:

Years of experience in relevant field	2 years 6 months		
Name of Company	Andhra Pradesh Space Application center		
Duration of employment	2 years	From date: 18/06/2016	To date: 31/05/2018
Location	Eluru		
Designation	Cad analyst		
Last drawn salary	12,000 P.m		
Number of employees in the company / branch?	120	Number of employees in your dept. or division?	60
Brief description of work handled by you.	plotting And Analysing the field measurements Books of Agricultural lands		
Reason for leaving	project completed		

Remarks: (For office use only – Do not write in this box)

Name of Company	Anjee associates of Architecture & Engineering Pvt. Ltd		
Duration of employment	6 years	From date: 04/01/19..	To date: 01/06/19
Location	vijayanada		
Designation	CAD Intern		
Last drawn salary	12,000 P.m		
Number of employees in the company / branch?	200	Number of employees in your dept. or division?	30
Brief description of work handled by you.	GIS mapping, Digitization & Layouts drawing		
Reason for leaving	completed cad Internship		

Remarks: (For office use only – Do not write in this box)

Name of Company					
Duration of employment	_____ years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Name of Company					
Duration of employment	_____ years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Ask for additional sheets if required.

Remarks by Admin.: (For office use only – Do not write in this box)

Background – Personal	☐ Good ☐ Average ☐ Poor
Background – Work	☐ Good ☐ Average ☐ Poor ☐ NA
Personality	☐ Good ☐ Average ☐ Poor
Appearance	☐ Good ☐ Average ☐ Poor
Communication skills	☐ Good ☐ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	
→ Can take a join immediately – 2½ Yrs experience GNRC / BRGV	

Remarks by Divisional Manager: (For office use only – Do not write in this box)

Relevant experience	☐ Good ☐ Average ☐ Poor ☐ NA
Knowledge of subject	☐ Good ☐ Average ☐ Poor
Recommendation	☐ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	

Remarks by MD (For office use only – Do not write in this box)

Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	13.50k.
GNRC	

APPROVED BY
 19 JUL 2019
 SOHAM MOJJI
 MANAGING DIRECTOR

Offer Details

Salary offered		Date of joining	
Remarks:			

Name of the Candidate: Snetha
Post Applied for: Jr. Engineer/Engineer

Date of Interview: _____

1. The lowest part of a structure which transmits the load to the soil is known as
 - ☒ A. Super-structure
 - B. Plinth
 - C. Foundation
 - D. Basement
2. The foundation in a building is provided to
 - A. distribute the load over a large area
 - B. increase overall stability of the structure
 - C. transmit load to the bearing surface (sub soil) at a uniform rate
 - ☒ D. all of the above
3. The failure of foundation of a building is due to
 - ☒ A. withdrawal of subsoil moisture
 - B. unequal settlement of soil
 - C. lateral escape of the supporting material
 - D. all of these
4. The ability of sub-soil to support the load of the structure without yielding is known as
 - A. bearing value of soil
 - B. bearing power of soil
 - ☒ C. bearing capacity of soil
 - D. any one of these
5. The minimum load which will cause failure of a foundation is called
 - A. ultimate tensile strength
 - B. nominal strength
 - ☒ C. ultimate bearing power
 - D. ultimate compressive strength
6. The bearing capacity of soils can be improved by
 - ☒ A. increasing the depth of footing
 - B. draining the sub-soil water
 - C. ramming the granular material like crushed stone in the soil
 - D. all of the above

Name of the Candidate: _____
Post Applied for: Jr. Engineer/Engineer

Date of Interview: _____

7. The maximum bearing capacity of soil is that of

- A. hard rocks
- B. black cotton soil
- C. dry, coarse sandy soil
- ☒ D. fine sandy soil

8. When the foundation is placed immediately beneath the lowest part of the super-structure, it is called

- A. deep
- ☒ B. shallow

9. The depth of the concrete bed placed at the bottom of a wall footing should never be less than its projection beyond the wall base.

- ☒ A. Agree
- B. Disagree

10. When the walls are subjected to heavy loading and the bearing capacity of the soil is very low, then the wall is constructed on

- A. reinforced concrete footing
- ☒ B. column footing
- C. lean concrete footing
- D. none of these

11. What are the Ratios for following?

Ans: M15:

M20:

M25:

12. Abbreviate PCC?

Ans: *ordinary portland concrete cement*

13. Abbreviate RCC?

Ans: *Reinforced concrete cement*

Name of the Candidate: _____
Post Applied for: Jr. Engineer/Engineer

Date of Interview: _____

14. Explain 3-4-5 method of surveying?

Ans:

15. Describe H.I., B.S., F-S

Ans: H.I.:

B.S.:

F.S.:

DECLARATION

From:

Date: 19/07/19

V. Swetha,
D/o V. Ramana Rao, DOB No: 10-10A,
Bhimadole, W.G, 534425
7036168764

To,
HR Manager,
Modi Properties Pvt. Ltd.,
M.G. Road, Secunderabad-03.

I have submitted my bio-data/ resume for a suitable post in your company and its associated firms/subsidiaries.

I hereby certify/declare that the details given herein are true to the best of my knowledge.

In case the information given by me is found to be un-true, I will be liable for consequences thereon.

I shall provide proof of last drawn salary as and when requested.

I shall provide letters of good conduct/recommendation from past employers as and when asked for.

I further undertake to work for a minimum period of 2 years, if I am offered employment in your company.

Thank you.

Yours sincerely,

Signature V. Swetha

Name: Vaddi Swetha

Place: visayawada

Date: 19/07/19

RESUME

VADDI SWETHA
B.Tech, Civil Engineering
Contact No. : - +917036168764
E-mail:- swethavaddi44@gmail.com



CAREER OBJECTIVE

To work in a firm with a professional work driven environment where I can utilize and apply my knowledge, skills which would enable me as a fresh graduate to grow while fulfilling organizational goals.

BASIC ACADEMIC CREDENTIALS

Qualification	Board/University	Year	Percentage
B.Tech (Civil Engineering)	Sri Vasavi Engineering college, Tadepalligudem	2015	66.29%
Intermediate	Sri Chaitanya Junior College , Rajahmundry	2011	84.5%
High School	Z P High School For Girls, Nidadavole	2009	76%

ACADEMIC PROJECT

PROJECT NAME: STABILIZATION OF SOIL BY USING BAGASSE ASH

SUMMARY:

Today world is facing serious problem of disposal of agricultural waste. Sugar factories produce waste after extraction of sugar from sugar cane and this when burnt produces ash called 'Bagasse Ash' which is a fibrous material with the presence of silica in it. It is used to improve the existing properties of black cotton soil. The performance of Bagasse Ash stabilized soil was evaluated using physical and strength performance tests namely plasticity Index, specific gravity, compaction, CBR and UCS. Hence use of such advanced materials in road construction can prove efficient in increasing the strength of soil.

REPORT: we had conducted the basic soil tests and soil stabilization method by mixing waste product i.e. Bagasse Ash is successful in improving the existing poor and expansive sub grade soil

Current Experience

Aarvee associates of architects & Engineering consulting pvt ltd (Jan 2019 To June)

- Completed Cad internship in Aarvee Associates
- Having Good knowledge in AutoCAD & Gis utility ,designs & layouts background

Professional Experience

ANDHRA PRADESH SPACE APPLICATION CENTRE (APSAC) (June 2016-April 2018)

We are Andhra Pradesh space application centre works on the digital India land records modernization programme in the 13 districts of Andhra Pradesh by using collabland software.

Responsibilities:

- Involved in creating and managing how to plot the drawings of FMB'S with the software skills.
- Successfully organize and maintaining the duties of plotting FMB's and got promoted to cad analyst with in three months of joining.
- Understanding technologies, technical roles and technical skills.
- 1 to 2 hours Quick Submission Process for Assignment of handling project
- Strong Negotiation skills.
- Ability to build Strong relationships, Self-confidence and Self-starter

TECHNICAL SKILLS

- ❖ Knowledge on Auto cad
- ❖ GIS
- ❖ **Operating system** : windows family
- ❖ Microsoft Office Word, Microsoft Office Excel, Microsoft Office Power Point

CO-/EXTRA -CURRICULAR ACTIVITIES

- ❖ Active participant in departmental events
- ❖ Active participant in cultural held in college

ACHIEVEMENTS

- ❖ Got First prize in departmental events in throw ball
- ❖ Participated as coordinator in JNTUK Inter zonal college girls sport meet

INTERPERSONAL SKILL

- ❖ Confident and Determined
- ❖ Ability to cope up with different situations

PERSONAL DETAILS

- ❖ Father's Name :- V.RAMANA RAO
- ❖ Permanent Address :- H no :11-40a,near vasantha master house, high school road, Bhimadole, West Godavari, 534425.
- ❖ Date of Birth :- 4th April 1994
- ❖ Language Known :- English, Telugu
- ❖ Marital Status :- Single
- ❖ Nationality/Religion :- Indian
- ❖ Interest & Hobbies :- Poetry writing, listening music and playing shuttle

DECLARATION

I do hereby declare that the above information is true to the best of my knowledge.

Place: VIJAYAWADA
(Signature)


V SWETHA