Bio-Data
Note: Attach copy of Resume / Bio-data

	Note: Attach co	py of Resume / Bio-data	
Application for post of	PROTECT	T MANAUER (C	JUIL)
Date of application	09-03-		
Application through	Advertisement	□ Referred by:	
Personal Details:	1		
Full Name	J. KAM	AL CUMAR	
Age	49yea	rs Date of Birth	19/07/196
Fathers Name	J. PEDO	DOLO	
Address for Correspondence	PLOT NO SANDE	Do SWARCH	APURD COTOTA
Phone & Mobile	00919100	97-8994	
Permanent Address	PtoT. No	. 20, SWARGH	INDIPO CALANI
	JAN 1/0	0 11 0	PARAD.
Aadhar number	67142698	1	SC/ST/BC/Open
Education:	WHO SHE		
Post Graduation	1		
Name of college			
Location		Percentage marks	7
Course type	□ Regular Co	urse   Corresponde	ence Course
Year of completion		Medium of Instruction	English /Telugu/ Hindi
		1020.1	
Degree/ Diploma	CVILA		2-11-14
Name of college	KOTHAGI		elan Hic
Location	KOTHLUDEN	Percentage marks	IST DIVISION.
Course type	Regular cou		
Year of completion	1993	Medium of Instruction	English /Telugu/ Hindi
Name of Inter/ Jr. College			
Location	474	Percentage marks	
Year of completion	J. E. SAST	Medium of Instruction	English /Telugu/ Hindi
Name of school	S.S.C	71-7-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-	
Location	HUZURABAD	Percentage marks	240 DIVISION
Year of completion	487	Medium of Instruction	English /Telugu/ Hindi

courses or diploma	ISO	. 900).	- 2015	5			
courses of diploma			10 100				
Computer Skills:		AN ASSESSED	0 - 1 - 1 - 1				
MS Office							
MS Word	<b>⊿</b> Good						
MS Excel							
Auto CAD	□ Good	□ Good					
Email	Good	□Average	□ Poor				
Other	READ	1174	TEXTUIT	45ERIHL	, Books		
Two Wheeler / Car							
Make	MARAH	ν	Year		2000		
Family Details:	Name	T A	ge (	Occupation/	Company/		
Family Details:	ivaille .	A	50	Study	Education institution		
Father	J. PEDDUL	-U 8	35 VE	TERHAR	pactor.		
Mother	J. LAXMI	2 8	0 410	SEWIFE	_		
Wife / Husband	J. SUHHTF	TA 4	7 EL	石层山。	DIPLOMA BLE		
Brother / Sister	T. PRACA.	BA 51	1 Ey	E Doctor	KMC		
Brother / Sister	J. PUSHPAL	ATHE S	7 -1	- TEACHE			
Brother / Sister	_				-		
Son / daughter	J. MOUNIL	CA 19	SE	yor Inti	n SRICHATTA		
Son / daughter	J. SHARWA	1 18		HOOR ENTE			
Son / daughter							
Son / daughter  Salary Details: (Copy of 1 yr bank st Last Drawn Salary	50,00	00-	will have	Street I	ne time of employment)		
Son / daughter  Salary Details: (Copy of 1 yr bank st Last Drawn Salary Does the above salar	50,00 y ESI: SYes	No No		PF: Yes \( \text{N} \)			
Son / daughter  Salary Details: (Copy of 1 yr bank st Last Drawn Salary Does the above salar include:	50,00	No No		PF: d Yes □ N			
Son / daughter  Salary Details: (Copy of 1 yr bank st Last Drawn Salary Does the above salar	50,00 y ESI: SYes	No Yes a l		PF: d Yes □ N	No		
Son / daughter  Salary Details: (Copy of 1 yr bank st Last Drawn Salary Does the above salar include:	y ESI: Yes Conveyance:	No Yes a l		PF: d Yes □ N	No		
Son / daughter  Salary Details: (Copy of 1 yr bank state Drawn Salary Does the above salar include:  Expected Salary  Surety: Can you provide 2 sureputed companies?	SO, SE  Y ESI: Yes Conveyance:	No Yes 01	No	PF: Yes Nobile Allow	No		
Son / daughter  Salary Details: (Copy of 1 yr bank st Last Drawn Salary Does the above salar include:  Expected Salary  Surety: Can you provide 2 su	SO, SE  Y ESI: Yes Conveyance:	No Yes 01	No	PF: Yes Nobile Allow	No rance: fi Yes 🗆 No		
Son / daughter  Salary Details: (Copy of 1 yr bank st Last Drawn Salary Does the above salar include:  Expected Salary  Surety: Can you provide 2 sureputed companies? Surety 1: T.	SO, SE  Y ESI: Yes Conveyance:  To, oo	No Yes 01	No	PF: Yes Nobile Allow	No Tance: 1 Yes   No  Yes   No		
Son / daughter  Salary Details: (Copy of 1 yr bank state Drawn Salary Does the above salar include:  Expected Salary  Surety: Can you provide 2 sureputed companies?	SO, SE  Y ESI: Yes Conveyance:  To, co	No Yes 01	No	PF: Yes No	No Tance: 1 Yes   No  Yes   No		

**Experience & Employment Details:** Years of experience in relevant field lacons Name of Company RAMOJI FILM years From date: 04121.9918 Duration of employment To date: Location Designation Last drawn salary Number of employees in Number of employees in your dept. or division? the company / branch? Brief description of work handled by you. Reason for leaving Remarks: (For office use only - Do not write in this box) HAPAN JUMA BACKEN CONTRACT Name of Company From date: 05/03/2002 To date: Duration of employment MUCCAT - OMAN Location ENUITEEn. Designation Last drawn salary Number of employees in Number of employees in 10 000 your dept. or division? the company / branch? Brief description of work handled by you. COMPLETER Reason for leaving Remarks: (For office use only - Do not write in this box)

	CCC
Duration of employment	02 years From date: 01./03/2005 To date: 20.904/20
Location	DUBAR VAE
Designation	OC EXCIMEEN
Last drawn salary	15,000 UAE O
Number of employees in the company / branch?	Number of employees in your dept. or division?
Brief description of work handled by you.	BUILDIHYSAM INFRA
Charles and the St	
Reason for leaving	PROTECT COMPLETED.
Name of Company	AL-JABER BHUNDERITY.
Duration of employment	10 years From date: 10./p.S. 2.00) To date: 25./09./201
Location	Do Ha & ATAb
Designation	CIVIL BALLHEEN-
Designation  Last drawn salary	CIVILBITY INFER.
Last drawn salary  Number of employees in the company / branch?	CIVILEHUITEEN.  20,000 QR  10,000 Number of employees in your dept. or division?
Last drawn salary Number of employees in	Number of employees in
Last drawn salary  Number of employees in the company / branch?  Brief description of work	Number of employees in your dept. or division?
Last drawn salary  Number of employees in the company / branch?  Brief description of work handled by you.  Reason for leaving	Number of employees in your dept. or division?  BUILDITTY  ROADS  THERM.
Last drawn salary  Number of employees in the company / branch?  Brief description of work handled by you.  Reason for leaving	Number of employees in your dept. or division?  BUILDITTY!  ROAD!  THERM.  PROTECT COMPLETED.

Ask for additional sheets if required.

**Experience & Employment Details:** 25 Years of experience in relevant field VISHAL ROBUTS Name of Company To date: 12 2018 - Made From date: 1 2017 Duration of employment Location Designation Last drawn salary Number of employees in Number of employees in 8 50 your dept. or division? the company / branch? Brief description of work BUILDIHEES AM handled by you. LOOKIHY FOR MATOR Reason for leaving Remarks: (For office use only - Do not write in this box) Ferriplay MANACING DIRECTOR SCHUN W 2019 Name of Company Duration of employment From date: yrs Location Designation Last drawn salary Number of employees in Number of employees in your dept. or division? the company / branch? Brief description of work handled by you. Reason for leaving Remarks: (For office use only - Do not write in this box)

Duration of employment	yrs	From date:	To date:
Location	14		
Designation		- PART CARTE	14
Last drawn salary		N. Carlotte	155
Number of employees in the company / branch?	a a	Number of emp	
Brief description of work handled by you.	Lucy A		
Reason for leaving			1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1
Name of Company		31 27 1 = 1 × × ×	1.
Duration of employment  Location	yrs	From date:	To date:
Duration of employment  Location  Designation  Last drawn salary	yrs		
Duration of employment  Location  Designation	yrs	Number of emp	loyees in
Duration of employment  Location  Designation  Last drawn salary  Number of employees in the company / branch?  Brief description of work	yrs	Number of emp	loyees in

#### DECLARATION

From:	Date: 09	03/2019
J. KAMAL BUMAR		
SANIEPORO		
HYDBRABOD.		

To, HR Manager, Modi Properties Pvt. Ltd., M.G. Road, Secunderabad-03.

I have submitted my bio-data/ resume for a suitable post in your company and its associated firms/subsidiaries.

I hereby certify/declare that the details given herein are true to the best of my knowledge.

In case the information given by me is found to be un-true, I will be liable for consequences thereon.

I shall provide proof of last drawn salary as and when requested.

I shall provide letters of good conduct/recommendation from past employers as and when asked for.

I further undertake to work for a minimum period of 2 years, if I am offered employment in your company.

Thank you.

Yours sincerely,

Signature

Name: J. KAMALLOWAN

Place: HyDERARDO.

Date: 09 03 2019

Remarks by Admin.: (For office use only - Do not write in this box) Good □ Average □ Poor Background - Personal ☐ Good ☐ Average ☐ Poor ☐ NA Background - Work ☐ Good ☐ Average ☐ Poor Personality . Good □ Average □ Poor Appearance □ Good □ Average □ Poor Communication skills Employ 
Reject 
Short list & decide later Recommendation Recommended salary Remarks by Divisional Manager: (For office use only - Do not write in this box) Good □ Average □ Poor □ NA Relevant experience Good □ Average □ Poor Knowledge of subject Employ 
Reject 
Short list & decide later Recommendation Recommended salary lemowleds @ Enquired with HR-man-Hr. Vijay Knishup of Vishal. - He was the Proj. mgv. Handled his team well No conflaints from. con tractors and no conflaints from his team members. Remarks by MD (For office use only - Do not write in this box) □ Employ □ Reject □ Short list & decide later Recommendation Recommended salary Offer Details Date of joining Salary offered Remarks: At Tucker guide. He hardled the refuled bills; Attendance etc. 1

The Horland there for 1' year and Regioned on better Provided in Dec. 2018.

This last Pay was M. 50 K, in all over all good & peromostic remailes received?

se countleved in 198 Rikes)



# **EXPERIENCE CERTIFICATE**

This is to certify that Mr. J.KAMAL KUMAR, working as a PROJECT MANAGER in our company from January 2019 to till Date, his handling all works independently, his monthly Salary INR 50,000 per month, his conduct his good.



For KAMAL CONSTRUCTIONS,

Plot No. 20, Swargapuri Colony, Sainikpuri, HYDERABAD-500 094 E-mail: kamalconstruction19@gmail.com

#### J. KAMAL KUMAR

jaidakamal@gmail.com

Mobile number: 00919100978984

#### PERSONAL INFORMATION:

Name

Jaida Kamal Kumar

**Present Position** 

**Project CIVIL ENGINEER** 

Nationality

Indian

Date of Birth

19th July 1969

College Degree

Diploma in Civil Engineering - 1993

Total Years of Experience

25 years

Language Skills

English, Hindi, and Arabic (Speaking Fair)

Computer Skills

Windows, MS Office, and Internet

Special Certificates/Training

(ISO 9001:2000) Quality Management System Training
"Internal Auditor", (ISO-9001:2008) Lead Auditor,
(ISO 14001; 2004) Environmental Management System,
(BSOHSAS18001; 2007) Occupational Health and Safety
Assessment series. Asphalt Institute (Asphalt Pavement
Technologies Course), Approved QA/QC Manager from
GEC, Approved QA/QC Engineer from Qatar
Petroleum, Earned Value Management Processes
Measurement and Cost Control (Chicago Institute of

Technology), Qatar Petroleum (Risk Assessment

Training), Work safe Training. Aconex /Online project management /Document / Cost Estimation and Control for Major Project titled Programs / Third Conferences on Qatar Construction Specifications (QCS 2014) / BMI for Managing Projects / Quality Management System Internal Auditor (Based on ISO 9001:2015)

Summary of Experience : Have around 25 years of total experience in the construction field in Civil and QA/QC field in India, Oman, U.A.E, and Qatar and as Project QA/QC Personnel.

Duties & Responsibilities can be summarized as following

 Preparing Inspection and test plan (ITP), Quality control procedures (QCP), and Method statements of works submitting and obtaining approval from client and Engineer.

- Participating in internal & external audits as per ISO 9001-2015.
- Keeping well –organized filling system of all QA/QC documents / records in line with the project specific requirements for compiling the handing over documentation.
- Inspection of all works in line with the approved ITP and as per approved drawings, specifications, and method statements and obtaining the client reprehensive approval on the same.
- Implementation of the Quality Assurance Programme for the project in line with the company Integrated Management System and the project specific requirements.
- Participating in the preparation of method statement for all activates
- Verifying and monitoring the test reports of materials and ensuring the compliance with the project requirements.
- Monitoring and allocating duties and responsibilities in the project QA/QC Personnel to tally the project requirements.
- Identifying non-conformities and notifying the concerned party and following up on the agreed corrective actions.
- Conducting Quality awareness training sessions for the project personnel to enhance the overall quality awareness performance.
- Monitor the day to day works of subcontractors and ensuring its compliance with the project specific requirements.

Involved in various types of projects including Industrial, Residential, Infrastructures and Commercials projects with the following features.

- Infrastructure works such as portable water network, storm water, sewerage water ,treated effluent networks and irrigation system ,by utilizing different types piping materials ( i.e. D.I ,HDPE,GRP,PVC.VC,UPVC ....etc. ) and pumping stations with associated civil works.
- Road works, Manhole works and other utilities in oil & gas projects.
- Road and bridge works including earthworks, curbstone, sub-base, base course, wearing course, traffic signs, road markings and all associated civil and hard as well as soft landscaping works.
- Earth work excavation, Backfilling, compaction and soil improvement works such as dynamic compaction also surcharge with vertical drainage system.
- Concrete works including foundation ,Manholechambers,piperacks.trasformer foundations ,tanks, duct banks
- Power cables, fiber optic cables laying, trenching, bedding, cable laying, surround and backfill activates.
- Power stations, sub-stations, Desalimation plans, cooling towers .pumping stations, oil storage tanks, intake out falls, chimney foundations, box culverts, pipe culverts, Roads and infrastructure works( gas networks, Foul sewer networks, Deep and very Deep manhole) surface Drainage water net works, Electrical Cable corridors, Telecommunication lines ( Fiber Optic), Pipe line ( VC, UPVC, DI, GRP, HDPE ).
- Steel structures and large scale ware houses with all associated civil and electromechanical works

- High rise buildings (sub-structure, super structure & finishing works).
- Works involved earth works, structural ( RCC) works preparing bar bending schedules, Also all finishes such as marble and granite cladding dry and wet fixing ( mechanical fixing) internal & external with different methods, different part ten floorings, false ceiling with gypsum board and GRC Panels also executed internal and external paint with texture and without texture.
- Construction of service buildings and annexes with same features.
- Pre-concrete placement inspection works for various structures including foundations for High rise building slab on grade, columns, beams, suspended slabs.
- Different type of buildings including substructure, superstructure,
   Electromechanical and all external works.
- Piling, shotcrete, cage fabrication, face mapping, geotechnical, environmental, rock bolt installation, rock bolts pull out test, load bearing capacity test, bore holes
- Conducting Tool Box Talks to the construction / production personnel on Quality Matters Implementing, operating and maintaining of quality management system in compliance with ISO 9000 Review customer specification and engineering documents

#### **WORK EXPERIENCE:**

Period

May 1993 to 2002

Company

Ramoji Film City, Hyderabad, India.

Position

**Project Engineer** 

Project

Ramoji Film City, Buildings, Roads, and Infrastructure

- · Complete control of site activities.
- Responsible for carrying out the stage inspections as defined by the project specifications, inspection and test plan and completing the relative inspection forms / check lists.
- Attending project meetings, Preparing Daily/weekly/ monthly reports.
- Arranging manpower/ materials / Reporting to PM of areas of problems, if any.
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- External building works, architectural works, block works, unitized curtain wall (UCW) installation works, Screen installation, and Terracotta panel installation.

Period : 2002 to April 2005

Company : Hasan Juma Backer Contracting Company-Muscat- Oman

Client : Muscat Municipality

Projects : Sohar School Building project, Wad Hilt Road Project

Bowsher Pipe line and Infrastructure project.

Position : CIVIL Engineer

Period : May 2005 to April 2007

Company : Consolidated Contractor International Company (CCI), Dubai-

UAE

Client : Emaar Properties

Projects : Dubai Mall projects, Buildings and Infrastructure, Roads

Position : QA/QC Engineer

Project

Buildings & Roads and Infrastructure

Period

May 2007 to April 2016

Company

Arabian Technical Services - DOHA, QATAR

(A Member of Al Jaber Group)

Position

CIVIL Engineer

Project s

· West Bay, Zone - 66 New Diplomatic Area, Pumping station,

Roads

And Infrastructure. (Contract no: ERC -1400/D3/C4) with

PUBLIC WORKS AUTHORITY (ASHGHAL)

• Re Construction of Roads and Infrastructure in Mesaieed

Community Area with (QATAR PETROLEUM) (QP)

(Contract no: GC08110000)

New Doha International Air Port ( Qatar Air Ways)

Qatalum (Qatar Aluminum)

• Qatar Petroleum District ; Nine Commercial Towers and Two

Hotel Towers (QP)

Project

; QATAR INTEGRATED RAILWAY (QATAR

RAIL), GOLD LINE METRO (DOHA METRO), MAJOR STATIONS (RED LINE, GREEN LINE GOLD LINE,

BLUE LINE).

Position

; CIVIL ENGINEER

Period

; April 2014 TO April 2016

Company

; Nael Bin Harmal Hydro export Doha Qatar

**Project** 

; Roads and Infrastructures in West Muaiither (Al Manaseer), Doha

Client

; ASHGHAL (Public Works Authority)

GEC

; ATKINS

Position

; CIVIL ENGINEEER

Period

; May 2016 TO 2017

Other skills; -

1. Valid Indian Driving License

Company

; VISHAL PROJECTS (PVT) HYDERABAD -TELANGANA- INDIA.

Project

; Roads and Infrastructures, Buildings.

**Position** 

; CIVIL ENGINEER

Period

; May 2017 TO Till Date

Other skills; -

1. Valid Indian Driving License

#### J. KAMAL KUMAR

jaidakamal@gmail.com

Mobile number: 00919100978984



#### PERSONAL INFORMATION:

Name

Jaida Kamal Kumar

**Present Position** 

Project CIVIL ENGINEER

Nationality

Indian

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Position

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Ramoji Film City, Buildings, Roads, and Infrastructure

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UAE

Client : Emaar Properties

Projects : Dubai Mall projects, Buildings and Infrastructure, Roads

Position : QA/QC Engineer

**Project** 

**Buildings & Roads and Infrastructure** 

Period

May 2007 to April 2016

Company

Arabian Technical Services - DOHA, QATAR

(A Member of Al Jaber Group)

**Position** 

CIVIL Engineer

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**PUBLIC WORKS AUTHORITY (ASHGHAL)** 

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(Contract no: GC08110000)

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• Qatalum (Qatar Aluminum)

• Qatar Petroleum District ; Nine Commercial Towers and Two

**Hotel Towers (QP)** 

Project

; QATAR INTEGRATED RAILWAY (QATAR

RAIL), GOLD LINE METRO (DOHA METRO), MAJOR STATIONS (RED LINE, GREEN LINE GOLD LINE,

BLUE LINE).

**Position** 

; CIVIL ENGINEER

Period

; April 2014 TO April 2016

Company

; Nael Bin Harmal Hydro export Doha Qatar

Project

; Roads and Infrastructures in West Muaiither (Al Manaseer), Doha

Client

; ASHGHAL (Public Works Authority)

GEC

; ATKINS

Position

; CIVIL ENGINEEER

Period

; May 2016 TO September 2017

Other skills; -

1. Valid Indian Driving License

Company

; VISHAL PROJECTS (PVT) HYDERABAD -TELANGANA- INDIA.

Project

; Roads and Infrastructures, Buildings.

Position

; CIVIL ENGINEER

Period

; November 2017 TO December 2018

Other skills; -

1. Valid Indian Driving License

Company

; KAMAL CONSTRUCTIONS, HYDERABAD -TELANGANA- INDIA.

Project

; Buildings and Infrastructures, Roads.

Position

; PROJECT MANAGER.

Period

; January 2019 TO Till Date

Other skills; -

1. Valid Indian Driving License



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# **EXPERIENCE CERTIFICATE**

This is to certify that Mr. J.KAMAL KUMAR, working as a Project Manager in our company from January2019 to March 18<sup>th</sup>2019, his handling all works independently, his monthly Salary INR 50,000 per month, his conduct his good.



FOR KAMAL CONSTRUCTIONS,

Plot No. 20, Swargapuri Colony, Sainikpuri, HYDERABAD-500 094 E-mail: kamalconstruction19@gmail.com



# CERTIFICATE OF COMPLETION



This is to certify That

JAIDA KAMAL KUMAR

has successfully completed the course specified and is awarded this certificate of completion under Mace training division

Course Name

Content

Duration
Issue Date

:Microsoft Office 2007

:Windows, Word, Excel

Power Point, Access

Internet & E-mail

. October 29 2008

Mace Training Centre

2nd Floor, HBK Tower

Home Centre Bldg

Near Jaidah Flyover

Tel: 4385209, Mob: 6752193

Kader Moideen Kader (Managing Director)

(Just). N. Meelufu D.A.S.D.Dissanayaka (Instructor)

COMPUTER TRAINING CENTRE, MACE W.L.L, STATE OF QATAR





# PROFESSIONAL DEVELOPMENT CERTIFICATION

AWARDED TO

# Kamal Kumar

THE PERSON NAMED IN

Asphalt Pavement Technologies Course

January 17-19, 2010

has participated in 24 hours of for an professional of a

conforming to the Institutes presents of engineering, research and education



Peter Grass, President Asphalt Institute Lexington, Kentucky, United States of America





# Course Completion Certificate

# This is to certify that JAIDA KAMAL KUMAR

has successfully completed the training program titled

#### **Project Leadership**

Based on the Project Management Body of Knowledge (PMBOK® Fifth Edition)

June 04, 2016 | 3 Hours/PDU's | Doha, Qatar



The Association of Accountants and Financial Professionals in Business







Q92487

Certificate No

Director

Certificate No

USA | UAE | India | Qatar | KSA | Nigeria | info@3foldtraining.com | www.3foldtraining.com



Educational Services permit issued by KHDA, Dubai





# Certificate Of Successful

Completion

This is to certify that,

JAIDA KAMAL KUMAR

has attended and successfully completed the course on Quality Management System Internal Auditor (A18189) (Based on ISO 9001:2015) Held on the dates 20-21/07/2016 at DOHA/QATAR organized in cooperation with 3FOLD EDUCATION CENTRE.

3FOLD Education Centre

Certificate No : 15 - 6753

Certificate Date: 05.08.2016

APPROVED BY
Halit Celik like
General Man.



This course is approved by the IRCA - International Register of Certificated Auditors. For the purpose of internal auditor certification with the number A18189. It is valid for 3 years from the end day of the course for internal auditor registration to IRCA.

ESENEK Training Centre Ltd. www.esenek.com - bilgi@esenek.com



This is to certify that

### J. KAMAL KUMAR

has successfully completed the

ISO 9001:2008, ISO 14001:2004 & OHSAS 18001:2007 Integrated Management System Internal Auditor Training Course

held

On 11th & 12th August 2012

at Doha, Qatar

Certificate No: QRG CERT/ISO/2408/02 Date of issue: 24<sup>th</sup> August 2012



President



BUREAU

# CERTIFICATE OF ATTENDANCE

This is to certify that

# J. Kamal Kumar

Has attended

# QMS Internal Auditor Training

(Based on ISO 9001:2000)

At:

Doha - Qatar

Date: 25 Oct. 2008

Signed:

Maher CheikhRouhou

System Certification Services Manager Bureau Veritas Certification - Qatur

Certificate Serial No. DOA IOA/08/013.46/04



This is a certificate awarded to

## JAIDA KAMAL KUMAR

on successfully completing

### **Working Safely**

a course approved and validated by the

# Institution of Occupational Safety and Health

in association with

Doha Industrial Safety Services

Signed on behalf of IOSH

Chief Executive

Course Organiser

25 March 2015

Cert No.: WS95451

Date:

Possession of this certificate does not confer exemption from accredited qualifications which lead to membership of IOSH.

Bio Data

#### Modi Properties Pvt. Ltd - New Employee Joining - Check list

Name:			Joining Date:	
Designat	tion:		Division:	
Compan	y:		Prepared by:	
Site/Proj	ject:		Sign:	
Sl. No.		Description	n	Status Yes / No/ NA/ Done
¥.	SSC M	larksheet collected?		
2.	HSC/I	nter /Diploma Marksheet collected	?	
3.	Gradua	ation Mark sheet//certificate collec	ted?	
4.	P.G. M	larksheet/certificate collected?		
-5.	_	ence Certificate collected?		V
6.		of salary of previous companies co Slip/certificate/ Form 16A)	llected?	
7.	Relievi	ing Letter collected?		
8.	4 Passr	oort Size Photographs collected?	<u> </u>	
9.	2 Posto	eard Size Family Photographs colle	ected?	
10.	Reside	nce Proof collected?		
/11.	Photo I	ID Proof collected?		
12.	PAN C	ard collected?		
13.	2 Refer	rence Letters collected?		
14.	Blood	group certificate collected?		A
15.	Employ	yee ID Card form filled?		
16.	Bank A	Account form filled?		
17.	P.F. De	eclaration form filled?		
18.	E.S.I. I	Declaration form filled?		
Task to b	oe explai	ned?		
1.	Send	introduction email/inform through	viber to staff	
2.	Desk	- Prepare employee work area or a	rrange Desk	
3.	Lapto	p - Arrange computer access/lapto	p	
4.	SIM -	CUG Airtel new connection/porta	ability	
5.	Smart	mobile phone – check / provide		
6.	Viber	- Add in Groups		
7.	Create	e employee email ID		
8.	Visiti	ng Cards		
9.	Unifo	orm, wherever required		
10.	Office	e Rules : Timings, leave policy, &	uniform etc., as per circulars	

Remarks:		



047607

#### SECONDARY SCHOOL CERTIFICATE

PC/22/0206996/2

Certified that	MATUA KA	MAL KUMAR					bearing
R. No. 09141	.97	Son XXXXXX	of PEDDU	JLU			
and belonging to	PRIVAT	r	MADE SHE A STATE OF THE STATE O				
							appeared
at the SSC EXAMIN	NATION held	din APRIL	, 1987		and PASSE	D the Exa	mination
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- As last pay wm Rs. 50,0007 Nu all good: Can be Consodured Duis approved

State Board of Technical Education & Training A.P. Hyderabad



Date 25/02/94

No. 93121703

#### PROVISIONAL CERTIFICATE CUM CONSOLIDATED MARKS

This is to certify that Sri XMAN, J KAMAL KUMAR

SIDKO SI J PEDDULU

bearing

031-10

Permanent Identification Number (PIN) 8946-C -10

has undergone the 3 Year full-time Diploma Course of study under New Curriculum at GOVT. POLYTECHNIC: KOTHAGUDEM 507119 and

completed the pass requirements in all the prescribed examinations for the award of Diploma in CIVIL Engineering (D. C .E)

held in NOV/DEC 1993 and that he/she is placed in FIRST CLASS ----

based on the performance in the examinations pertaining to II & III Year. The date of eligibility for the award of diploma is 31-12-93

Promod Kumar Garg
Asstt. Consular Officer
Embassy of India

Promod P

NoC 2/3 6/ Ned 16 18 Seen at the Limbassy. The photocopy of the document.

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Audramour, KOTHAGUDEM-507 110.

Pass Division: 75% and above I Class with Distinction 60% and above but less than 75% I Class Below 60% II Class. Controller of Examinations
TATE SOARD OF TECHNICAL EDUCATION &
TRAINING A P HYDERABAD.

Subject to Rule 10 (e) of Diptoma examinations

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سسؤولية عن محتوياتها.