ADMIN-AUDIT / PURCHASE DIVISION

Advice for Credit to Supplier - Manual

Date:	09/09/24	Prepared by	Mahesh	Serial no.	
Supplier name	ROOTS MULTICLEAN LTD			HO inward no.	
				HO received date	18/07/23
Firm/Company	MRM-LLP	Project	GMR	Scan ID.	
PO/WO date	07/05/22	PO/WO No.	88061		

Sl no.	Bill no.	Bill date	Bill amount	Original attached
9.	6112304106	02/02/24	2926/-	☑ Yes □ No
10.				□ Yes □ No
11.				□ Yes □ No
12.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:		Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2,926/-
Amount E – PO / WO value:			2,926/-
Amount F – Difference (A – E):			0/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date			
Remarks: in GST portal bill is reflected, so I have prepared manual ACS.			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED BY
-7 SEP 2024
SOHAM MODI

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

Original / Office Copy / Purchase Div.Copy

 09-09-2024 15:25:06

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details
Roots Multiclean LTD(HYD)
Survey no.105/F,NbadCL,North Avenue,Kompally,Quthubullapur mandal and municipality,secunderabad - 014
GSTIN 36AABCR0315F1ZX
040-27164483 7729997900

Doc No	88061	193147
Doc Date	07-05-2022	
Quote No	Nil	
Quote Date	02-05-2022	
SupplyType	Supply	

Kind Attn : Mr. M.D. Muneeruddin

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5216 - Equipment - machinery - Spare Parts - NA - Nos *(558230001-00) side brush assy*	1.00	319.00	0.00	18.00	376.42
2	5216 - Equipment - machinery - Spare Parts - NA - Nos *(558210057-00) Main brush*	1.00	1,438.00	0.00	18.00	1,696.84
3	5216 - Equipment - machinery - Spare Parts - NA - Nos *(558210060-00) Thread Rod assy*	1.00	292.00	0.00	18.00	344.56
4	5216 - Equipment - machinery - Spare Parts - NA - Nos *(553210152-00) Spacer thread rod*	1.00	8.00	0.00	18.00	9.44
5	5216 - Equipment - machinery - Spare Parts - NA - Nos *Trunnion shaft (553210152-00)*	1.00	45.00	0.00	18.00	53.10
6	5216 - Equipment - machinery - Spare Parts - NA - Nos *Rubber strip kit - flipper (558210072-00)*	1.00	368.00	0.00	18.00	434.24
7	5216 - Equipment - machinery - Spare Parts - NA - Nos *(553210194) bottom cover thread rod*	1.00	10.00	0.00	18.00	11.80
					Total Order Value . . .	**2,926.40**

Rupees : Two Thousand Nine Hundred Twenty Six and Paise Fourty Only.

Terms and Conditions :-

Specification /	Above items shall be of Roots Brand specifications as per your Quote RMCL/HYD/2021-22/243780, Dated: 25/07/2021.
Payment Terms	100% as advance payment.
Tax	included in the Above
Delivery Date	Within one week
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security ______, 8309938133
Penality For Delay	Nil
Transportation	Shall be born by us
Warranty	NIL
Advance Paid	Rs. 2926./- to be pay vide cheque no. , dt.
Other Terms	We reserve the rights to reject the items not confirming to the Quality and specifications. Above Order is for roots

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Roots Multiclean LTD(HYD)***

Date : __/__/____

Name : ______________________ Name : ______________________

Contact : --

Purchase Order

Original / Office Copy / Purchase Div.Copy

 09-09-2024 15:25:06

cleaning machine service work purpose.

Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Roots Multiclean LTD(HYD)***

Name : ______________________

Name : ______________________

Date : __/__/____

Contact - -

ORIGINAL FOR RECIPIENT

ROOTS
ADDING VALUE

ROOTS MULTICLEAN LTD

PLOT NO. 156, BOMMASANDRA INDUSTRIAL AREA,BOMMASANDRA JIGANI LINK ROAD,ANEKAL TALUK, BOMMASANDRA,BANGALORE-560099, , TEL-7760992534,EMAIL-dhuvarakesan@rootsemail.com
GSTIN:29AABCR0315F1ZS, PAN No:AABCR0315F, CIN:U36999TZ1992PLC003662

Bill To: GSTIN :36AAEFM1459R1ZP
0014045338
M/s. MODI REALITY MALLAPUR LLP
5-4-187/3and3,II nd floor,
Soham Mansion,MG Road,
Hyderabad-500003
Telangana

Ship To: GSTIN :URP
14045338-MODI REALTY MALLAPUR LLP
Survey No 19, Mallapur, Hyderabad.
NExt to NFC Railway Over Bridge
Hyderabad-500076
Telangana
Contact Person & Phone:
NARSHIMMA & + 918639720328

TAX INVOICE

Invoice No.	**: 6112304106**
Date	**: 02.02.2024**
PO No.	: AG QT 406422
PO Date	: 01.02.2024
Our Ref No.	: 353583
Our Ref Dt	: 02.02.2024
Acc Ref No.	: 90049879
Delivery No.	: 0080712002

S. No	Item Code/ Description/ Mc.Sl.No./HSN Code	Qty /UoM	Rate /Unit	Discount Amount	Freight / P&F Amount	Taxable Value	IGST	Tax Amount
5	558350248-00/DRAIN HOSE//84799090	1/EA	937.00	0.00	0.00	937.00	18	168.66
6	558350397-00/OUTLET DRAIN HOSE//84799090	2/EA	471.00	0.00	0.00	942.00	18	169.56
7	558350536-00/SUCTION HOSE ASSY - EB 50/45//84799090	1/EA	1354.00	0.00	0.00	1354.00	18	243.72
			Sub Total	0.00		7579.00		1364.22

IGST 18%	:	**1364.22**
Rounding Off	:	**0.22**

TOTAL AMOUNT IN WORDS:	**RUPEES EIGHT THOUSAND NINE HUNDRED FORTY THREE ONLY**	TOTAL	**8943.00**

Terms & Cond.: Any overdue payments shall incur an annual interest rate of 18% until the outstanding amount is settled. Once goods are sold no returns or exchanges will be accepted. The seller's liability ends upon delivery of goods from their premises. Any damages or loss during transit are the buyer's responsibility. The Agreement is exclusively subject to the jurisdiction of the courts in Mumbai. By accepting the product/services associated with this invoice, the buyer agrees to override any jurisdiction araising from the purchase order or the place of goods and services delivery. This agreement is expressly acknowledged and accepted by both parties involved.

Prepared/ Checked By

For ROOTS MULTICLEAN LTD

Digitally signed by DS ROOTS MULTI CLEAN LIMITED(1)
Date: 2024.02.02 16:26:22 +05:30
DHUVARAKESAN.V
Location: LOGISTICS - Bangalore

Authorized Signatory

ORIGINAL FOR RECIPIENT

ROOTS ADDING VALUE

ROOTS MULTICLEAN LTD

PLOT NO. 156, BOMMASANDRA INDUSTRIAL AREA,BOMMASANDRA JIGANI LINK ROAD,ANEKAL TALUK, BOMMASANDRA,BANGALORE-560099, , TEL-7760992534,EMAIL-dhuvarakesan@rootsemail.com
GSTIN:29AABCR0315F1ZS, PAN No:AABCR0315F, CIN:U36999TZ1992PLC003662

Bill To: GSTIN :36AAEFM1459R1ZP
0014045338
M/s. MODI REALITY MALLAPUR LLP
5-4-187/3and3,II nd floor,
Soham Mansion,MG Road,
Hyderabad-500003
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Ship To: GSTIN :URP
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Our Ref Dt : 02.02.2024
Acc Ref No. : 90049879
Delivery No. : 0080712002

S. No	Item Code/ Description/ Mc.Sl.No./HSN Code	Qty /UoM	Rate /Unit	Discount Amount	Freight / P&F Amount	Taxable Value	IGST	Tax Amount
1	553320103-00/KEY-LONG//84799090	2/EA	34.00	0.00	0.00	68.00	18	12.24
2	553350577-00/LIP-INNER 750MM//84799090	2/EA	1029.00	0.00	0.00	2058.00	18	370.44
3	553350578-00/LIP-OUTER 750MM//84799090	2/EA	1029.00	0.00	0.00	2058.00	18	370.44
4	553350688-00/HOSE WATER OUTLET - EB4550//84799090	2/EA	81.00	0.00	0.00	162.00	18	29.16

IRN: 3fde0e9caf8b8c09258da36b122865abe3aca49315acd3e7e9c2eecc9f274539

Payment Terms : 100 % PAYMENT ALONG WITH PO
Transporter : SHREE TIRUPATI COURIER SERVICE
LR No & LR Dt : 394600034387 & 02.02.2024
ROOTS Rep ID : Chandra Reddy.M (Hyderabad - Branch) Tel: 7729997908__, 040 27164483/27164484
Boxes & Weight : 1CB / 10KG
Place of Supply : 36,Telangana
InCoterms : Paid Basis to Our A/C
E-way Bill No : 131795111692

Prepared/ Checked By

For ROOTS MULTICLEAN LTD

Digitally signed by DS ROOTS MULTI CLEAN LIMITED(1)
Date: 2024.02.02 16:26:21 +05:30
DHUVARAKESAN.V
Location: LOGISTICS - Bangalore

Authorized Signatory