

Admin -Audit - Open PO's – Closure form

Name of the Company		Modi Housing Pvt. Ltd.,			Name of the project		MHPL Trading@ Rampally
Sl No	PO nos	Material Received	MRN Updated	POD Received	ACS Generator	Bill	Remark for closure of PO
1.	20240919003	Nil	No	Yes	No	Original available	This PO to be canceled because PO made twice for one item
2.		Choose an item.	Choose an item.	No	Yes	Original available	
3.		Choose an item.	Choose an item.	Choose an item.	Choose an item.	Original available	
4.		Choose an item.	Choose an item.	Choose an item.	Choose an item.	Original available	
5.		Choose an item.	Choose an item.	Choose an item.	Choose an item.	Original available	
6.		Choose an item.	Choose an item.	Choose an item.	Choose an item.	Original available	
7.		Choose an item.	Choose an item.	Choose an item.	Choose an item.	Original available	
8.		Choose an item.	Choose an item.	Choose an item.	Choose an item.	Original available	
9.		Choose an item.	Choose an item.	Choose an item.	Choose an item.	Original available	
10.		Choose an item.	Yes	Choose an item.	Choose an item.	Original available	

Approved by/ prepared by	Purchase	Admin Audit	Site	Soham
Name	M. Asha jyothi	VERIFIED BY 26 SEP 2024 M. MAHESH Admin Audit Manager	M.Asha jyothi	APPROVED BY 26 SEP 2024 SOHAM MODI
Sign	Ashajyothi		Ashajyothi	
Date	26-09-2024		26-09-2024	

Notes: 1. This form is to be uploaded in place of MRN & Bills on M-code before closing the PO. 2. Admin-audit to have a live zoom session with site & purchase to fill this form. 3. Janaki to coordinate preparation of this form.