

MHTR Supplier reconciliation sta...

smartsheet

Action to be taken	Latest Comment	Task Completed	Name of the supplier	VRN	Debit Balance	Credit Balance	Related POWO nos	Remarks by site	Remarks by Accountant	Remarks by Admin-Audit
1	Mahesh Kumar M – This is a very old purchase order. The site has received 90% of the material, but 10% of it has not been received. The supplier is not responding. Therefore, I need your approval to book voucher payment.	☒	Arcan Steel Corporation	NA	10,604			Full material received	Excess advance paid, short bill received	supplier are not responding
2	Mahesh Kumar M – I have coordinated with mahesh, this is very old PO, supplier is not responding. Therefore, I need your approval to book voucher payment.	☒	Ajanta Plot Concept and Interiors	1257	2,360			Full material received	Excess advance paid, short bill received	supplier are not responding
3	Mahesh Kumar M – supplier is willing to refund before that he wants to cross check both ledgers, so ledger sent to supplier but there has been no response. There I need your approval to book voucher payment	☐	Archana Lok Trading Company	1277	66,687			Full material received	Excess advance paid, short bill received	supplier is willing to refund before that he wants to cross check both ledgers
4		☒	Arpita Exports	1357	7,990		20231201062	Full material received	Adv. paid against PO/NO	ACS COMPLETED
5		☒	Balaji Cement Steel Traders	NA	1,49,760		20240307039	Other	Adv. paid against PO/NO	ACS COMPLETED
6		☒	Balaji Cement Steel Traders	NA	1,50,798		20240307064	Other	Adv. paid against PO/NO	ACS COMPLETED
7		☒	Balaji Cement Steel Traders	NA	1,37,498		20240226018	Full material received	Adv. paid against PO/NO	ACS COMPLETED
8		☒	Balaji Cement Steel Traders	NA	1,59,498		20240411014	Full material received	Adv. paid against PO/NO	ACS COMPLETED
9		☒	Balaji Cement Steel Traders	NA	1,73,998		20240422030	Full material received	Adv. paid against PO/NO	ACS COMPLETED
10		☒	Balaji Cement Steel Traders	NA	1,48,495		20240425001	Full material received	Adv. paid against PO/NO	ACS COMPLETED
11		☒	Balaji Cement Steel Traders	NA	1,34,995		20240503023	Full material received	Adv. paid against PO/NO	ACS COMPLETED
12		☒	Balaji Cement Steel Traders	NA	53,998		20240515015	Material not received	Adv. paid against PO/NO	ACS COMPLETED
13		☒	Balaji Cement Steel Traders	NA	1,48,495		20240514013	Full material received	Adv. paid against PO/NO	ACS COMPLETED
14		☒	Balaji Cement Steel Traders	NA	1,51,195		20240506019	Full material received	Adv. paid against PO/NO	ACS COMPLETED
15		☒	Balaji Cement Steel Traders	NA	1,37,498		20240523005	Full material received	Adv. paid against PO/NO	ACS COMPLETED
16	deduct from GV-1 Mahesh Kumar M – The supplier is ready to issue a refund, and he is asking for proof, including the payment ledger and the purchase order (PO). However, I have not received a response to date.	☐	Bharat Aluminium	1020	4,031		20230824039	Part material received	Excess advance paid, short bill received	supplier is ready to refund the amount he asking to proof, Ledger for payment & PO
17		☒	Bharat Aluminium	1020	57,584		20240401037	Material not received	Adv. paid against PO/NO	ACS completed

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he is not responding to my calls	Mahesh Kumar M – supplier is willing to refund before that he wants to cross check both ledgers, so ledger sent to supplier but there has been no response. There I need your approval to book voucher payment.	☐	Bhavani Traders	NA	95,953		96830	Part material received	Advance paid Bill not received	called supplier for ledger, waiting for ledger (MS-material)
i have informed supplier to refund the excess amount	Mahesh Kumar M – prabhakar sir coordinated with supplier so part material is to there to receive	☒	Boshi Brothers	1102	56,163		20240327042	Part material received	Excess advance paid, short bill received	Work under progress
Without PO details, the supplier cannot process the refund.		☒	Hestia	1053	763				Refund To be Collect	Management advise required
		☒	Hestia	1053	6,03,737		20240416035	Full material received	Adv. paid against PO/NO	ACS completed
i have coordinated with prabhakar sir.	Mahesh Kumar M – this material is already delivered to Mumbai location, Therefore I need your approval to book voucher payment.	☐	Hindustan Associates	1404	2,200		20230704020, 18 & 19	Full material received	Excess advance paid, short bill received	this POs belongs to mumbai's location
he is ready to refund	Mahesh Kumar M – prabhakar sir also follow-up with supplier but till now there is no response	☐	Kasula Euro Fastners	NA	1,95,880		96784	Part material received	Advance paid Bill not received	supplier till date he is not replied
He himself is asking about payment from sites		☐	Leela Steel Railing & Furniture	1259	46,558			Full material received	Advance paid Bill not received	supplier is replied that he has to get amount from SOV, GMR & GHT
need to take Approval from MD regarding strike off.	Mahesh Kumar M – There is a minor error with the accounts. The supplier is not agreeing to this excess payment. Therefore, I need your approval to book the voucher payment.	☐	Mani Systems & Services	NA	35,000		20231030006	Full material received	Advance paid Bill not received	Water proofing works, supplier is not responding & ACS prepared for 3,21,000/- according to PO amount
		☒	Warrant Automation Pvt Ltd	1355	3,00,000		202404101040	Material not received	Adv. paid against PO/NO	ACS completed
		☒	Mercury Engineering Systems	NA	31,334		20230529025	Part material received	Bill not received	manual ACS is prepared with 31,334/- amount
		☒	Mercury Engineering Systems	NA	1,297		20230905045	Part material received	Payment Adjusted	supplier replied he has to get the payment from WHPL-07 in next order he book it seems
		☒	Aithara EPS Processors	NA	67,526		20240330027	Full material received	Adv. paid against PO/NO	ACS completed
He himself is asking about payment from sites		☐	Leela Steel Railing & Furniture	1008	46,558		88350	Full material received	Refund To be Collect	he is asking for payment from our end
		☒	One Prime Store	1400	3,983		20240516064	Full material received	Adv. paid against PO/NO	ACS completed
		☒	Parshva Global	1283	4,602		20231221043	Material not received	Adv. paid against PO/NO	ACS completed
The supplier is asking for his payment immediately; moreover, this issue is well known to Minish sir and Ravil.		☐	Paridhi Ispat	NA	12,800		88437	Part material received	Refund To be Collect	supplier replied that to ask minish
need to take Approval from MD regarding strike off.		☐	Pasari Trading Company	NA	8,417		77496	Part material received	Refund To be Collect	he is not responding (tandoor stone)
need to take Approval from MD regarding strike off.		☐	Patel & Company	1302	69,262		70220	Part material received	Advance paid bill not received	requested for ledgers till now no reply

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36 need to take Approval from MD regarding strike off.		☐	Patel & Company	1302	1, 06, 663		70889	Part material received	Advance paid bill not received	requested for ledgers till now no reply
37 need to take Approval from MD regarding strike off.		☐	Patel & Company	1302	33, 216		90572	Full material received	Advance paid Bill not received	requested for ledgers till now no reply
38 need to take Approval from MD regarding strike off.		☐	Patel & Company	1302	7, 845		91252	Full material received	Excess advance paid, short bill received	requested for ledgers till now no reply
39 need to take Approval from MD regarding strike off.		☐	Patel & Company	1302	14, 394		94025	Full material received	Last transaction more than 6 months ago	requested for ledgers till now no reply
40 need to take Approval from MD regarding strike off.		☐	Patel & Company	1302	1, 832		96807	Full material received	Excess advance paid, short bill received	requested for ledgers till now no reply
41 need to take Approval from MD regarding strike off.		☐	Patel & Company	1302	2, 45, 305		71861	Material not received	Advance paid Bill not received	Details awaited from purchase, minish sir handling this
42 need to take Approval from MD regarding strike off.		☐	Patel & Company	1302	2, 33, 666		75783	Part material received	Advance paid Bill not received	Details awaited from purchase, minish sir handling this
43 need to take Approval from MD regarding strike off.		☐	Pranav Agencies	NA	29, 001		80311	Part material received	Refund To be Collect	Details awaited from purchase, minish sir handling this
44 need to take Approval from MD regarding strike off.	Mahesh Kumar M – Accountant has to enter a purchase bill of Rs.15/- and provide them SSLIP ledger. They will return the amount of Rs. 20 K.	☐	Shweta Computers	1329	1, 050		20230328012	Material not received	Last transaction more than 6 months ago	no information from supplier informed to purchase dept
45 need to take Approval from MD regarding strike off.	Mahesh Kumar M – Accountant has to enter a purchase bill of Rs.15/- and provide them SSLIP ledger. They will return the amount of Rs. 20 K.	☐	Shweta Computers	1329	15, 800		97530	Material not received	Last transaction more than 6 months ago	no information from supplier informed to purchase dept
46 need to take Approval from MD regarding strike off.	Mahesh Kumar M – Accountant has to enter a purchase bill of Rs.15/- and provide them SSLIP ledger. They will return the amount of Rs. 20 K.	☐	Shweta Computers	1329	3, 700		74437	Material not received	Opening balance from previous year	no information from supplier informed to purchase dept
47		☒	Shweta Computers	1329	12, 800		20240202043	Material not received	Active account	refund amount received through cheque
48 minish sir is in follow-up with supplier		☐	Sri Venkateswara Power Tech	1051	12, 500		70717	Full material received	Refund To be Collect	long back they have delivered material , they are unable to give bill
49 minish sir is in follow-up with supplier		☐	Sri Balaji Marketing Associates	NA	1, 50, 705				Adv. paid against PO/NO	no PO , this is very Old payment
50 need to take Approval from MD regarding strike off.		☐	Technovision Sales & Services	1438	500				Opening balance from previous year	no PO , this is very Old payment
51 9391041516 he is not responding		☐	Uttam Metals	1396	8, 504		20230614020	Part material received	Adv. paid against PO/NO	message sent to supplier , but till date no reply
52 completed	Mahesh Kumar M – bill received & ACS prepared	☒	Balaji Cement Steel Traders	NA	1, 97, 499		20240326048	Full material received	Advance paid Bill not received	Work Completed
53 completed	Mahesh Kumar M – bill received & ACS prepared	☒	Bharat Aluminium	1029	57, 504		20240404037	Full material received	Advance paid Bill not received	Work Completed
54 completed	Mahesh Kumar M – bill received & ACS prepared	☒	Nagarjuna Steel Pvt Ltd	1401	1, 40, 295		20240705006	Full material received	Advance paid Bill not received	pending approval at accounts manager
55 completed	Mahesh Kumar M – bill received & ACS prepared	☒	Nagarjuna Steel Pvt Ltd	1401	1, 97, 779		20240715007	Full material received	Advance paid Bill not received	pending approval at accounts manager
56 completed	Mahesh Kumar M – bill received & ACS prepared	☒	Nagarjuna Steel Pvt Ltd	1401	1, 33, 129		20240724003	Full material received	Advance paid Bill not received	pending approval at accounts manager
57 completed	Mahesh Kumar M – bill received & ACS prepared	☒	Nikt Doors	1256	66, 500		20240718059	Full material received	Advance paid Bill not received	pending approval at accounts manager

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58 completed	Mahesh Kumar M - bill received & ACS prepared	☒	One Prime Store	1400	7,965		99240709002	Full material received	Advance paid Bill not received	pending approval at accounts
59 completed	Mahesh Kumar M - bill received & ACS prepared	☒	One Prime Store	1400	5,340		99240711015	Full material received	Advance paid Bill not received	pending approval at accounts
60 need to take Approval from MD regarding strike off.		☐	Pranav Agencies	NA	58,000		80465		Excess advance paid, short bill received	supplier is not responding
61 need to take Approval from MD regarding strike off.		☐	Pranav Agencies	NA	61,998		71861		Excess advance paid, short bill received	supplier is not responding
62 need to take Approval from MD regarding strike off.		☐	Pranav Agencies	NA	39,899		75783		Excess advance paid, short bill received	supplier is not responding
63 email sent to supplier, that bill to be sent	Mahesh Kumar M - prabhakar sir sent email to supplier regarding pending part material	☐	Pratiksha Lifts & Equipments	NA	504,450		20240706025		Advance Paid Bill not received	supplier is not responding
64 informed accounts to book a voucher payment for containers		☒	Shakti Arzent	NA	4,50,000		99240321034		Advance Paid Bill not received	informed to accounts
65 completed	Mahesh Kumar M - bill received & ACS prepared	☐	Shweta Computers	1329	15,500		20240712016		Advance Paid Bill not received	Work Completed
66 completed	Mahesh Kumar M - bill received & ACS prepared	☐	Team One Biotech LLP	NA	9,450		20240717003		Advance paid bill not received	Work Completed
67 material received at H0	Mahesh Kumar M - till now WRN not done from MHTR	☐	ACE Business Solutions	1290	12,000		20240821016			
68 almost supplied excess material to MHTR	Mahesh Kumar M - details sent to supplier	☐	Marble World	1324	5,900		20231116017		Short Bill received	
69 completed	Mahesh Kumar M - ACS completed	☐	Nagarjuna Steels Pvt Ltd	NA	127,396		20240916016			
70 Leela Steel Railing & Furniture		☐	Noor Timber Oversease	NA	14,895		88350		Short Bill Received	
71 pending at accountant	Mahesh Kumar M - ACS completed	☐	Shweta Computers	1329	6,100		20240819019		Adv. paid against PO/WO	
72 pending at accountant	Mahesh Kumar M - ACS completed	☐	Shweta Computers	1329	6,600		20240831008		Adv. paid against PO/WO	
73	Mahesh Kumar M - Lavanya Madam, please check once. The supplier has replied to me that the payment for this PO has not yet been done.	☐	One Prime Store	1400	7,965		20240709002	Full material received		
74 advance payment is made twice	Mahesh Kumar M - supplier is ready to refund, so i have send cheque leaf photocopy through whatsapp	☐	Arpita Exports	1357	7,990		20231201062	Full material received	Adv. paid against PO/WO	ACS COMPLETED