

Site Report Material Requirement.

Company:	Sharad Jayanthilal Kadakia	Date:	02.11.2024
Site:	DP24	Prepared by:	N.Sai shivani
Report From / To	26.10.2024 TO 01.11.2024	Approved by:	A.Suresh
Report Date	02.11.2024		
List of items that require SKU:			
List of requisitions where PO/WO not prepared after 3 working days of requisition:			
Req No.	Req Date	Serial no of item in Req	Item Description
			Coordinate with purchase /procurement and give reason for delay.
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:			
PO No.	PO Date	Serial no of item in PO.	Item Description
			Details of discussion with supplier & expected date of delivery
20240911028	11-09-2024	1	Change over switch manul-2 pole-25amps
			Expected delivery on 04-11-2024
No. of gate passes issued this week:		-	From No.
Delivery van site visit on:		-	To No.
Items not ordered but received:			
Other corrections & remarks:			
Details of steel & cement stock			
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs
1.	8mm	.395	4.74
2.	10mm	.617	7.404
3.	12mm	.89	10.68
4.	16mm	1.58	18.96
5.	20mm	2.47	29.64
6.	25mm	3.86	46.32
7.	32mm	6.32	75.84
8.	Binding wire		
OPC stock		OPC last weeks stock	PPC/PSC stock
			-
			PPC/PSC last weeks stock
			-
Details	Prepared by		Project Manager
Sign	N.Sai Shivani		A.Suresh
Date	02.11.2024		02.11.2024

Notes: 1.For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and rajumarn@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report7.