

Admin -Audit - Open PO's – Closure form

Name of the Company		Crescentia LABs Pvt Ltd			Name of the project		GV One
Sl No	PO nos	Material Received	MRN Updated	POD Received	ACS Generator	Bill	Remark for closure of PO
1.	20240904038	Nil	No	No	No	NA	Material not required, Cancel the PO.
2.	20240902032	Nil	No	No	No	NA	Material not required, Cancel the PO.
3.		Nil	No	No	No	NA	
4.		Nil	No	No	No	NA	
5.		Nil	No	No	No	NA	
6.		Nil	No	No	No	NA	
7.		Nil	No	No	No	NA	
8.		Nil	No	No	No	NA	
9.		Nil	No	No	No	NA	
10.		Nil	No	No	No	NA	

Approved by/ prepared by	Purchase	Admin Audit	Site	Soham
Name	Jaysudha	Narender Reddy	Shravya.S	
Sign				
Date	05-04-24	05-04-24	05-04-24	

Notes: 1. This form is to be uploaded in place of MRN & Bills on M-codex before closing the PO. 2. Admin-audit to have a live zoom session with site & purchase to fill this form. 3. Janaki to coordinate preparation of this form.

