

Construction Division - Material Requirement – Site Report

Company:	MRGV	Date:	16-11-2024
Site:	BRGV	Prepared by:	NIHARIKA
Report From / To	09-11-2024- to 15-11-2024	Approved by:	SARWAR
Report Date	16-11-2024		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.
20241030011	30-10-2024	Consumables -water Bottles	100	There is No Stock In MHTR

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20241109038	09-11-2024	General Teflon tapes	10	Monday will Receive 18-11-2024
20241108005	08-11-2024	Electrical - Light Above main door -Type -3	10	Monday will Receive 18-11-2024

No. of gate passes issued this week:		From No.		To No.	

Delivery van site visit on: 12-11-2024,

Items not ordered but received: NIL

POs to be cancelled-material not required/incorrectly made:

Approved POs – part/full material received – MRN not uploaded: NIL

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons	
1.	8mm	.395	4.74	0.00	0.00	0.00	
2.	10mm	.617	7.404	0.00	0.00	0.00	
3.	12mm	.89	10.68	0.00	0.00	0.00	
4.	16mm	1.58	18.96	0.00	0.00	0.00	
5.	20mm	2.47	29.64	0.00	0.00	0.00	
6.	25mm	3.86	46.32	0.00	0.00	0.00	
7.	32mm	6.32	75.84	0.00	0.00	0.00	
8.	Binding wire	-		0.00	0.00	0.00	
OPC stock	NILL	OPC last weeks stock	NILL	PPC/PSC stock	Nill	PPC/PSC last weeks stock	04
Details	Prepared by			Project Manager			
Sign	NIHARIKA			SARWAR			
Date	16-11-2024			16-11-2024			

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASER. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.

