## Construction Division - Material Requirement – Site Report

| | | | |
|---|---|---|---|
| Company: | MRGV | Date: | 23-11-2024 |
| Site: | BRGV | Prepared by: | NIHARIKA |
| Report From / To | 16-11-2024- to 22-11-2024 | Approved by: | SARWAR |
| Report Date | 23-11-2024 | | |

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

| Req No. | Req Date | Serial no of item in Req | Item Description | Coordinate with purchase /procurement and give reason for delay. |
|---|---|---|---|---|
| 20241030011 | 30-10-2024 | Consumables -water Bottles | 100 | There is No Stock In MHTR |

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

| PO No. | PO Date | Serial no of item in PO. | Item Description | Details of discussion with supplier & expected date of delivery |
|---|---|---|---|---|
| 20241108005 | 08-11-2024 | Electrical - Light Above main door -Type -3 | 10 | Monday will Receive 25-11-2024 |

| | | | | | |
|---|---|---|---|---|---|
| No. of gate passes issued this week: | 03 | From No. | 1024 | To No. | 1026 |
| | | | | | |

Delivery van site visit on: 22-11-2024,

Items not ordered but received: NILL

POs to be cancelled-material not required/incorrectly made:

Approved POs – part/full material received – MRN not uploaded: NILL

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

| Sl. No | Tor size | Wt per mtr. - kgs | Wt. for 12 mtr rod – kgs | Stock at site – no of rods | Stock at site in tons | Previous weeks stock in tons |
|---|---|---|---|---|---|---|
| 1. | 8mm | .395 | 4.74 | 0.00 | 0.00 | 0.00 |
| 2. | 10mm | .617 | 7.404 | 0.00 | 0.00 | 0.00 |
| 3. | 12mm | .89 | 10.68 | 0.00 | 0.00 | 0.00 |
| 4. | 16mm | 1.58 | 18.96 | 0.00 | 0.00 | 0.00 |
| 5. | 20mm | 2.47 | 29.64 | 0.00 | 0.00 | 0.00 |
| 6. | 25mm | 3.86 | 46.32 | 0.00 | 0.00 | 0.00 |
| 7. | 32mm | 6.32 | 75.84 | 0.00 | 0.00 | 0.00 |
| 8. | Binding wire | - | | 0.00 | 0.00 | 0.00 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| OPC stock | NILL | OPC last weeks stock | NILL | PPC/PSC stock | Nill | PPC/PSC last weeks stock | 04 |

| | | | |
|---|---|---|---|
| Details | Prepared by | Project Manager | |
| Sign | NIHARIKA | SARWAR | |
| Date | 23-11-2024 | 23-11-2024 | |

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.

APPROVED BY
23 NOV 2024
SYED GOLAM SARWAR
ASST PROJECT MANAGER
BRGV. PVT. LTD.