

ADMIN-AUDIT / PURCHASE DIVISION
Advice for Credit to Supplier - Manual

Date:	13/12/2024	Prepared by	M. Narendar	Serial no.	
Supplier name	Naukar Electrical Enterprises,			HO inward no.	
Firm/Company	SJK	Project	DP24	HO received date	
PO/WO date	06/07/2024	PO/WO No.	20240706002	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	NEE/2003/24-25	26-07-24	1578 - W	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A - Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	20240726064		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B - Other Credits : Transportation charges					
Amount C - Other Debits :					
Amount D (D=A+B-C) - Amount to be credited to the supplier:				1578 - W	
Amount E - PO / WO value:				7703 - W	
Amount F - Difference (A - E):				- 6125 - W	
Quantity received as per PO / WO		☐ Yes ☒ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ Other			
Payment - due date		next week.			
Remarks: Final bill - Acc closed with final bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		M. Narendar Reddy			
Sign:					
Date		13/12/2024			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

APPROVED BY
14 DEC 2024
SOHAM MODI

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

e-Invoice

IRN : 0e0e373a824c029b1cdb9c71e4b2a6e102512f9-
e826f639fc56d075b7cc4d280
Ack No. : 112421205713078
Ack Date : 26-Jul-24



 Navkar Electrical Enterprises Shop No.1141/B, 5-3-373 to 374 Opp Arya Samaj Mandir Gujarathi School Lane, R.P. Road Secunderabad-500003 GSTIN/UIN: 36BPCPB1957F1Z7 State Name : Telangana, Code : 36 E-Mail : navkarelectricals2014@gmail.com	Invoice No. NEE/2003/24-25	Dated 26-Jul-24
	Delivery Note	Mode/Terms of Payment By RTGS
Buyer (Bill to) Sharad Jayanthilal Kadakia Plot No. 24, Diamond Point, Hyd. GSTIN/UIN : 36ACBPK9161F1ZN State Name : Telangana, Code : 36	Reference No. & Date.	Other References
	Buyer's Order No. 20240706002	Dated 6-Jul-24
	Dispatch Doc No.	Delivery Note Date
	Dispatched through By Person	Destination Diamond Point
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	Fan Regulator	84149030	4.00 No's	334.32	No's		1,337.28
	Output CGST @ 9%				9 %		120.36
	Output SGST @ 9%				9 %		120.36
Total			4.00 No's				₹ 1,578.00

Amount Chargeable (in words)

INR One Thousand Five Hundred Seventy Eight Only

HSN/SAC	Taxable Value	CGST		SGST/UTGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
84149030	1,337.28	9%	120.36	9%	120.36	240.72
Total	1,337.28		120.36		120.36	240.72

Tax Amount (in words) : INR Two Hundred Forty and Seventy Two PAISA Only

Company's Bank Details

Bank Name : HDFC BANK

A/c No. : 50200048602212

Branch & IFS Code : Paradise & HDFC0000042

SWIFT Code :

for Navkar Electrical Enterprises

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Authorised Signatory

Navkar Electrical Enterprises

Shop No.1141/B, 5-3-373 to 374

Opp Arya Samaj Mandir

Gujarathi School Lane, R.P. Road

Secunderabad-500003

Sharad Jayanthilal Kadakia

Ledger Account

Plot No. 24, Diamond Point, Hyd.

1-Apr-24 to 13-Dec-24

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Date	Particulars	Vch Type	Vch No.	Debit	Credit
18-Jun-24	By HDFC BANK	Receipt	644		59,000.00
1-Jul-24	To GST Sales @ 18%	Sales	NEE/1539/24-25	93,047.00	
4-Jul-24	To GST Sales @ 18%	Sales	NEE/1572/24-25	614.00	
	To GST Sales @ 18%	Sales	NEE/1573/24-25	4,492.00	
9-Jul-24	To GST Sales @ 18%	Sales	NEE/1661/24-25	942.00	
	To GST Sales @ 18%	Sales	NEE/1662/24-25	16,977.00	
	To GST Sales @ 18%	Sales	NEE/1667/24-25	1,534.00	
12-Jul-24	To GST Sales @ 18%	Sales	NEE/1752/24-25	15,633.00	
15-Jul-24	To GST Sales @ 18%	Sales	NEE/1787/24-25	6,125.00	
16-Jul-24	By HDFC BANK	Receipt	895		40,095.00
22-Jul-24	By HDFC BANK	Receipt	956		38,735.00
26-Jul-24	To GST Sales @ 18%	Sales	NEE/2003/24-25	1,578.00	
	To GST Sales @ 18%	Sales	NEE/2004/24-25	395.00	
5-Aug-24	By HDFC BANK	Receipt	1081		1,929.00
				1,41,337.00	1,39,759.00
	By Closing Balance				1,578.00
				1,41,337.00	1,41,337.00