

Construction Division - Material Requirement – Site Report

Company:	M C Modi Educational Trust	Date:	21-12-2024				
Site:	MCMET	Prepared by:	NIHARIKA				
Report From / To	14-12-2024 to 20-12-2024	Approved by:	SARWAR				
Report Date	21-12-2024						
List of items that require SKU:							
List of requisitions where PO/WO not prepared after 3 working days of requisition:							
Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.			
20241218015	18-12-2024	1	Electrical -Laisoning Chargers -Misc -LS	Partially Approved			
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:							
PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery			
20241219002	19-12-2024	1,2	1.Electrical -Bulkhead LED Light -10W 2.Electrical -LED Tube Light -6500k-1200mmx20W	Monday will Receive -23-12-2024			
20241218011	19-12-2024	1	Electrical -HT Supply Work material -LS	Work order			
20241216035	16-12-2024	1,2,3	1.Construction Footing - shuttering 2.Construction slab 1 & slab beams -Shuttering 3.Construction shear wall o-shuttering	Work order			
No. of gate passes issued this week:			From No.	To No.			
Delivery van site visit on:							
Items not ordered but received: NIL							
POs to be cancelled-material not required/incorrectly made:							
Approved POs – part/full material received – MRN not uploaded: NIL							
PO to be closed – part material received – further material not required/will be ordered by new requisition:							
Other corrections & remarks:							
Details of steel & cement stock							
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons	
1.	8mm	.395	4.74	753	3620	0.00	
2.	10mm	.617	7.404	27	200	0.00	
3.	12mm	.89	10.68	770	8220	0.00	
4.	16mm	1.58	18.96	14	250	0.00	
5.	20mm	2.47	29.64	0.00	0.00	0.00	
6.	25mm	3.86	46.32	0.00	0.00	0.00	
7.	32mm	6.32	75.84	0.00	0.00	0.00	
8.	Binding wire	-		04	100	0.00	
OPC stock	NILL	OPC last weeks stock	NILL	PPC/PSC stock	07	PPC/PSC last weeks stock	08
Details	Prepared by		Project Manager				
Sign	NIHARIKA		SARWAR				
Date	21-12-2024		21-12-2024				

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction vides group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report on next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.

APPROVED BY
21 DEC 2024
SYED GOVIND SINGH
ASST PROJECT MANAGER
BRGV. PVT. LTD.