

Construction Division - Material Requirement – Site Report

Company:	MRGV	Date:	21-12-2024				
Site:	BRGV	Prepared by:	NIHARIKA				
Report From / To	14-12-2024- to 20-12-2024	Approved by:	SARWAR				
Report Date	21-12-2024						
List of items that require SKU:							
List of requisitions where PO/WO not prepared after 3 working days of requisition:							
Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.			
20241030011	30-10-2024	Consumables -water Bottles	100	There is No Stock In MHTR			
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:							
PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery			
20241206016	06-12-2024	3	Sanitary CP-Health Faucet	There is No Stock In MHTR			
20241205019	05-12-2024	3	Sanitary CP-Health Faucet	There is No Stock In MHTR			
20241212038	13-12-2024	1	Plumbing -Pvc connection	Monday will Receive at site 23-12-2024			
20241216010	17-12-2024	1	Electrical -ACCL -Single Phase -30A/10A	Monday will Receive at site 23-12-2024			
20241219004	19-12-2024	3	Consumables-Floor cleaner	Monday will Receive at site 23-12-2024			
No. of gate passes issued this week:			From No.	To No.			
Delivery van site visit on: 19-12-2024,15-12-2024							
Items not ordered but received: NILL							
POs to be cancelled-material not required/incorrectly made:							
Approved POs – part/full material received – MRN not uploaded: NILL							
PO to be closed – part material received – further material not required/will be ordered by new requisition:							
Other corrections & remarks:							
Details of steel & cement stock							
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons	
1.	8mm	.395	4.74	0.00	0.00	0.00	
2.	10mm	.617	7.404	0.00	0.00	0.00	
3.	12mm	.89	10.68	0.00	0.00	0.00	
4.	16mm	1.58	18.96	0.00	0.00	0.00	
5.	20mm	2.47	29.64	0.00	0.00	0.00	
6.	25mm	3.86	46.32	0.00	0.00	0.00	
7.	32mm	6.32	75.84	0.00	0.00	0.00	
8.	Binding wire	-		0.00	0.00	0.00	
OPC stock	NILL	OPC last weeks stock	NILL	PPC/PSC stock	30	PPC/PSC last weeks stock	Nill
Details		Prepared by		Project Manager			
Sign		NIHARIKA		SARWAR			
Date		21-12-2024		21-12-2024			

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction user group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday 3 PM. 3. Shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.

APPROVED BY
71 DEC 2024
SYED GOVIND SARKAR
ASST PROJECT MGR
BRGV PVT LTD