

VIVO Equipment delivery status tracker

	Sl. no.	Priority	Task completed	Action to be taken / Remarks / Latest comments	Status	PO/WO No.	Req. No.	Item Category	Item description or SKU	Design received	GFC issued	Quotes received	Rate comparison prepared	Advance issued	GA drawings received	GA drawings approved	Material received	Installation status	Payment upto date
1		!	☐	Meenakshi Goud - Sent to MEP consultant for tech specs	4. For requisition			Equipment	Transformer	No	No	Yes	Yes	No	No	No	No	Not started	No
2		!	☐	Meenakshi Goud - PO to be issue after approval from MD	3. Follow-up for delivery	20241216029	20241216023	HT	HT works	No	No	Yes	Yes	No	No	No	No	Not started	No
3		!	☐	Meenakshi Goud - collect from GVRC after repair as per MD instruction	5. For requisition from site			Equipment	DG-250KVA	No	No	Yes	Yes	Yes	No	No	No	Not started	Yes