Construction Division - Material Requirement – Site Report

Company:	M C Modi Educational Trust	Date:	04-01-2025
Site:	MCMET	Prepared by:	NIHARIKA
Report From / To	28-12-2024 to 03-01-2025	Approved by:	SARWAR
Report Date	04-01-2025		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.
20241214007	14-12-2024	1	Const -RCC- Footing -shuttering Const-RCC-Shear wall 0-shuttering Const -RCC -Slab 1 & slab Beams -shuttering	Po Opened waiting for submiting

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20241227010	27-12-2024	1	Stationary-Clamshell cards	Monday will Receive -06-01-2025
20241221041	23-12-2024	1,2	Steel -ISMC	Monday will Receive -06-01-2025
20241221042	23-12-2024	1	Windows-UPVC - Ventilator top Hung - 600WX600Hmm	Tuesday will take measurement 07-01-20254
20241222002	23-12-2024	1,2	Tools -Plastic Gampa Tools -Spade with Handle	Monday will Receive -06-01-2025
20241221001	23-12-2024	1	Buliding materila Spacers CC-All in one	Monday will Receive -06-01-2025
20241220039	20-12-2024	1 to 6	Electrical Items	Monday will Receive -06-01-2025
20241218011	19-12-2024	1	Electrical -HT Supply Work material -LS	Work order
20241216034	16-12-2024	1	Electrical -HT Supply Work material -LS	Work order
20241216035	16-12-2024	1,2,3	1.Construction Footing -shuttering 2.Construction slab 1 & slab beams -Shuttering 3.Construction shear wall o-shuttering	Work order
20241216036	16-12-2024	1	Construction -Civil -Brick Work 1-150	Work order

No. of gate passes issued this week:		From No.		To No.	

Delivery van site visit on: 31,12,2024,03-01-2025

Items not ordered but received: NILL

POs to be cancelled-material not required/incorrectly made:

Approved POs – part/full material received – MRN not uploaded: NILL

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons

APPROVED BY
04 JAN 2[illegible]
SYED GOLAM SARWAR
ASST PROJECT MANAGER

1.	8mm	.395	4.74	300	1422	1673	
2.	10mm	.617	7.404	15	112	200	
3.	12mm	.89	10.68	80	855	4272	
4.	16mm	1.58	18.96	0.00	0.00	250	
5.	20mm	2.47	29.64	0.00	0.00	0.00	
6.	25mm	3.86	46.32	0.00	0.00	0.00	
7.	32mm	6.32	75.84	0.00	0.00	0.00	
8.	Binding wire	-		0.00	0.00	0.00	
OPC stock	NILL	OPC last weeks stock	NILL	PPC/PSC stock	30	PPC/PSC last weeks stock	NILL
Details		Prepared by		Project Manager			
Sign		NIHARIKA		SARWAR			
Date		04-01-2025		04-01-2025			

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction whatsapp group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.

APPROVED BY
04 JAN 2025
SYED GOLAM SARWAR
ASST. PROJECT MANAGER
BRGV PVT. LTD.