

Monthly Payment Tracker			Month	Nov-24			
Prepared by: Rukmini DP			Note: Month is with reference to due date.				
Date: 22.11.2024							
						Check marked not more than	
S No.	Firm / Company	Due day of month	Pay to	Towards	PDC Amount	Amt	Amount paid
1	NRK Biotech	5 th Nov	Staff	For the month of Oct '24	1,88,070		Yes
2	NRK Biotech	7 th Nov	TDS	For the month of Oct '24	3,71,000		
3	NRK Biotech	15 th Nov	Aditya Birla Finance	For the month of Oct '24	22,02,628		Yes
4	NRK Biotech	15 th Nov	Mobile Allowances	For the month of Oct '24	3,396		Yes
5	NRK Biotech	15 th Nov	PF	For the month of Oct '24	14,153		
6	NRK Biotech	15 th Nov	ESI	For the month of Oct '24	859		
7	NRK Biotech	20 th Nov	GST	For the month of Oct '24	1,55,235		Yes
8	NRK Biotech	20 th Nov	TGSPDCL	For the month of Oct '24	13,636		Yes
9							
10					29,48,977		
	Total						
Notes: 1. Include EMI, Utility bills, Rents, GST, TDS, credit card bills, club bills, PF/ESI, Salary, etc.							
2. Sort by due day.							
3. Make PDCs if amount is known. Else make cheque mark not more than approximate amount payable.							
4. PDCs/blank cheques to be prepared.							

Ruc
22/11/24