ADMIN-AUDIT / PURCHASE DIVISION
Advice for Credit to Supplier - Manual

Date:	23.01.25	Prepared by	V. RAVI	Serial no.	
Supplier name	Reflections Electricals Pvt Ltd.			HO inward no.	
Firm/Company	S.J.K	Project	-	HO received date	
PO/WO date	02.09.20	PO/WO No.	70201	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4491	23.01.25	1109/-	✓ □ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1109/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1109/-
Amount E – PO / WO value:	1109/-
Amount F – Difference (A – E):	NIL
Quantity received as per PO /WO	✓ □ Yes □ Excess received □ Short received □ Part received
Close PO / WO	✓ □ Yes □ No – wait for balance material □ Other
Payment – due date	25/01/25.

Remarks: As supplier reconciliation the enclosed bill missing in our Books.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		[signature] 23/01/25.			
Date		(RAVI)			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

VERIFIED BY
22 JAN 2025
VANAM RAVI
ADMIN.MANAGER (AUDIT)

 23-01-2025 16:30:32

Purchase Order

Original / Office Copy / Purchase Div.Copy

From Company : **Rajesh J.Kadakia and Sharad J.Kadakia**
5-2-223, gokul, Distillery Road, Secunderabad.
G S T No. :

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

Doc No	70201	16461
Doc Date	02-09-2020	
Quote No	Nil	
Quote Date	07-09-2020	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4798 - Electrical - other - FP Isolator - NA - nos *63 ams*	2.00	470.00	0.00	18.00	1,109.20
Rupees : One Thousand One Hundred Nine and Paise Twenty Only.				**Total Order Value . . .**		**1,109.20**

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	S M Modi Complex Ranigunj Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for 2nd floor main board replacement purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Rajesh J.Kadakia and Sharad J.Kadakia***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________________

Name : ____________________

Date : __/__/____

TAX INVOICE

e-Invoice

IRN : f1a15abf3be76528544cc906f8ffa5c48056ef47529d9c-614f8b085b0071230f
Ack No. : 112523504518854
Ack Date : 23-Jan-25

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad, Telangana 500003 Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No.: **4491** Dated: **23-Jan-25** Delivery Note: Mode/Terms of Payment: **Against Delivery** Reference No. & Date.: **4491 dt. 23-Jan-25** Other References:
Consignee (Ship to) **Sharad Jayanthilal Kadakia** Plot No : 24, Diamond Point, Hyderabad 500070 GSTIN/UIN : 36ACBPK9161F1ZN State Name : Telangana, Code : 36	Buyer's Order No.: **70201/16461** Dated: **2-Sep-20** Dispatch Doc No.: Delivery Note Date: Dispatched through: Destination:
Buyer (Bill to) **Sharad Jayanthilal Kadakia** Plot No : 24, Diamond Point, Hyderabad 500070 GSTIN/UIN : 36ACBPK9161F1ZN State Name : Telangana, Code : 36 Place of Supply : Telangana	Bill of Lading/LR-RR No.: **dt. 9-Sep-20** Motor Vehicle No.: Terms of Delivery:

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Isolator 63A FP WMISO63AFP**	85365090	18 %	**2.0000 nos**	470.00	nos	**940.00**
	OUTPUT CGST						**84.60**
	OUTPUT SGST						**84.60**
	Total			**2.0000 nos**			**₹ 1,109.20**

Amount Chargeable (in words)
INR One Thousand One Hundred Nine and Twenty paise Only

E. & O.E

HSN/SAC	Taxable Value	CGST Rate	CGST Amount	SGST/UTGST Rate	SGST/UTGST Amount	Total Tax Amount
85365090	940.00	9%	84.60	9%	84.60	169.20
Total	**940.00**		**84.60**		**84.60**	**169.20**

Tax Amount (in words) : **INR One Hundred Sixty Nine and Twenty paise Only**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **SBI A/c**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Customer's Seal and Signature

for Reflections Electricals Pvt Ltd.

Authorised Signatory

MODI PROPERTIES PVT. LTD. SEC INWARD No. 2582 Date 23.1.25 Sign.

REFLECTIONS ... LTD. SEC'BAD

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice