Construction Division - Material Requirement – Site Report

Company:	MRGV	Date:	25-01-2025
Site:	BRGV	Prepared by:	NIHARIKA
Report From / To	18-01-2025 to 25-01-2025	Approved by:	SARWAR
Report Date	25-01-2025		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20241227024	27-12-2024	1,2	Windows -UPVC	Supplier will delivery at 10-02-2025
20241227025	27-12-2024	1	Windows -UPVC	Supplier will delivery at 10-02-2025

No. of gate passes issued this week:	1	From No.	1042	To No.	1042
Delivery van site visit on :23-01-2025,24-01-2025					

Items not ordered but received: NILL

POs to be cancelled-material not required/incorrectly made:

Approved POs – part/full material received – MRN not uploaded: NILL

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	.395	4.74	0.00	0.00	0.00
2.	10mm	.617	7.404	0.00	0.00	0.00
3.	12mm	.89	10.68	0.00	0.00	0.00
4.	16mm	1.58	18.96	0.00	0.00	0.00
5.	20mm	2.47	29.64	0.00	0.00	0.00
6.	25mm	3.86	46.32	0.00	0.00	0.00
7.	32mm	6.32	75.84	0.00	0.00	0.00
8.	Binding wire	-		0.00	0.00	0.00

OPC stock	NILL	OPC last weeks stock	NILL	PPC/PSC stock	NILL	PPC/PSC last weeks stock	NILL

Details	Prepared by	Project Manager	
Sign	NIHARIKA	SARWAR	
Date	25-01-2025	25-01-2025	

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.

APPROVED BY
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SYED GOLAM SARWAR
ASST PROJECT MANAGER
BRGV PVT. LTD.