

Weekly - Petty cash /expense card statement.

Name		MRNLLP		Statement date		04-02-2025	
Prepared by:		Suman		Sign			
From period		03-02-2025		To period		04-02-2025	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1	MRNLLP	AGH	Toward road side twenty 2x4 hoardings fixing with local labours	1600/-	☒ Y ☒ N	☒ Y ☒ N
2	MRNLLP	AGH	Toward at four 6x4 MS hoardings are fixing work with local labours	1600/-	☒ Y ☒ N	☒ Y ☒ N
3	MRNLLP	AGH	Toward four 6x4 hoarding frame and pipe fix with local welder	800/-	☒ Y ☒ N	☒ Y ☒ N
4	MRNLLP	AGH	Toward purchasing of flex kwik for MS 6x4 hoarding flexi fixing purposes	300/-	☒ Y ☒ N	☒ Y ☒ N
Total				Rs4300/-		

Amount to be credited by ☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c.

Approved by: Div. Manager Accountant Accounts Manager MD

Sign: 

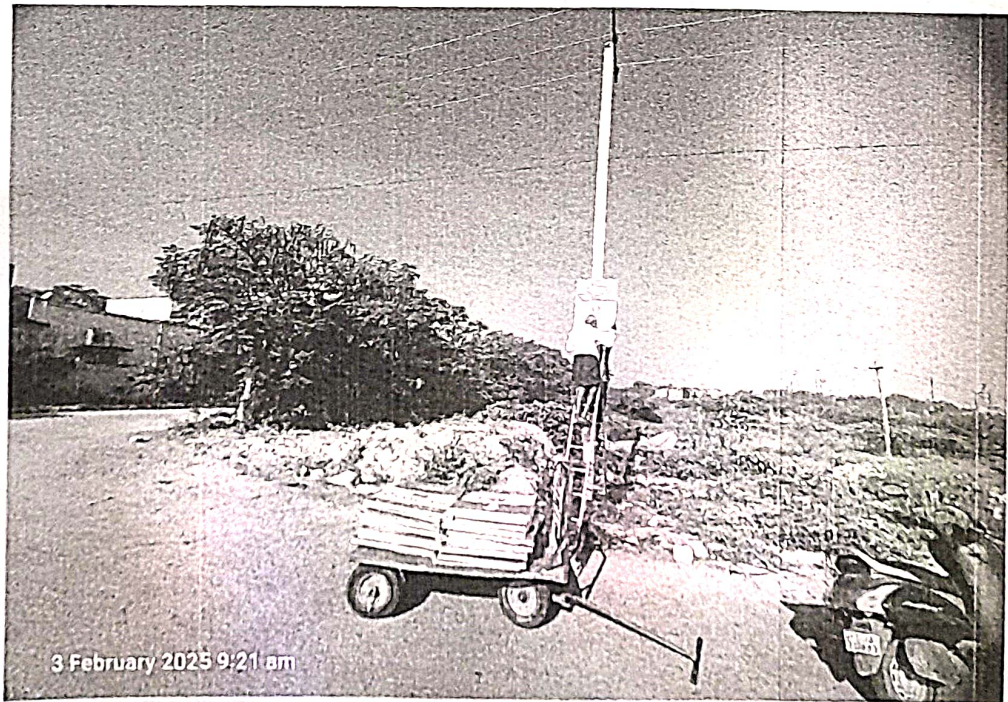
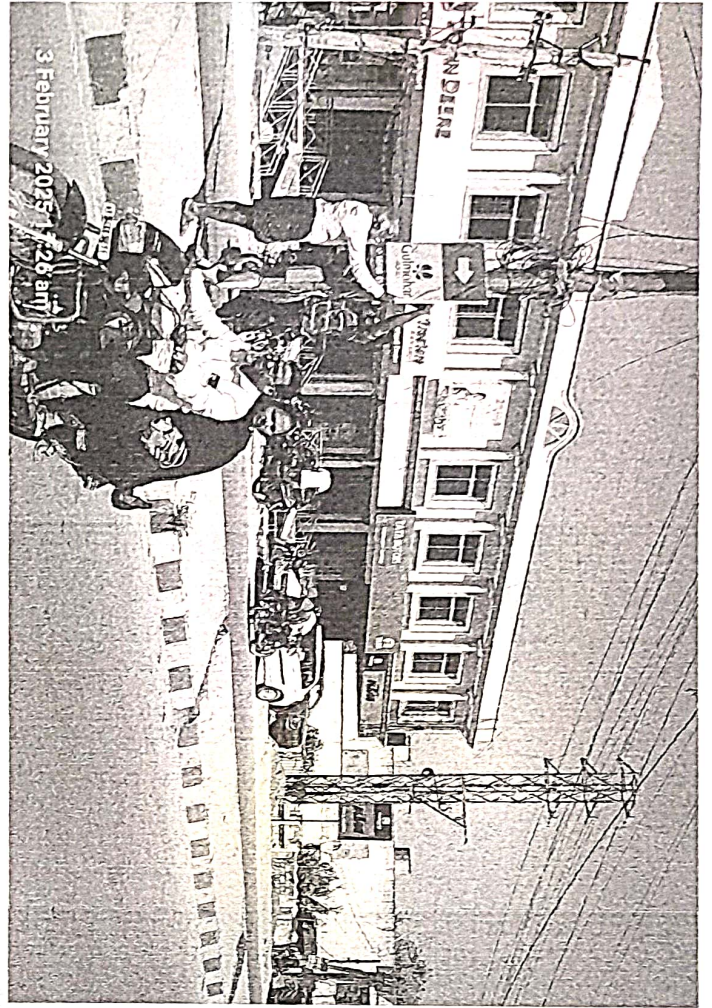
Date:

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to call payees as receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

DEBIT VOUCHER

Company/Firm	Modi Realty Miryalguda LLP		
Project	AVR Gulmohar Homes		
Voucher no	01		
Account head	Labours		
Paid To	Labours		
Towards/description of work	Toward road side twenty 2x4 hoardings fixing with local labours		
Location of work	AGH-Miryalguda.		
Period	From: 03-02-2025	To :	03-02-2025
Amount in Rs.	1600/-		
Amount in words	Sixteen hundred rupees only		
Mode of payment	Cheque/trf no.	Date	Bank
Bank Payment			
Prepared by	Approved by	Receivers name	Receivers signature
Suman			

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges, material may be printed/written overleaf. 4. Project may differ from location of work.



DEBIT VOUCHER

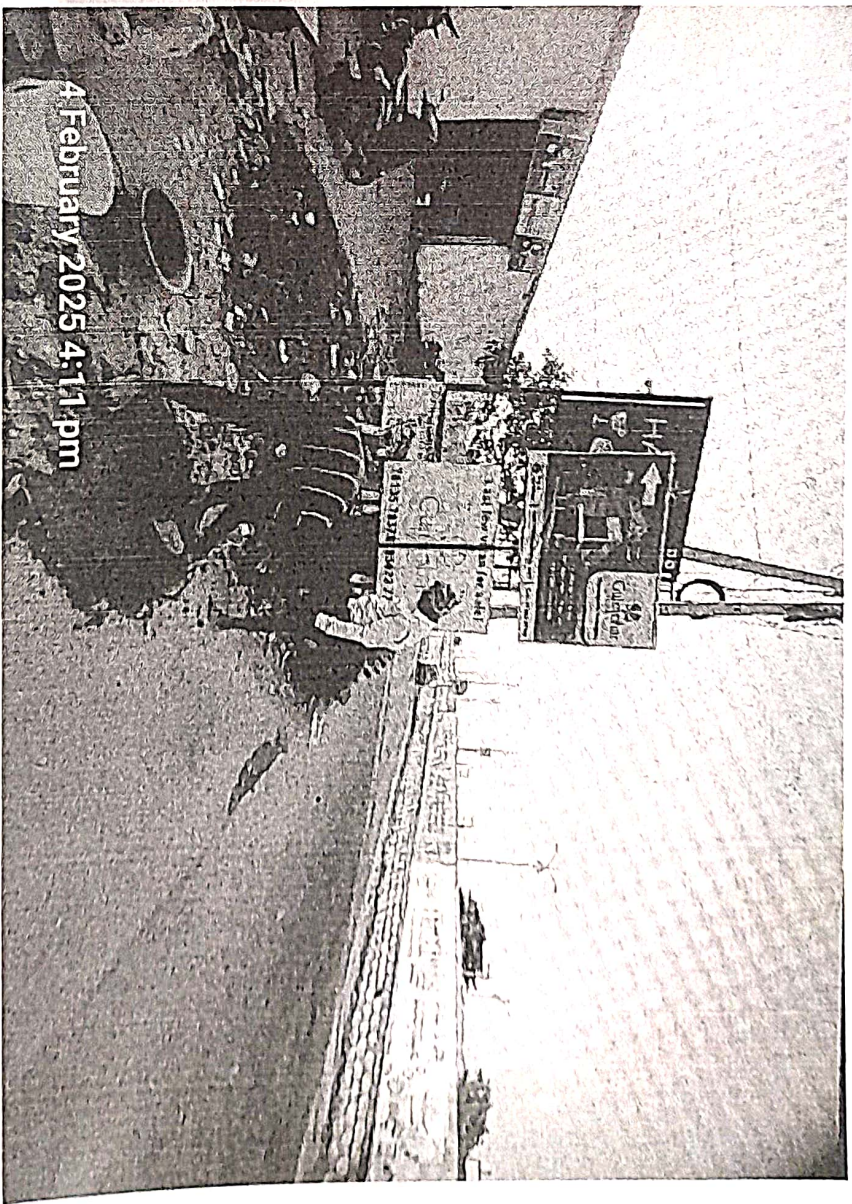
Company/Firm	Modi Realty Miryalaguda LLP		
Project	AVR Gulmohar Homes		
Voucher no.	02		
Account head			
Paid To	Labours		
Towards/description of work	Toward at four 6x4 MS hoardings are fixing work with local labours		
Location of work	AGH-Miryalguda.		
Period	From:	04-02-2025	To : 04-02-2025
Amount in Rs.	1600/-		
Amount in words	Sixteen hundred rupees only		
Mode of payment	Cheque/trf no.	Date	Bank
Bank Payment			
Prepared by	Approved by	Receivers name	Receivers signature
Suman			

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, his charges, material may be printed/written overleaf. 4. Project may differ from location of work.





4 February 2025 11:57 am

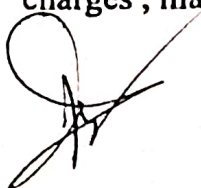


4 February 2025 4:11 pm

DEBIT VOUCHER

Company/Firm	Modi Realty Miryalguda LLP		
Project	AVR Gulmohar Homes		
Voucher no.	3		
Account head			
Paid To	Welder		
Towards/description of work	Toward four 6x4 hoarding frame and pipe fix with local welder.		
Location of work	AGH-Miryalguda.		
Period	From:	03-02-2025	To : 03-02-2025
Amount in Rs.	800/-		
Amount in words	Eight hundred rupees only		
Mode of payment	Cheque/trf no.	Date	Bank
Bank Payment			
Prepared by	Approved by	Receivers name	Receivers signature
Suman			

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges, material may be printed/written overleaf. 4. Project may differ from location of work.





3 February 2025 2:41 pm

DEBIT VOUCHER

Company/Firm	Modi Realty Miryalguda LLP		
Project	AVR Gulmohar Homes		
Voucher no.	4		
Account head			
Paid To	Sri datha iron and hardware		
Towards/description of work	Toward purchasing of flex kwik for MS 6x4 hoarding flexi fixing purposes		
Location of work	AGH-Miryalguda.		
Period	From:	04-03-2025	To : 04-03-2025
Amount in Rs.	300/-		
Amount in words	three hundred rupees only		
Mode of payment	Cheque/trf no.	Date	Bank
Bank Payment			
Prepared by	Approved by	Receivers name	Receivers signature
Suman			

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges, material may be printed/written overleaf. 4. Project may differ from location of work.



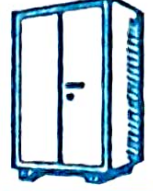
GSTIN : 36ACMFS0733Q1ZI

Cell : 9989216757

9247248333



శ్రీదత్త ఐరన్ & హార్డ్వేర్



గాంధీ బొమ్మ దగ్గర, సోగర్ రోడ్, మిర్యాలగూడ, జి. నల్లగొండ.

మావద్ద : ట్రాక్టర్ పత్రాలు, ఉగ్రాలు, నట్టుబోల్టులు మరియు బీరువా సామానులు, కలర్స్, G.I. వైపులు లభించును. బీరువాలు అర్జర్లపై తయారు చేయబడును.

నెం. **284**

కోటేషన్ బిల్లు

తేది: 04-12-2015

శ్రీ: *Made Peru*

సా॥	వివరములు	రేటు	మొత్తం	
			రూ॥	పై॥
	S.A. Flex Full		300	1
INWARD				
Inward No: 16201		Dt: 04/12/15		
MRN No:		Dt:		
Received By: Security		Sign: M. V. Reddy		
Todi Realty (Miyalaguda) L.				
	మొత్తం		300	

సంతకం.