Weekly - Petty cash /expense card statement.

Name		J. sel	va kumar.	Statement date	06/02/2025		andrope and professional is decreased and professional confessional and the second	NO	
Prepare	d by	J.5e	1	Sign			estimately lights on because their test court copyrights and approximate order or design	and the second second second second second	
From period 06/02/2025				To period	To period 06/02/2025		•		
SI No			Debit to project	Description of expens		Amount	Bill enclosed	GST bill	
1.	GH		GHT	Indian	Ba 700.				
2.		To design the second se				1,095/-		alan aranga magamatan di mala kada di dalah di mala aranga da mala da	
3.				flack fox	oasing of Tea GHT site, kow	kur			
4.) 765.		The state of the s	the state of the s		
5.	HVRD HVRD		Indian Bazar.				and the second s		
6.				Local purchas	ing of Tea cup, tic tray, Dinners	4,430		and the same against an excellent and which the same a	
7.				Sawser, plas	tic tray Dinners	sets		and the second sequence of the second	
8.					J'		1		
9.	And the second s	-uki viri viilikki vii viigen eli viirilgi vae jangab mir Avii (ja kaka viiri viirilgiaa)	1			5,525	/	and he will be a supplied to the supplied to t	
Amou				ard, Transfer to expense	e card, Cash reimburseme	ent, [] Transfer to pe	rsonal a/c.		
Approved by:		Div. Manager		Accountant	Accounts Manag	ger MD	MD		
Sign:	enterprised of description of pyromical and service.		0 6 FEB 2777					of the case was a superior before the case of the case	
Date:	90	M	INISH PARICH						

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

Menta & Modi Realty Kowkur Llp. Menta & Modi Realty Kowkur Llp. No. Paid to Indian Bazar of Tea flask fax 1095/ Rupees One thousand and ninety tive Rupees Only bead previous by Cheque Cheque No. Cheque Cheque Cheque No. Cheque Approved by

CASH MEMO

Cell: 9885609010 8919605295

Authorised Signature

INDIAN BAZAR

4-1-91/19, Shop No. 4, EMR Complex, Opp. NTR Studio, Bhawani Nagar, Nacharam, Hyderabad.

Date 30/1/25 2.85 No. M/s Mehta & Madi Realty Kowkur LLP **Amount** DESCRIPTION OF GOODS RATE QTY. Ps. Rs. S.No. 1095 10 Tea Flask 1) Nos INWARD Inward No: 16984 Dt. 05/02/25 Dt: MRN No: Sign. Received By 1095 W TOTAL For INDIAN BAZAR