Weekly - Petty cash /expense card statement.

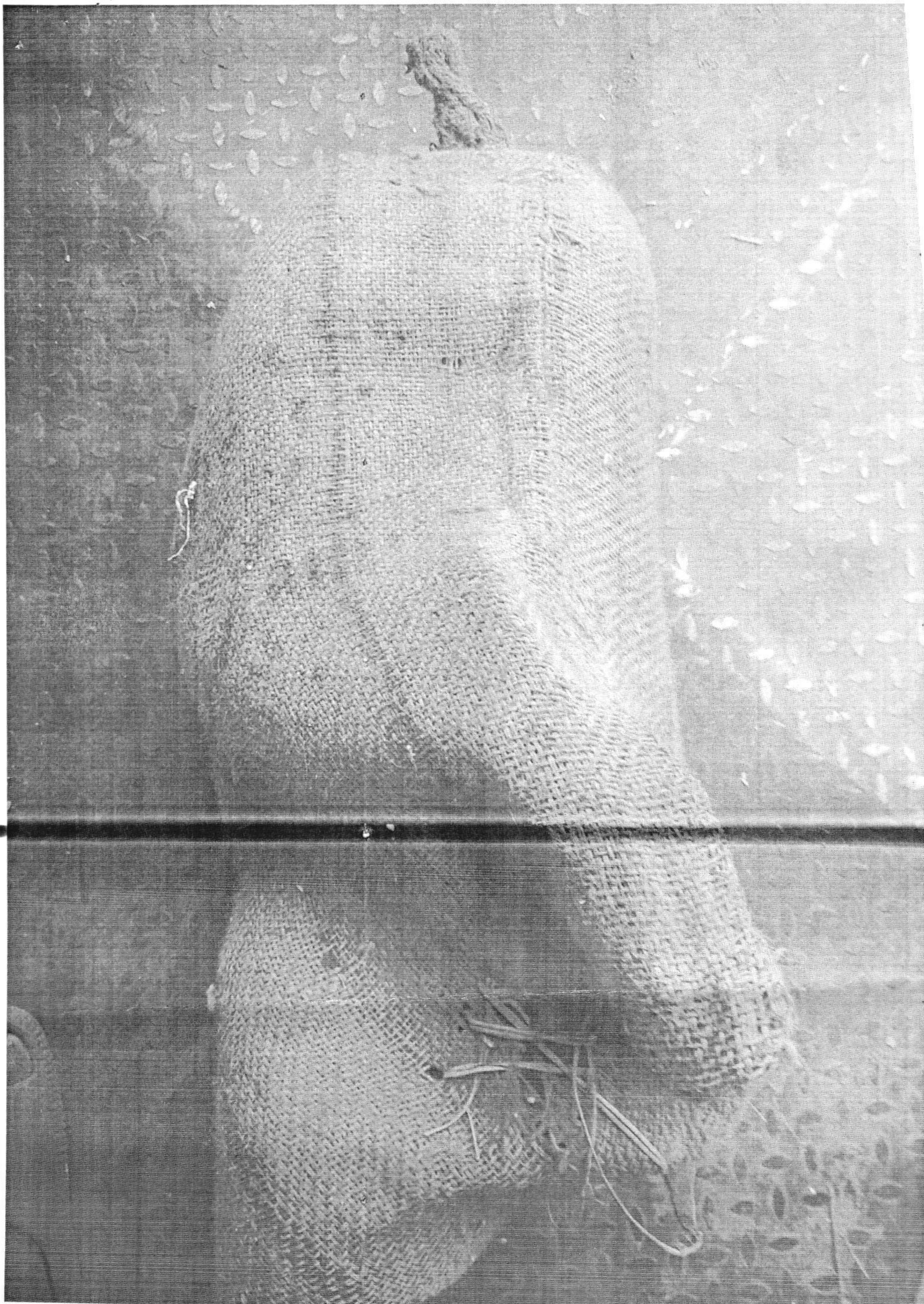
Name	J. Selva Kumar.	Statement date	11/02/25
Prepared by	J. Selva Kumar.	Sign	
From period	11/02/25	To period	11/02/25

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Amtz 801	Amtz 801	SINDHU PARCEL SERVICES (delivered to	620/-		
2.			material Amtz 801, Vizag.			
3.	Amtz 801	Amtz 801	SRINU PACKING (packing charges of 801)	150/-		
4.	Amtz 801	Amtz 801	SINDHU PARCEL SERVICES (delivered to			
5.			material Amtz 801, Vizag.	300/-		
6.	Amtz 801	Amtz 801	SRINU PACKING (packing charges of 801)	100/-		
7.	Amtz 801	Amtz 801	RAPIDO.			
8.			Material delivered through rapido from Navkar to MHTR	215/-		
9.				1,385/-		

Amount to be credited by	☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div Manager	Accountant	Accounts Manager	MD
Sign:				
Date:				

APPROVED
MINISH PARIKH

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week



Purchase Order

Original

From Company:	AMTZ Medpolis Square 801 Pvt Ltd Vm Steel Projrt Town Ship Sub Post office,Ground, Plot. No: D1-56, HUB Building, AMTZ CAMPUS, Pragati maidan,Vishakhapatnam Vishakapatanam,Andra Pradesh,530031 GSTNO:37AAXCA5638G1Z4	Delivery Location:	AMTZ 801 Pvt Ltd Vm Steel Projrt Town Ship Sub Post office,Ground, Plot. No: D1-56, HUB Building, AMTZ CAMPUS, Pragati maidan,Vishakhapatnam Vishakapatanam,Andra Pradesh,530031 -,..

Supplier Details				
Modi Housing Pvt. Ltd., SY NO 210 & 211 RAMPALLY VILLAGE GHATKESAR MANDAL MEDCHAL- MALKAJGIRI MANDAL. TG, 500051 GSTIN:36AADCM5906D2ZO Hamendra, 9618244433 purchase@modiproperties.com	PO No	20250207001	Quote No	Nill
	PO Date	07 Feb 2025	Quote Date	07 Feb 2025
	Supply Type	Purchase Order	Requisition Num	20250207001

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	STEL7984-Steel-MS Elbow-c class-150mm-Nos.	10.00	858.00	0%	8,580	18%	0%	0%	1,544	0	0	10,124
								Total Amount ...	1,544	0	0	10,124

Rupees in words : Ten Thousands One Hundred And Twenty Four Only.

Terms and Conditions:-

Tor steel specification / Brand :	NA
Tor steel transportation cost:	Included in above price.
Tor steel loading/unloading:	Included in above price.
Payment Terms :	After delivery and on production of bill.
Tax :	Inclusive of GST and all other taxes.
Delivery Date :	Within 2 days of PO
Delivery Location :	As per details given above

Purchase Order

Original

From Company:	AMTZ Medpolis Square 801 Pvt Ltd Vm Steel Projrt Town Ship Sub Post office,Ground, Plot. No: D1-56, HUB Building, AMTZ CAMPUS, Pragati maidan,Vishakhapatnam Vishakapatanam,Andra Pradesh,530031 GSTNO:37AAXCA5638G1Z4	Delivery Location:	AMTZ 801 Pvt Ltd Vm Steel Projrt Town Ship Sub Post office,Ground, Plot. No: D1-56, HUB Building, AMTZ CAMPUS, Pragati maidan,Vishakhapatnam Vishakapatanam,Andra Pradesh,530031 -,..

Supplier Details				
Navkar Electrical Enterprises 1141/B, Opp Arya samaj mandir Gujrati school lane RP road Secunderabad, TG, 500003 GSTIN:36BPCPB1957F1Z7 Mudit Bhansali, 9652726688 navkarelectricals2014@gmail.com	PO No	20250208027	Quote No	Nill
	PO Date	08 Feb 2025	Quote Date	08 Feb 2025
	Supply Type	Purchase Order	Requisition Num	20250208020

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	ELEC3223-Electrical-PVC Surface Box--4Module-Nos.	20.00	60.00	0%	1,200	18%	0%	0%	216	0	0	1,416
								Total Amount ...	216	0	0	1,416

Rupees in words : One Thousand Four Hundred And Sixteen Only.

Terms and Conditions:-

Additional Specifications	Nill.
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within 2 days of PO
Delivery Location :	As given above.
Transport:	By Purchaser
Advance Paid :	Nill.
Payment Terms :	After delivery and on submission of bills.

08/02/25 04:20:08 PM

Purchase Order

Original

From Company:	AMTZ Medpolis Square 801 Pvt Ltd Vm Steel Projrt Town Ship Sub Post office,Ground, Plot. No: D1-56, HUB Building, AMTZ CAMPUS, Pragati maidan,Vishakhapatnam Vishakapatanam,Andra Pradesh,530031 GSTNO:37AAXCA5638G1Z4	Delivery Location:	AMTZ 801 Pvt Ltd Vm Steel Projrt Town Ship Sub Post office,Ground, Plot. No: D1-56, HUB Building, AMTZ CAMPUS, Pragati maidan,Vishakhapatnam Vishakapatanam,Andra Pradesh,530031 -,..

Supplier Details				
Modi Housing Pvt. Ltd., SY NO 210 & 211 RAMPALLY VILLAGE GHATKESAR MANDAL MEDCHAL- MALKAJGIRI MANDAL. TG, 500051 GSTIN:36AADCM5906D2ZO Hamendra, 9618244433 purchase@modiproperties.com	PO No	20250207035	Quote No	Nill
	PO Date	07 Feb 2025	Quote Date	08 Feb 2025
	Supply Type	Purchase Order	Requisition Num	20250207036

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	ELEC4374-Electrical-Insulation tapes---20nos-Boxes	3.00	176.80	0%	530	18%	0%	0%	95	0	0	626
								Total Amount ...	95	0	0	626

Rupees in words : Six Hundred And Twenty Six Only.

Terms and Conditions:-

Additional Specifications	Collect from MHPL@Rampally.
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within 2 days of PO
Delivery Location :	As given above.
Transport:	By Purchaser
Advance Paid :	Nill
Payment Terms :	After delivery and on submission of bills.

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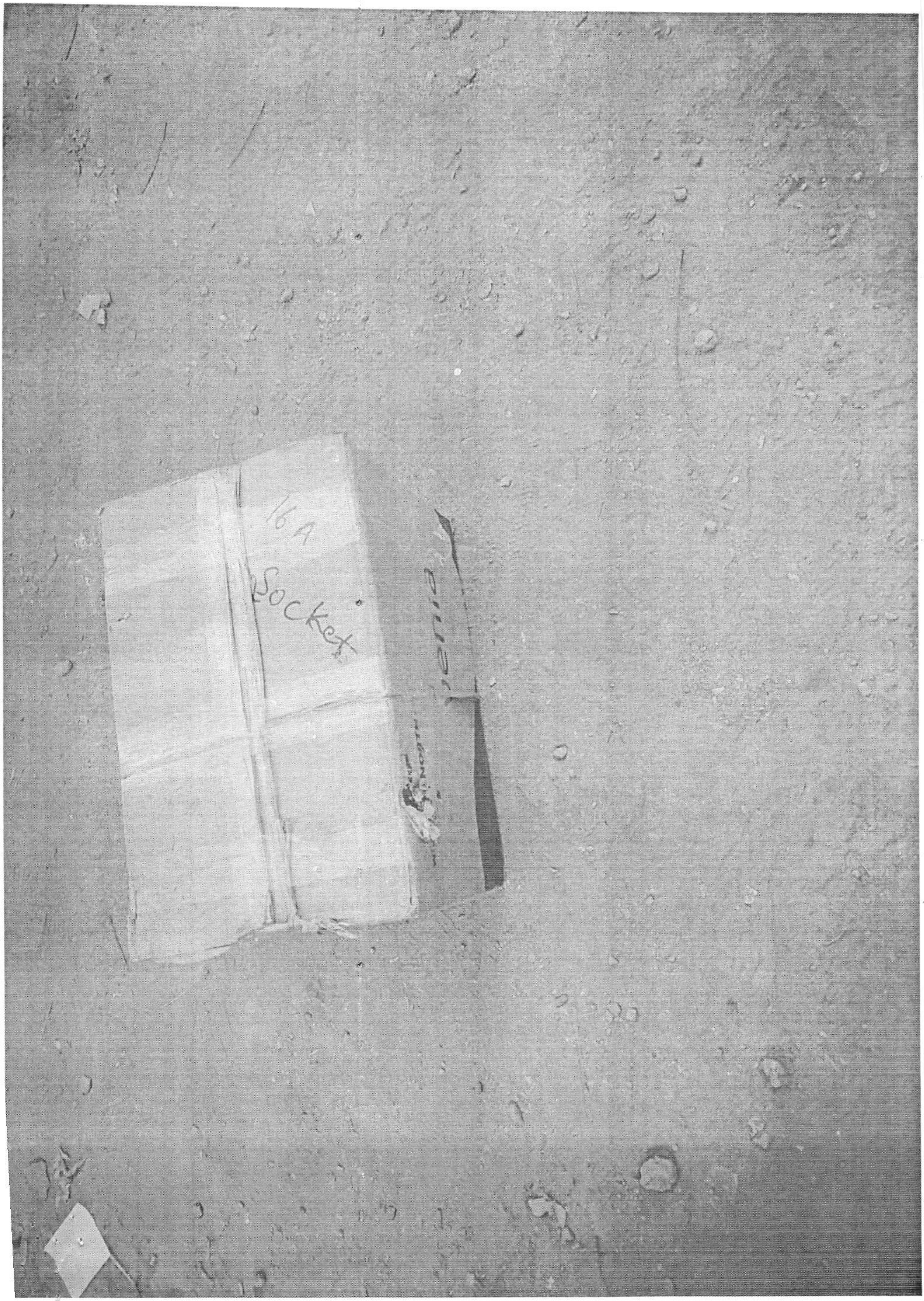
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Socket

Purchase Order

Original

From Company:	AMTZ Medpolis Square 801 Pvt Ltd Vm Steel Projrt Town Ship Sub Post office,Ground, Plot. No: D1-56, HUB Building, AMTZ CAMPUS, Pragati maidan,Vishakhapatnam Vishakapatanam,Andra Pradesh,530031 GSTNO:37AAXCA5638G1Z4	Delivery Location:	AMTZ 801 Pvt Ltd Vm Steel Projrt Town Ship Sub Post office,Ground, Plot. No: D1-56, HUB Building, AMTZ CAMPUS, Pragati maidan,Vishakhapatnam Vishakapatanam,Andra Pradesh,530031 -,..

Supplier Details				
Modi Housing Pvt. Ltd., SY NO 210 & 211 RAMPALLY VILLAGE GHATKESAR MANDAL MEDCHAL- MALKAJGIRI MANDAL. TG, 500051 GSTIN:36AADCM5906D2ZO Hamendra, 9618244433 purchase@modiproperties.com	PO No	20250207036	Quote No	Nill
	PO Date	07 Feb 2025	Quote Date	08 Feb 2025
	Supply Type	Purchase Order	Requisition Num	20250207036

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	HARD4624-Hardware-SS Screws-CSK Head-6x32mm-pkts	20.00	176.80	0%	3,536	18%	0%	0%	636	0	0	4,172
2	HARD7695-Hardware-Fischer Plug--6mm-Boxes	20.00	156.00	0%	3,120	18%	0%	0%	562	0	0	3,682
								Total Amount ...	1,198	0	0	7,854
Rupees in words : Seven Thousand Eight Hundred And Fifty Four Only.												

Terms and Conditions:-

Additional Specifications	Nill.
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within 2 days of PO
Delivery Location :	As given above.
Transport:	By Purchaser

11/02/25 10:33:01 AM

Purchase Order

Original

From Company:	AMTZ Medpolis Square 801 Pvt Ltd Vm Steel Projrt Town Ship Sub Post office,Ground, Plot. No: D1-56, HUB Building, AMTZ CAMPUS, Pragati maidan,Vishakhapatnam Vishakapatanam,Andra Pradesh,530031 GSTNO:37AAXCA5638G1Z4	Delivery Location:	AMTZ 801 Pvt Ltd Vm Steel Projrt Town Ship Sub Post office,Ground, Plot. No: D1-56, HUB Building, AMTZ CAMPUS, Pragati maidan,Vishakhapatnam Vishakapatanam,Andra Pradesh,530031 -,..

Supplier Details				
Navkar Electrical Enterprises 1141/B, Opp Arya samaj mandir Gujrati school lane RP road Secunderabad, TG, 500003 GSTIN:36BPCPB1957F1Z7 Mudit Bhansali, 9652726688 navkarelectricals2014@gmail.com	PO No	20250208027	Quote No	Nill
	PO Date	08 Feb 2025	Quote Date	08 Feb 2025
	Supply Type	Purchase Order	Requisition Num	20250208020

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	ELEC3223-Electrical-PVC Surface Box--4Module-Nos.	20.00	60.00	0%	1,200	18%	0%	0%	216	0	0	1,416
								Total Amount ...	216	0	0	1,416
Rupees in words : One Thousand Four Hundred And Sixteen Only.												

Terms and Conditions:-

Additional Specifications	Nill.
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within 2 days of PO
Delivery Location :	As given above.
Transport:	By Purchaser
Advance Paid :	Nill.
Payment Terms :	After delivery and on submission of bills.

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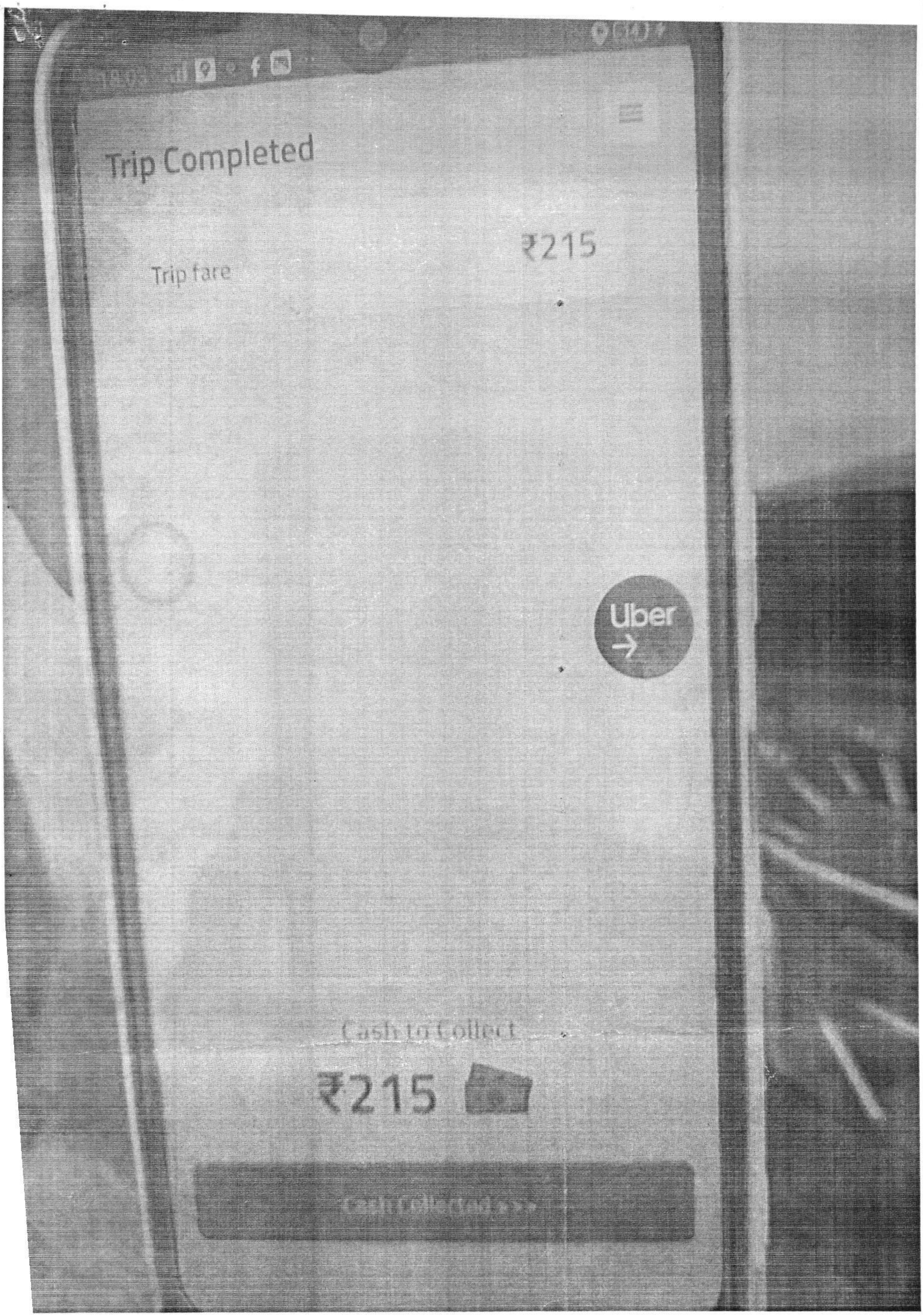
Trip Completed
₹215
Trip fare
Uber
Cash to Collect
₹215
Cash Collected >>>

DEBIT VOUCHER

AMTZ MEDPOLIS SQUARE 801 Pvt Ltd.

Voucher No. ____________

A/c. ____________ Date : 11/02/25

	Rs.	Ps.
Paid to SRINU PACKING		
towards Gunny bags packing & Hamali charges of Amtz medpolis square 801 Pvt Ltd, Vizag.	150/-	
Rupees One hundred and Fifty Rupees Only		
Paid by Cheque / Cash — Cheque No. ____ Dated ____ Drawn on Bank ____	150/-	

APPROVED

12 ...

Prepared by

Approved by
MINISH PARIKH
MANAGER ...

Receiver's Signature

DEBIT VOUCHER

AMTZ MEDPOLIS SQUARE 801 Pvt Ltd.

Voucher No. ________

A/c. ________ Date : 11/02/25

	Rs.	Ps.
Paid to SINDHU PARCEL SERVICES		
towards Gunny Bags delivered to Amtz Medpolis square 801 Pvt Ltd, Vizag.	620/-	
Rupees Six hundred and Twenty Rupees only.		
Paid by Cheque / Cash — Cheque No. ____ Dated ____ Drawn on Bank ____	620/-	

APPROVED

Sadhana.
Prepared by

Approved by
MINISH PARIKH
MANAGER PRO...

Receiver's Signature

DEBIT VOUCHER

Amtz Medpolis Square 801 Pvt Ltd.

Voucher No. ____________

A/c. ______________________ Date : 11/02/25

	Rs.	Ps.
Paid to SINDHU PARCEL SERVICES		
towards Carbon Boxes delivered to		
Amtz Medpolis square 801 Pvt.	300/-	
Ltd, Vizag.		
Rupees Three hundred Rupees only		
Paid by Cheque / Cash — Cheque No. [ ] Dated [ ] Drawn on Bank [ ]	300/-	

APPROVED
12 FE
MINISH PARIKH
MANAGER

Prepared by Approved by Receiver's Signature

DEBIT VOUCHER

Amtz medpolis Square 801 Pvt Ltd.

Voucher No. ____________

A/c. ____________ Date : 11/02/25

	Rs.	Ps.
Paid to SRINU PACKING		
towards Carbon boxes packing & Hamali charges of Amtz medpolis square 801 Pvt Ltd.	100/-	
Rupees One hundred Rupees only		
Paid by Cheque / Cash — Cheque No. ____ Dated ____ Drawn on Bank ____	100/-	

Prepared by Sadhana

Approved by

Receiver's Signature

DEBIT VOUCHER

Amtz medpolis Square 801 Pvt Ltd.

Voucher No. ____________

A/c. ____________ Date : 11/02/25

	Rs.	Ps.
Paid to Rapido		
towards Material delivered from Navkar electrical enterprises to MHPL @ Rampally.	215/-	
Rupees Two hundred and Fifteen Rupees only		
Paid by Cheque / Cash — Cheque No. — Dated — Drawn on Bank	215/-	

Sadhana.
Prepared by

APPROVED
MINISH PARIKH
MANAGER
Approved by

Receiver's Signature

CUSTOMER CARE: 040-24447879, 24448889, 8985953865, 8985972865
AT OWNER'S RISK ONLY

SINDHU PARCEL SERVICES

SINDHU PARCEL SERVICES

Head Office : Plot No. A-91, A-91/2, Pragathi Nagar, Bachupally Road, Hyderabad -

From HCPL 7207999270

To GWKV 7207999240

Sender :
modi housing p ltd, Ph: 9246364748
HYD-CHERLAPALLY

Receiver :
AMTZ MEDPOLIS SQUARE 80
LTD, Ph: 7993285775
GAJUWAKA-VSP

No. of Art.	Description (Said Contents)	Unit Rate	Ch
1	CARTON BOXES	280.00	Fre
			Boo
			D.D.
			L.R. LR
			Other

Remarks: NOTE : RETURN BOOKING AVALABLE
ANY LEAKAGE AND DAMAGE NO CLAIM

Tot. Art. 1

Goods Value Rs. ----

Received

E-way Bill :

Invoice No.

Grand T

For SI

(R

SINDHU PARCEL SERVICES

SINDHU PARCEL SERVICES

Head Office : Plot No. A-91, A-91/2, Pragathi Nagar, Bachupally Road, Hyderabad - 500

CUSTOMER CARE: 040-24447879, 24448889, 8985953865, 8985972865

AT OWNER'S RISK ONLY

From: HCPL 7207999270

To: GWKV 7207999240

Sender : modi housing p ltd, Ph: 9246364748 HYD-CHERLAPALLY

Receiver : AMTZ MEDPOLIS SQUARE 801 P LTD, Ph: 7993285775 GAJUWAKA-VSP

No. of Art.	Description (Said Contents)	Unit Rate	Charge	
2	GUNNY BAG	300.00	Freight	
			Booking Hama	
			D.D.C.	
			L.R. LR	
			Others	
			Grand Total	620.0

Tot. Art. 2

Remarks: NOTE : RETURN BOOKING AVALABLE ANY LEAKAGE AND DAMAGE NO CLAIM

Goods Value Rs. ----

Invoice No.

E-way Bill :

Received

For SINDHU PARCEL

(RAJENDRA R