Weekly - Petty cash /expense card statement.

Name	K Suneel Kumar	Statement date	15-02-2025 Card No.4629 5254 2716 5724
Prepared by	K Suneel Kumar	Sign	SV
From period	07-02-2025	To period	14-02-2025

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MHTR	MHTR	Laptop adapter purchased	1200	☐Y ☐N	☐Y ☐N
2.	MHTR	MHTR	Toner refilling	650	☐Y ☐N	☐Y ☐N
3.	MHTR	MHTR	adapter purchased	698	☐Y ☐N	☐Y ☐N
4.	MHTR	MHTR	Adapter for router purchased	1047	☐Y ☐N	☐Y ☐N
5.					☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.					☐Y ☐N	☐Y ☐N
11.	Total			3595		

Amount to be credited by	☑ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	SV			
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week amazon.in

Tax Invoice/Bill of Supply/Cash Memo
(Original for Recipient)

H2hw

Sold By :
http://amzn.to/2zhBUGU
* Plot no. 120 X and part portion of plot no. 119 W2, Gallops Industrial Park 1, Village Rajoda, Taluka Bavla, District Ahmedabad
Ahmedabad, GUJARAT, 382220
IN

PAN No: AJUPT4820G
GST Registration No: 24AJUPT4820G1ZV

Billing Address :
Modi Housing Private Limited
Soham Mansion, 5 4 187 3 and 4, 2nd floor, M G Road, Hyderabad
SECUNDERABAD, TG, 500003
IN
GST Registration No: 36AADCM5906D2ZO
State/UT Code: 36

Shipping Address :
Modi Housing Private Limited
Modi Housing Pvt Ltd
Soham Mansion, 5 4 187 3 and 4, 2nd floor, M G Road, Hyderabad
SECUNDERABAD, TG, 500003
IN
State/UT Code: 36
GST Registration No: 36AADCM5906D2ZO
Place of supply: TG
Place of delivery: TG

Order Number: 402-2299590-2129163
Order Date: 03.02.2025

Invoice Number : AMD2-1770
Invoice Details : GJ-AMD2-407460705-2425
Invoice Date : 03.02.2025

Sl. No	Description	Unit Price	Qty	Net Amount	Tax Rate	Tax Type	Tax Amount	Total Amount
1	DC Power Adapter OEM (12W = 12v - 1A) | B0BYK5W2HV (YL-0Y0J-2UQ9) HSN:8504	₹295.76	3	₹887.28	18%	IGST	₹159.72	₹1,047.00
TOTAL:							**₹159.72**	**₹1,047.00**

Amount in Words:
One Thousand Forty-seven only

For http://amzn.to/2zhBUGU:

Authorized Signatory

Whether tax is payable under reverse charge - No

INWARD
Inward No: 549 Dt: 7/2/25
MRN No: Dt:
Received By: Samarjit
Sign:
MODI PROPERTIES

*ASSPL-Amazon Seller Services Pvt. Ltd., ARIPL-Amazon Retail India Pvt. Ltd. (only where Amazon Retail India Pvt. Ltd. fulfillment center is co-located)

Please note that this invoice is not a demand for payment amazon.in

Tax Invoice/Bill of Supply/Cash Memo
(Original for Recipient)

7/2/25

Sold By :
http://amzn.to/2zhBUGU
* Plot no. 120 X and part portion of plot no. 119 W2, Gallops Industrial Park 1, Village Rajoda, Taluka Bavla, District Ahmedabad
Ahmedabad, GUJARAT, 382220
IN

PAN No: AJUPT4820G
GST Registration No: 24AJUPT4820G1ZV

Billing Address :
Modi Housing Private Limited
Soham Mansion, 5 4 187 3 and 4, 2nd floor, M G Road, Hyderabad
SECUNDERABAD, TG, 500003
IN
GST Registration No: 36AADCM5906D2ZO
State/UT Code: 36

Shipping Address :
Modi Housing Private Limited
Modi Housing Pvt Ltd
Soham Mansion, 5 4 187 3 and 4, 2nd floor, M G Road, Hyderabad
SECUNDERABAD, TG, 500003
IN
State/UT Code: 36
GST Registration No: 36AADCM5906D2ZO
Place of supply: TG
Place of delivery: TG

Order Number: 402-0697428-3270712
Order Date: 03.02.2025

Invoice Number : AMD2-1777
Invoice Details : GJ-AMD2-407460705-2425
Invoice Date : 06.02.2025

Sl. No	Description	Unit Price	Qty	Net Amount	Tax Rate	Tax Type	Tax Amount	Total Amount
1	Dc Power Adapter Indian 3 Pin Plug For Smartphone(12Volt 1000Ma (12.0V = 1.0A)),Black | B09NTL7KPY (MJ-LH5A-26HO) HSN:8504	₹295.76	2	₹591.52	18%	IGST	₹106.48	₹698.00
TOTAL:							₹106.48	₹698.00

Amount in Words:
Six Hundred Ninety-eight only

For http://amzn.to/2zhBUGU:

Authorized Signatory

Whether tax is payable under reverse charge - No

INWARD
Inward No: 550 Dt: 7/2/25
MRN No: Dt:
Received By: Samarjit Sign:
MODI PROPERTIES

*ASSPL-Amazon Seller Services Pvt. Ltd., ARIPL-Amazon Retail India Pvt. Ltd. (only where Amazon Retail India Pvt. Ltd. fulfillment center is co-located)

Please note that this invoice is not a demand for payment

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

BILL OF SUPPLY

Invoice No. : 2931	
Invoice Date : 08/02/2025	Transport Mode :
Reverse Charge (Y/N) :	Vehicle Number :
State : TELANGANA Code	Date of Supply :
Bill to Party	Ship to Party
Address: M/S. MODI HOUSING PVT LTD (SOV), 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MGRD,SECBAD.	
State : TELANGANA	State : Code

Product Description		UOM	Qty.	Rate	Amount					TOTAL
HP12A LASER TONER REFILLING			01	225.00	225.00					225.00
HP 12A LASER TONER DRUM			01	325.00	325.00					325.00
HP 12A LASER TONER MAGNET			01	100.00	100.00					100.00
					650.00					650.00

INWARD
Inward No: 552 Dt: 8/2/25
MRN No: Dt:
Received By: Samarpita Sign:
MODI PROPERTIES

RS. SIX HUNDRED AND FIFTY ONLY ..... **(RS.650.00)**	650.00

	650.00

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

VIVID WORLD Narayanguda

Authorized Signatory

Tax Invoice		
Ace Business Solutions #NRSC Colony, Hydernagar, Hyderabad-500 082 GSTIN: 36ANLPK6297R1ZU State : Telangana. Ph:-8555004783	Invoice No. 40/24-25	Dated 05-02-2025
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date:	Other References
Buyer (Bill to) Modi Housing Pvt Ltd (Trading) 5-4-187/3&4, 2nd Floor Soham Mansion MG Road, Secunderabad-500 003 GSTIN: 36AADCM5906D2ZO	Buyer's Order No.	Dated
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination

Sl No.	Description of goods	HSN/SAC	Qty	Rate	per	Amount
1	Acer Adapter	8544499	1	1,016.95	18%	1,016.95
	CGST					91.53
	SGST					91.53
	Rounded off					0.00
						1,200.00

INWARD
Inward No: 541 Dt: 05/2/25
MRN No: Dt:
Received By: Samarsit Sign:
MODI PROPERTIES

Amount (in words) One Thousand Two Hundred Only

E. & O.E

Taxable Value		Central Tax Rate	Central Tax Amt	State Tax Rate	State Tax Amt	Total Tax Amount
Total	1,016.95	9%	91.53	9%	91.53	183.05

Company's Bank Details:
Bank Name: State Bank of India
IFSC CODE : SBIN0011665
Branch: Hydernagar

For Ace Business Solutions

ACE BUSINESS SOLUTIONS HYD'BAD

Receiver Signature

Authorised Signatory