Weekly - Petty cash /expense card statement.

Name	K Suneel Kumar		Statement date	15-02-2025 Card No.4629 5254 2716 5724		
Prepared by	K Suneel Kumar		Sign	SL		
From period	07-02-2025		To period	14-02-2025		

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MPSVC	MPSVC	Toner refilling	1125	☐Y ☐N	☐Y ☐N
2.	MPSVC	MPSVC	Airtel bill paid	596.7	☐Y ☐N	☐Y ☐N
3.	MPSVC	MPSVC	Bank charges	141.6	☐Y ☐N	☐Y ☐N
4.	MPSVC	MPSVC	SSD Casing purchased	1050	☐Y ☐N	☐Y ☐N
5.	MPSVC	MPSVC	Laptop repair charges (Prudvi)	3127	☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.					☐Y ☐N	☐Y ☐N
11.	Total			**6040.3**		

Amount to be credited by	☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	SL			
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER

Modi Properties services

Voucher No. ______________

A/c. ______________ Date : 14/2/25

Paid to Bank charges	Rs.	Ps.
towards Bank charges for the month of Jan'25	141·6	
Rupees One Hundred forty one and sixty ps only		
Paid by Cheque / Cash — Cheque No. ____ Dated ____ Drawn on Bank ____	141.6	

Prepared by Approved by Receiver's Signature

Bill Payment Successful
10:06 am on 04 Feb 2025

Mobile bill paid

Airtel Postpaid **₹596.70**
8179059585

Bill Details

Customer Name	:	Gaurang Mody
Bill Number	:	MF2536I001029179
Bill Date	:	24-Jan-2025
Circle	:	104

Payment details

Bill Amount	₹588.82
Platform fee(inclusive of GST)	+ ₹3
Convenience fee(inclusive of GST)	+ ₹4.88

Total Amount **₹596.70**

Transaction ID
NX25020410064667689811121

Bharat Connect Transaction ID
PP015035BX5OC0S3K672

Debited from
653029XXXXXXXX98 ₹596.70
UTR: 105096627071

Powered by
UPI ICICI Bank

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

BILL OF SUPPLY

Invoice No. : 2935	Transport Mode :
Invoice Date : 08/02/2025	Vehicle Number :
Reverse Charge (Y/N) :	Date of Supply :
State : TELANGANA Code	

Bill to Party	Ship to Party
Address: M/S. MODI PROPERTIES PVT LTD (SERVICES), 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MGRD,SECBAD.	
State : TELANGANA	State : Code

Product Description		UOM	Qty.	Rate	Amount							TOTAL
HP12A LASER TONER REFILLING			05	225.00	1125.00							1125.00
					1125.00							1125.00

RS. ONE THOUSAND ONE HUNDRED AND TWENTY FIVE ONLY .....

(RS. 1125.00)

1125.00

1125.00

INWARD
Inward No: 555 Dt: 8/2/25
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

TAX INVOICE

☐ Original for Recepient ☐ Triplicate for Supplier
☐ Duplicate for Transporter ☐ Extra Copy

SHWETA COMPUTERS

SHOP NO. 1,2,3 AND 4, GROUND FLOOR , CHENOY TRADE CENTRE ,
PARKLANE ,SECUNDERABADTELANGANAHYDERABAD 500003
State Name 36 - Telangana
, Email:Shwetacomputers@shwetagroup.com
GSTIN:36ACUFS2935A1ZZ
PAN:ACUFS2935A

Bill To :
MODI PROPERTIES PVT.LTD.
5-4-187/3 AND 4, 2ND FLOOR, SOHAM MANSION,
M.G ROAD, SECUNDERABAD, Rangareddy, Telangana, 500003
SEC-BAD 6633555 /9502199355
HYDERABAD - 500003
Phone :
State : 36 - Telangana

Ship to:

Invoice No. : 00029369
Invoice Date : 12/02/2025
GSTIN : 36AABCM4761E1ZM
PAN : AABCM4761E
Due Date : 12/02/2025

SR : SANDEEP OJHA PH:7097758463
IRN : b71eadd84e71d3fbdf6a44a9aaaf6f797798d36ea220c548 1d0aeb71f3c288c5

Sl	Product Description	HSN/ SAC	Qty	Rate (incl GST)	Rate	Taxable Amount	CGST %	CGST Amt	SGST %	SGST Amt	IGST %	IGST Amt
1	CASING 2.5 2.5 NVME	84733099	1	1050.00	889.83	889.83	9	80.08	9	80.08	0	0.00
						889.83						
	CGST				9.00	80.08						
	SGST				9.00	80.08						
	ROUND OFF				0.00	0.01						
	Grand Total:		1			**1050.00**						

Rupees One Thousand Fifty Only.

INWARD
Inward No: 564 Dt: 12/2/25
MRN No: Dt:
Received By: Samarjit Sign:
MODI PROPERTIES

Bank Details :
HDFC BANK PARADISE **A/C NO** : 50200010045314, **IFSC**: HDFC0000042

E.&O.E
For **SHWETA COMPUTERS**

SHWETA COMPUTERS SEC-BAD

Authorised Signatory

Terms & Condition :
1. No warranty for burnt/Physical damage goods.
2. For Warranty bring Product with box.
3. In case of default interest payable @ 24% p.a. from bill date
4. All disputes are subject to **HYDERABAD** jurisdiction
5. Payment should be sent through A/c payee cheque/Draft only
6. Standard Warranty 11 months from the date of Invoice.
7. No warranty on adaptor,cables,earphone,other accessories & consumbales products etc
8. Warranty on all the parts or equipments is as per Manufacturer standard policy and shall be directly provided by Manufacturers only.
9. No Warranty for Swollen or Bulged Battery

SERVICE TIME : MONDAY TO FRIDAY 12 Noon to 5 PM

Tax Invoice *(DUPLICATE FOR SUPPLIER)*

SRI GLOBAL TECHNOLOGIES
CTC, Secunderabad
GSTIN/UIN: 36ADBFS0148K1Z2
State Name : Telangana, Code : 36
E-Mail : sriglobalsec@gmail.com

Invoice No.	Dated
SGT/24-25/2282	**13-Feb-25**
Delivery Note	Mode/Terms of Payment **QR**
Reference No. & Date.	Other References
Buyer's Order No.	Dated
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

Consignee (Ship to)
MODI PROPERTIES PRIVATE LIMITED
2ND FLOOR, 5-4-187/3 AND 4, SOHAM MANSION, M.G ROAD,
SECUNDERABAD, Rangareddy, Telangana, 500003
PH;7396965234
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

Buyer (Bill to)
MODI PROPERTIES PRIVATE LIMITED
2ND FLOOR, 5-4-187/3 AND 4, SOHAM MANSION, M.G ROAD,
SECUNDERABAD, Rangareddy, Telangana, 500003
PH;7396965234
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

Sl No.	Description of Services	HSN/SAC	Quantity	Rate	per	Amount
1	***SUPPLY OF SERVICE*** *LENOVO LAPTOP*	998713				**2,650.00**
	CGST					**238.50**
	SGST					**238.50**
	ROUND OFF					
	Total					**₹ 3,127.00**

Amount Chargeable (in words) *E. & O.E*
INR Three Thousand One Hundred Twenty Seven Only

HSN/SAC	Taxable Value	CGST Rate	CGST Amount	SGST/UTGST Rate	SGST/UTGST Amount	Total Tax Amount
998713	2,650.00	9%	238.50	9%	238.50	477.00
Total	**2,650.00**		**238.50**		**238.50**	**477.00**

Tax Amount (in words) : **INR Four Hundred Seventy Seven Only**

Remarks:
U-9543
Company's PAN : **ADBFS0148K**

Company's Bank Details
Bank Name : **ICICI BANK A/C**
A/c No. : **112105500809**
Branch & IFS Code : **MG ROAD & ICIC0001121**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for SRI GLOBAL TECHNOLOGIES

Authorised Signatory

SUBJECT TO SECUNDRABAD JURISDICTION

This is a Computer Generated Invoice

13-02-25