

Weekly - Petty cash /expense card statement.

Approved by		A.Suresh		Statement date		13-02-2025	
Prepared by		N.Sai Shivani		Sign			
From period		06-02-2025		To period		12-02-2025	
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	ModiGV Venture LLP	Vivopolis	Towards Purchase of Lock big size towards site use purpose.	150/-		☐ Y ☐ N	
2.	Modi GV venture LLP	Vivopolis	Towards Purchase of nut bolt washer,pipe towards site use purpose.	330/-	☐ Y ☐ N	☐ Y ☐ N	
3	Modi GV venture LLP	Vivopolis	Toward Purchase of Tea,coffee towards meeting purpose.	120/-	☐ Y ☐ N	☐ Y ☐ N	
4	Modi GV venture LLP	Vivopolis	Towards purchase of water bottles,good day biscuits towards client visit purpose.	270/-	☐ Y ☐ N	☐ Y ☐ N	
5	ModiGV Venture LLP	Vivopolis	Towards purchase of marker towards site use purpose.	125/-	☐ Y ☐ N	☐ Y ☐ N	
6	ModiGV Venture LLP	Vivopolis	Towards purchase of 10mm bit towards site use purpose.	70/-			
7	ModiGV Venture LLP	Vivopolis	Towards purchase of 16mm drill bit towards site use purpose	100/-			
8	Total			1,165/-			
Amount to be credited by							
Approved by:		Div. Manager	Accountant	Accounts Manager	MD		
Sign							
Date:		13-02-2025					

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week



DEBIT VOUCHER			
Company/Firm	MODI GV Venture LLP		
Project	Vivopolis		
Voucher no.			
Account head	Nagamalleswar		
Paid to	Sizon electrical		
Towards/description of work	Towards purchase of Lock big size towards site use purpose.		
Location of work	turkappally		
Period	06-02-2025		12-02-2025
Amount in Rs.	150/-		
	One hundred fifty rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges, material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER			
Company/Firm	MODI GV Venture LLP		
Project	Vivopolis		
Voucher no.	2		
Account head	Nagamalleswar		
Paid to	Ramdev Electricals		
Towards/description of work	Towards purchase of nut bolt washer, pipe towards site use purpose.		
Location of work	turkappally		
Period	06-02-2025		12-02-2025
Amount in Rs.	330/-		
	Three hundred eighty rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges, material may be printed/written overleaf. 4. Project may differ from location of work.

SECRETARY

10/2/2016

QUOTATION

Call: 0490047261
9963255247

RAMDEV ELECTRICALS

Dealers in : Surya Cem, Electrical, Hardware, Asian Paints,
GI Pipes, S.W.R. Pipes, PVC Pipes, UPVC, CPVC and Fitting etc.
Kollhoor Road, Turkapally, Md. Shamoorpot, R.R. Dist.

Sl. No. Date: 10/2/2016

Sl. No.	PARTICULARS	Qty	Rate	AMOUNT Ru
1	1/2" Galv. wires,	5	60	300
2	1" Galv. Pipe	12	23.50	282
				582
				330

[Signature]

Head
520010

SURYA CEM
WITH SECURITY SEAL

In 25
10 & 5 Kgs.

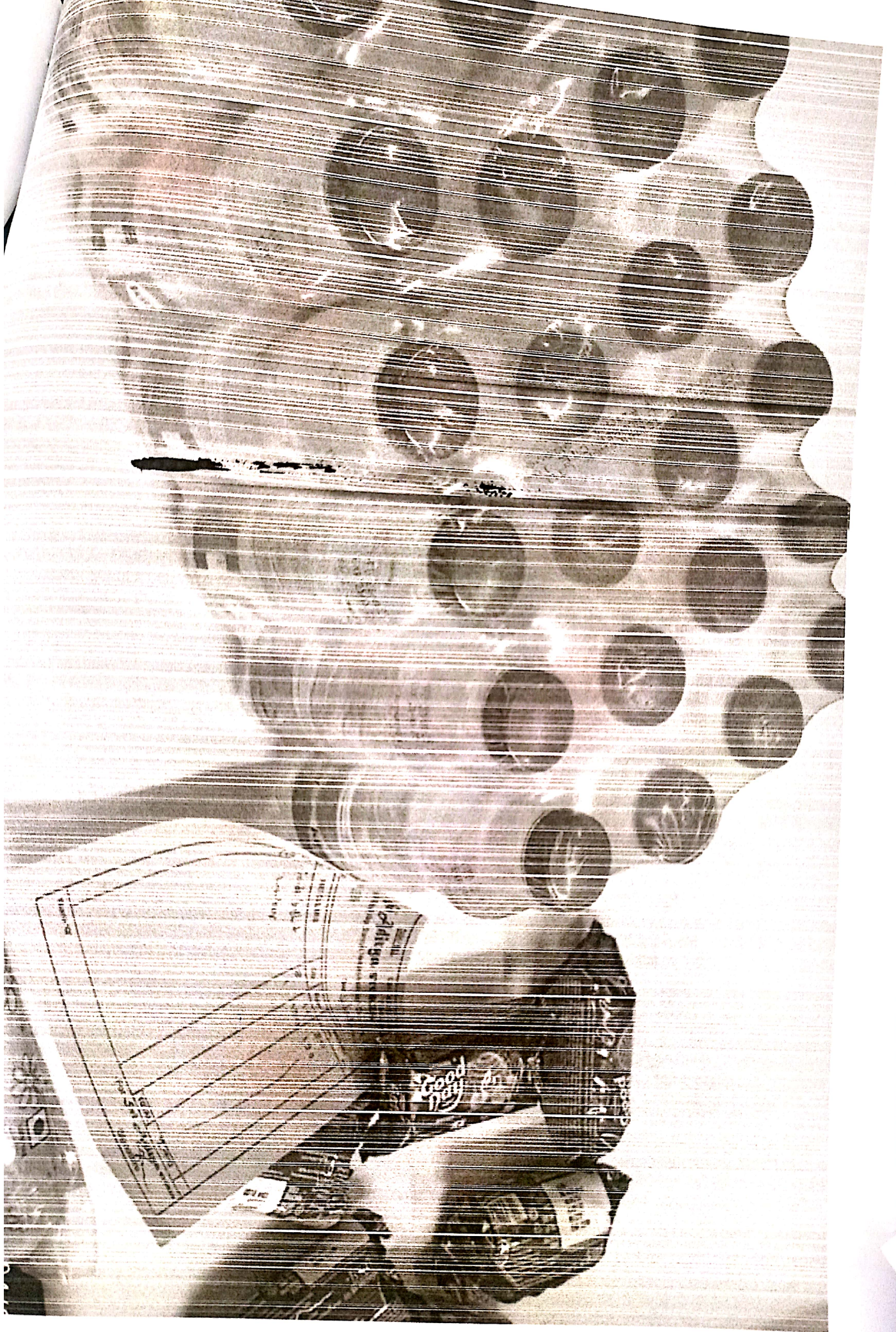
DEBIT VOUCHER			
Company/Firm	MODI GV Venture LLP		
Project	Vivopolis		
Voucher no.	3		
Account head	Nagamalleswar		
Paid to	Tea Time		
Towards/description of work	Towards purchase of Tea,coffee towards meeting purpose.		
Location of work	turkappally		
Period	06-02-2025		12-02-2025
Amount in Rs.	120/-		
	One hundred twenty rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

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DEBIT VOUCHER			
Company/Firm	MODI GV Venture LLP		
Project	Vivopolis		
Voucher no.	4		
Account head	Nagamalleswar		
Paid to	Aditya Stores		
Towards/description of work	Towards purchase of water bottles,good day biscuits towards client visit purpose.		
Location of work	turkappally		
Period	06-02-2025		12-02-2025
Amount in Rs.	270/-		
	Two hundred seventy rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

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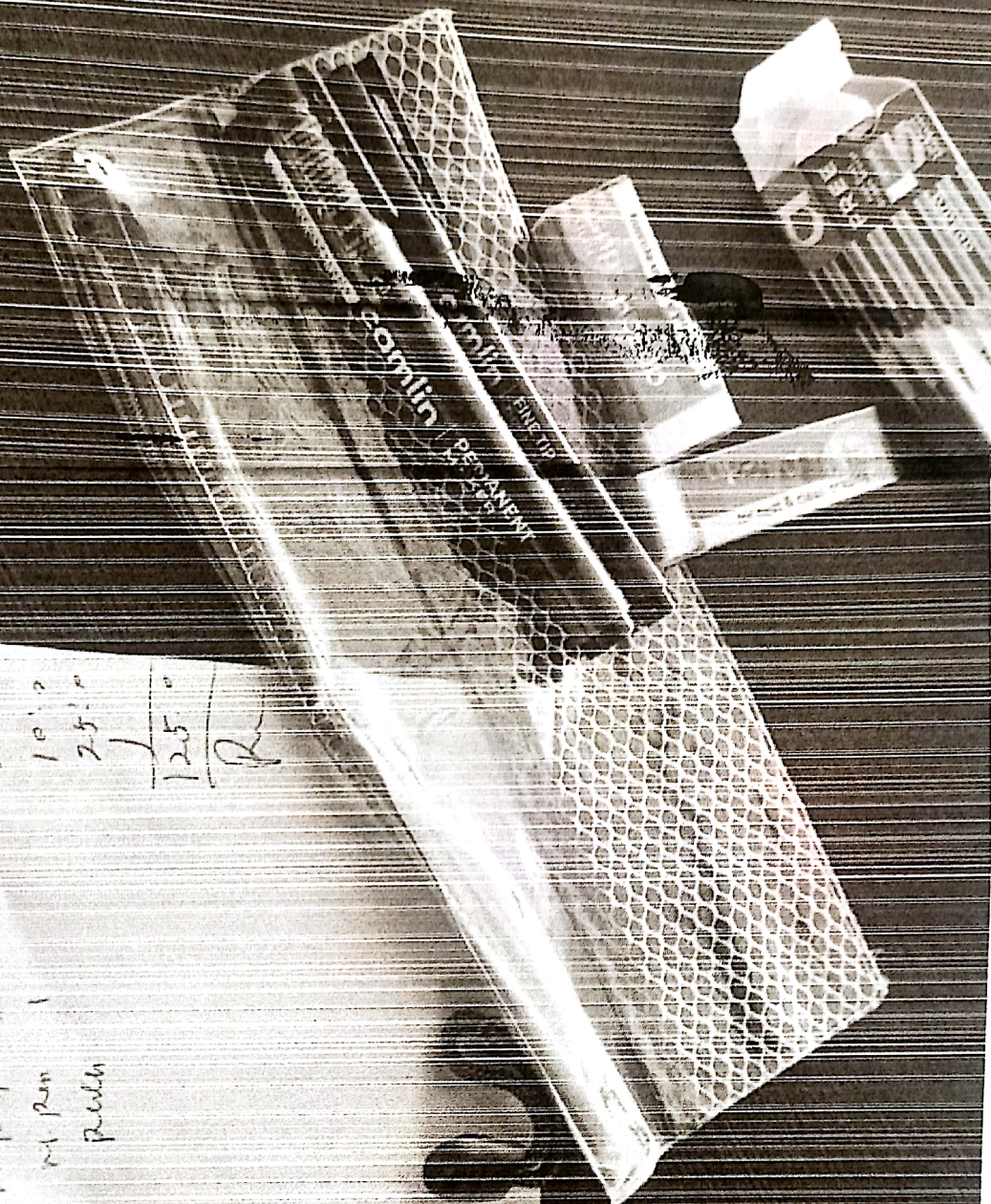
DEBIT VOUCHER			
Company/Firm	MODI GV Venture LLP		
Project	Vivopolis		
Voucher no.	5		
Account head	Nagamalleswar		
Paid to	Shri sai dev book depot.		
Towards/description of work	Towards purchase of markers towards site use purpose.		
Location of work	turkappally		
Period	06-02-2025 12-02-2025		
Amount in Rs.	125/-		
One hundred twenty five rupees Only			
Cheque/trf no.	Date	Bank	
Prepared by	Approved by	Receivers name	Receivers signature

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SAT. SAI DEV BOOK DEPOT
 4th Floor, SAI Dev Complex, Office 410, 411
 4th Floor, SECUNDERABAD-500 046
 Ph: 9848188116, 9311818200

4/2/25

Pens	1	6-10
Pen	1	20-30
Pen	1	10-20
Pen	1	25-30
		<u>125-0</u>
		Rs



DEBIT VOUCHER			
Company/Firm	MODI GV Venture LLP		
Project	Vivopolis		
Voucher no.	6		
Account head	Nagamalleswar		
Paid to	Ramdev Electricals		
Towards/description of work	Towards purchase of 10mm bit towards site use purpose with inward no-694		
Location of work	turkappally		
Period	06-02-2025		
Amount in Rs.	70/-		12-02-2025
	Seventy rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges, material may be printed/written overleaf. 4. Project may differ from location of work.

Cell: 9490837261
9863255247

ELECTRICALS

Electrical, Hardware, Asian Paints
Pipes, UPVC, CPVC and Fitting etc
-pally, Md. Shameerpet, R.R. Dist.

Particulars		Qty.	Rate	Amount
			Rs.	Paise
In Hand 3 W 4		1		70

Date: 1/12/2025

[Signature]

Regd.
526030

INDIAN NO. 1 WHITE CEMENT
SURYA CEMENT
INDIAN CEMENT CO. LTD.



DEBIT VOUCHER			
Company/Firm	MODI GV Venture LLP		
Project	Vivopolis		
Voucher no.	7		
Account head	Nagamalleswar		
Paid to	Shri sai dev book depot.		
Towards/description of work	Towards purchase of drill bit towards site use purpose with inward no-696.		
Location of work	turkappally		
Period	06-02-2025 12-02-2025		
Amount in Rs.	100/-		
	One hundred rupees Only		
	Cheque/Trf no.	DATE	BANK
Prepared by	Approved by	Receivers name	Receivers signature

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Dealers in: Surya Cem, Electrical, Hardware, Asian Paints,
G.I. Pipes, S.W.R. Pipes, P.V.C. Pipes, UPVC, CPVC and Fitting etc.
Kolthoor Road, Turkapally, Mdl. Shameerpet, R.R. Dist.

Name _____ Date 8/2/2023

[illegible]

INDIA'S NO. 1 WHITE LIME WASH!

SURYA CEM[®]
WITH SECURITY SEAL

in 25
10 8 5 Kgs.

Read
526030