

Weekly - Petty cash /expense card statement.

Name		<i>D. Sone Shrivastava</i>		Statement date		<i>14/02/25</i>	
Prepared by		<i>D. Sone Shrivastava</i>		Sign		<i>SS</i>	
From period				To period			

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	<i>MP SVC</i>	<i>MP SVC</i>	<i>LOLLA PUSKINE MUMBAI</i>	<i>168</i>	☒ Y ☐ N	☐ Y ☒ N
2.	<i>MP SVC</i>	<i>MP SVC</i>	<i>RATNADEEP RETAIL PVT LTD</i>	<i>1426</i>	☒ Y ☐ N	☒ Y ☐ N
3.	<i>MP SVC</i>	<i>MP SVC</i>	<i>VARUN MOTORS PVT LTD</i>	<i>562</i>	☒ Y ☐ N	☒ Y ☐ N
4.					☐ Y ☐ N	☐ Y ☐ N
5.					☐ Y ☐ N	☐ Y ☐ N
6.					☐ Y ☐ N	☐ Y ☐ N
7.					☐ Y ☐ N	☐ Y ☐ N
8.					☐ Y ☐ N	☐ Y ☐ N
9.					☐ Y ☐ N	☐ Y ☐ N
10.					☐ Y ☐ N	☐ Y ☐ N
11.	Total					

Amount to be credited by ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:

Approved by:	<i>Div. Manager</i>	Accountant	Accounts Manager	MD
Sign:	<i>[Signature]</i>			
Date:	<i>15 FEB 2025</i>			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER

MPSVC

Voucher No. _____

A/c. _____ Date : 14/02/28

Paid to <u>Local Purchase</u>				Rs.	Ps.
towards <u>Purchasing of milk pump</u>				168	00
<u>for coffee means</u>				7	
Rupees <u>one hundred sixty eight only</u>					
Paid by <u>Cheque</u> ☒	Cheque No.	Dated	Drawn on Bank	168	00
<u>Cash</u> ☐					

SW
Prepared by

[Signature]
Approved by

Receiver's Signature

Prepared by

[Signature]

Approved by

[Signature]

Receiver's Signature

[Signature]

Paid by	Cash				198	00
	Cheque				S	
		Cheque No.	Dated	Drawn on Bank		
Business						
Particulars						
Towards					198	00
Paid to					Rs	Ps

No.

Date: 14/03/88

Voucher No.

DEBIT VOUCHER

WBC

1681

168



168 1800 1800 1800

6/02/28
Local Service

DEBIT VOUCHER

MPSVL

Voucher No. _____

A/c. _____

Date: 14/02/25

Paid to <u>RATNADEEP RETAIL PVT LTD</u>				Rs.	Ps.	
towards	<u>Purchasing 62 biscuits & sugar</u>			1426	00	
	<u>Gulab & milk powder</u>			}		
Rupees	<u>one thousand four Hundred</u>					
	<u>Twenty six only</u>					
Paid by	<u>Cheque</u> Cash ☒	Cheque No. 	Dated 	Drawn on Bank 	1426	00

Sis
Prepared by

[Signature]
Approved by

Receiver's Signature

RATNADEEP RETAIL PVT LTD -

KAVADIGUDA

#1-3,TBC NOVA COMPLEX, Municipal House
No:1-3-1/1, Plot #: 1, 2, 12 & 13
Lower Tank Bund Road, Kavadiguda,
Hyderabad-500080 Telangana
Ph: 8121024766
GST: 36AABCR8939B1ZB
CIN: U51399TG1995PTC019385
FSSAI: 13624014000019

TAX INVOICE

Invoice No: 401B550069369 Date: 13-Feb-2025

Cashier: MAVOORI ANVE Time: 12:52:35

Description/HSN/UOM Qty Rate Disc. Amount

3-GST 5.00% + SCESS 0.00

NANDINI GOODLI - 10.000 14.00 140.00

4-GST 12.00% + CESS 0.00%

PARRY'S CUBE - 1.000 65.00 65.00

6-GST 18.00% + CESS 0.00%

BRIT MRI GLD 68 - 3.000 10.00 30.00

19053100 - EA 2.000 25.00 50.00

BRITANNIA NUTRI - 2.000 25.00 50.00

19053100 - EA 8.000 10.00 80.00

SUNFEAST MOMS - 1.000 45.00 45.00

1905 - EA 2.000 40.00 80.00

SUNFEAST D75G - 1905 1.000 180.00 180.00

1905 - EA 1.000 164.00 164.00

NIPPO AAA 10PC - 1.000 500.00 500.00

85061000 - EA 1.000 100.00 100.00

DURACELL AIECES - 1.000 170.00 170.00

85068090 - EA 1.000 7.00 7.00

4202 - EA 1.000 1426.00 1426.00

Items: 12 Qty 32.000 Disc 31.00 1426.00

PAYMENT DETAILS

PayTM EDC: 1426.00 (Ref. No. / TXN ID: 8)

TAX Summary

#S TaxAmt SGST CGST CESS NET VALUE

3 6.66 3.33 3.33 0.00 133.33

4 6.96 3.48 3.48 0.00 58.04

6 186.26 93.13 93.13 0.00 1,034.76

TOTAL 199.86 99.94 99.94 0.00 1,226.13

Schemes

Item Qty Disc. % Disc. Amt

EVERDAYAA1015 1.00 5.56 5.56 10.00

NIPPO AAA 10PC 1.00 8.89 8.89 16.00

BRITANNIA NUTRI 2.00 10.00 2.00 5.00

Savings on this Invoice : 31.00

Savings % on this Invoice : 2.13 %

Gross sale Value : 1,457.00

Promo. Discount : 31.00

Net Payable : 1,426.00

Received Amount : 1,426.00

Balance Paid : 0.00

For Queries & Complaints WhatsApp on 9100811811



* 4 0 1 B 5 5 0 0 6 9 3 6 9 *

Printed on 13-Feb-2025 12:52:36PM



GST No. 36AABCV2471Q1ZT

VARUN MOTORS PVT. LTD.

MARUTI AUTHORISED DEALERS



Caring for Customers

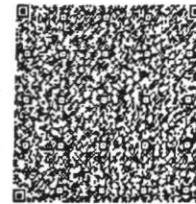
BALANAGAR ☎: 9985745222 **BEGUMPET** ☎: 9703806333 **MALAKPET** ☎: 9885093360 **TOLICHOWKI** ☎: 8886114856 **HAYATHNAGAR** ☎: 9985552453 **NANAKRAMGUDA** ☎: 9885573352 **ECIL** ☎: 7799600094 **JUBILEE HILLS** ☎: 8886322776 **BHEL** ☎: 9885209555 **BEGUMPET MOSW** ☎: 9985552449 **MOTINAGAR** ☎: 9885579623 **KOMPALLY** ☎: 73965 63338

ORIGINAL FOR RECIPIENT/DUPPLICATE FOR TRANSPORTER/TRIPPLICATE FOR SUPPLIER

WE ARE OPEN ON SUNDAY'S

Job Card Retail - Tax Invoice

IRN : 831b57a7bf7b9421e1b6c177013fda40ba7ce1d6c423ee7b03d62f2fa8de7ec2



Customer Name & Address : ID : 2246698003

MODI PROPERTIES PVT LTD

REP BY: GAURANG MODY, HNO: 5-4-187/3 AND 4 2ND FLOOR,

SOHAM MANSION M G ROAD SEC-BAD

HYDERABAD

Pin: 500003

State & Code : 36-TELANGANA

Mobile : 8885583001

Loyalty Card :

Cust GSTIN/UIN : 36AABCM4761E1ZM

Fuel Trim :

PAN : AABCM4761E

Invoice No. : 10/BR/24018564

Date : 13/02/2025 15:14:16

Job Card No. : JC24019008

Reg.No. : TS10FC7171

SA Name : SHYAMKUMAR K

Model : MARUTI SWIFT VXi 1.2L IS

Chassis No. : A46291

Service type: SERVICE CAMP

Place of Supply: TELANGANA

Job Card Date: 13/02/2025

Mileage : 22449

SA(M) : 9154855299

EW Type : III

Last Service : 19999 (28-11-24)

Next Service Due : PMS 40

Srl.	Part Number	Description	Batch	HSN/SAC	Tax	Qty	Rate	Taxable Amount	Tax Paid Amount	Labour Charges
Labour										
Demanded Repairs-Others/Suggested Jobs										
1	MK05R0	FRONT DISC BRAKE PAD (BOTH SIDES)	998729							476.10

Recommendations :

NOTE : CLUTCH HARD NEED TO BE

REPLACE CUSTOMER NOT GIVEN

APPROVAL , BATTERY NO : 2620 EXIDE ,

TYRE APOLLO

For VARUN MOTORS PVT LTD

Authorised Signatory

Dealer GSTIN : 36AABCV2471Q1ZT

Sub Total Amount

Less Discount

CGST @ 9%

SGST @ 9%

Sub Total Amount

Net Bill Amount (Rounded)

Rupees Five Hundred And Sixty Two Only

* Unapproved fitments may affect your and vehicle safety. Kindly do not fit any unapproved fitments in your vehicle.

476.10

0.00

42.85

42.85

0.00

561.80

562.00

I acknowledge that the job/repairs/service carried out in my vehicle and the respective cost estimates were explained to me. I have received my vehicle after completion of all repairs being carried out to my satisfaction and I confirm that my vehicle is in good condition. I further authorize this workshop to contact me by call or sms to inform me with any other information in relation to my vehicle.

Customer Signature

Mobile No.:

DEBIT VOUCHER

MPSV

Voucher No. _____

A/c. _____ Date : 13/02/28

Paid to	VARUN MOTORS PVT LTD			Rs.	Ps.	
towards	repair works of CAR 7171			562	00	
	B/M no. - 10/BA/24018564			2		
Rupees	five Hundred and Sixty Two only					
Paid by	<u>Cheque</u> Cash ✓	Cheque No. 	Dated 	Drawn on Bank 	562	00

Prepared by

Approved by

Receiver's Signature

Prepared by

[Signature]

Approved by

[Signature]

Receiver's signature

[Signature]

Paid by	Cash				298	PD	
	Cheque	Cheque no.	Dated	Drawn on Bank	S	PD	
Business							
Particulars							
Amount							
Toward						298	PD
Paid to						Rs.	Rs.

Vic

Date

13/03/58

Voucher no.

DEBIT VOUCHER

298