Weekly - Petty cash /expense card statement.

Name	E. Prasad	Statement date	21/2/25
Prepared by	Prasad	Sign	Prasad
From period	14/2/25	To period	16/2/25

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MODI Properties	Pvt LTD GHT Bsgv	Lodge Rajasthani Property show Mancherial	8000	Y N	Y N
2.	"	" NGH Sav	Flex boards mounting charges GHT GHA	4580	Y N	Y N
3.	"	"	Food allowance Rajasthani Property show	6000	Y N	Y N
4.	"	"	Petrol charges Rajasthani "	4708	Y N	Y N
5.	"	"	Brochure Distribution NTPC Secc	2500	Y N	Y N
6.	"		Toll charges	482	Y N	Y N
7.					Y N	Y N
8.					Y N	Y N
9.					Y N	Y N
10.	Total			26,270		

Amount to be credited by: Transfer to Happy card, Transfer to expense card, Cash reimbursement, Transfer to personal a/c. Other:

Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER

Company/Firm	Modi Properties Pvt Ltd		
Project	GHT Bldg NGH 800		
Voucher No.			
Account head			
Paid to	ASR CONVENTIONS		
Towards/description of work	14/2/25, 16/2/25 Lodge Rajadahani Property Show at Mancherial		
Location of work			
Amount in Rs.	8000/-		
Amount in words	Eight thousands only		
Mode of payment			
	Cheque/trf No.	Date 21/2/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
[signature]			

SR CONVENTION
HOTEL ROOMS A/C

Cell : 90662 12345
Beside CCC Police Station, Main Road,
Mdl : Naspur, Dist. Mancherial - 504 302 (TS)

CASH RECEIPT

52

Date : 16/02/2025

Received with thanks from Sri Modi Properties Pvt. Ltd.

towards Booking Date .... from 14/02/2025 to 16/02/2025 (Time)

The Sum of Rs 8,000/- In words Eight Thousand rupees only

Address Hyderabad Cell 9849245280

Towards : Banquet Hall / Conference Hall 4 Persons

Total	8,000/-	Adv.	8,000/-	Bal.	Nill

Customer Signature

Mahesh
Secretary / Manager

DEBIT VOUCHER

Company/Firm	MODi PROPERTIES PVT LTD		
Project	GHT BGU NGH SOV		
Voucher No.			
Account head			
Paid to	Siri ads		
Towards/description of work	CHARGES, Rajadhani Property Show at mancherial '6×7' 2 No, 6×12' 1 No flex boards Mounting		
Location of work			
Amount in Rs.	4580/-		
Amount in words	Four thousand five Hundred Eighty only		
Mode of payment			
	Cheque/trf No.	Date 21/2/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Ymwn.			

siri ads
FLEX PRINTING

#13-1/1,
Opp: Dharmaraju Hospital,
Reddy Colony,
MANCHERIAL - 504208.
e-mail: siriadsmncl@gmail.com
Cell: 9030 11 77 55

CASH BILL

No. 301

Dt: 16/02/2023

Name: Modi Properties Pvt. Ltd.

Address:

Cell:

Sl.No.	Particulars	Qty	Rate
1	6×7	2	1680 00
2	6×12	1	1400 00
3	Mounting Charges		1500 00
		Total	4580 00
		Advance	4580 00
		Balance	

- Please check your Prints before Leaving
- Advance paid once will not be refunded
- No Gaurantee for FLEX & VINYL

Customer Signature

siri ads

DEBIT VOUCHER

Company/Firm	Modi Properties Pvt Ltd		
Project	GHT Bhgv NGH Sov		
Voucher No.			
Account head			
Paid to	Food allowance		
Towards/description of work	at mancherial 3 Days Persons mahesh, Anand, madhu Food allowance Rajasthan' Property shaw		
Location of work			
Amount in Rs.	6000/-		
Amount in words	Six thousand only		
Mode of payment			
	Cheque/trf No.	Date 21/2/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Yrwry			

DEBIT VOUCHER

Company/Firm	MODI Properties PVT LTD		
Project	GHT BNGW NO 4 SOV		
Voucher No.			
Account head			
Paid to	Petrol		
Towards/description of work	Mancherial 590 kms x 7.98 Petrol CHARGES Rajadhani Property Show at		
Location of work			
Amount in Rs.	4708/-		
Amount in words	Four thousand Seven Hundred Eight only		
Mode of payment			
	Cheque/trf No.	Date 21/2/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Yamuna.			

DY & CO., BHARAT PETROLEU
EALERS(00001203[illegible]4)
MANCHERIAL
9292201700

nID:	202695
	TXN100084766896
SLIP No.:	15/02/2025 13:42:28
Report ID:	202695-002
TYPE:	0000000622
Txn Mode:	SALE
CUST NAME:	Card
	MODI PROPERTIES AND INVS LTD
Acc. No.:	FA2000834844
CARD ID:	FC3450307228
Veh/Card:	Modi203
Odometer:	qweert
Wallet:	CMS
Product:	PETROL
Rate:	₹108.5
Vol in Ltrs.:	32.26
Fuel Amount:	₹3500
TCS Amount:	₹0.0
TXN Amount:	₹3500
PMs Earn:	746
Crd Bal:	₹0

I AGREE AS PER CARD ISSUER AGREEMENT
Thank You, Please Visit Again
Pine Labs V24.11.25
CUSTOMER'S COPY

DEBIT VOUCHER			
Company/Firm	Modi Properties Pvt Ltd		
Project	4th BRGV NO, H Son		
Voucher No.			
Account head			
Paid to	Brochers Distribution		
Towards/description of work	Brocher Distribution NTPCs Sell Quantity		
Location of work			
Amount in Rs.	2500/-		
Amount in words	Two thousand five hundred only		
Mode of payment			
	Cheque/trf No.	Date 21/2/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Pawan			

DEBIT VOUCHER			
Company/Firm	MODi ProPerties PVT LTD		
Project	4HT Bldg ING H Sov		
Voucher No.			
Account head			
Paid to	TOLL CHARGES		
Towards/description of work	TOLL CHARGES		
Location of work			
Amount in Rs.	482/-		
Amount in words	Four Hundred Eight Two only		
Mode of payment			
	Cheque/trf No.	Date 21/2/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Tiwari.			

Tolls

sunil@modiprope /Inbox

Prasad. E | Modi Properties <prasad@modiproperties.com>
To: Sunilkumar <sunilkumar@modiproperties.com>,
sunil@modiproperties.com <sunil@modiproperties.com>

Feb 21 at 11.33 AM

Kotak FASTag:Rs.30.00 paid for Toll at Shamirpet for TS09FC5821 on 14-02-2025@08:18 .Bal.636.00.Log on https://kotakfastag.in for disputes.

Kotak FASTag:Rs.78.00 paid for Toll at Duddeda To for TS09FC5821 on 14-02-2025@09:41 .Bal.558.00.Log on https://kotakfastag.in for disputes.

Kotak FASTag:Rs.72.00 paid for Toll at Renikunta for TS09FC5821 on 14-02-2025@10:25 .Bal.486.00.Log on https://kotakfastag.in for disputes.

Kotak FASTag:Rs.76.00 paid for Toll at Basanthnag for TS09FC5821 on 14-02-2025@11:35 .Bal.410.00.Log on https://kotakfastag.in for disputes.

Kotak FASTag:Rs.76.00 paid for Toll at Basanthnag for TS09FC5821 on 17-02-2025@13:40 .Bal.334.00.Log on https://kotakfastag.in for disputes.

Kotak FASTag:Rs.72.00 paid for Toll at Renikunta for TS09FC5821 on 17-02-2025@14:44 .Bal.262.00.Log on https://kotakfastag.in for disputes.

Kotak FASTag:Rs.78.00 paid for Toll at Duddeda To for TS09FC5821 on 17-02-2025@15:21 .Bal.184.00.Log on https://kotakfastag.in for disputes.

Regards,

Prasad Enagandula
Manager Promotions | +91 9849245280 | prasad@modiproperties.com
Affordable Luxury Homes!
World Class Lifesciences Parks!
Hyderabad | Genome Valley | Telangana | Vizag.
Modi Properties Pvt. Ltd. | www.modiproperties.com
5-4-187/ 3 & 4, M G Road, Sec'bad -03 | Ph: +91 80690 45551.