

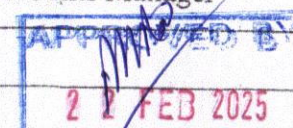
RJV

Weekly - Petty cash /expense card statement.

Name		Rajendar		Statement date		15/02/25	
Prepared by		Rajendar		Sign		Rajendar	
From period				To period			

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	RJV RJV	RJV	Recharge - 7981480110	344	OY ON	OY ON
2.	RJV	RJV	Recharge - 7671984235	248	OY ON	OY ON
3.					OY ON	OY ON
4.					OY ON	OY ON
5.					OY ON	OY ON
6.					OY ON	OY ON
7.					OY ON	OY ON
8.					OY ON	OY ON
9.					OY ON	OY ON
10.					OY ON	OY ON
11.	Total			592-00		

Amount to be credited by ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:

Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:	20 FEB 2025		21 FEB 2025	

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER

Voucher No. _____

Date : 13-02-2015

A/c. Rajendar

				Rs.	Ps.
Paid to	Tio			344	00
towards	Recharge - 7981480110 &			248	00
	Recharge - 7671984235				
Rupees	Five Hundred and Ninety Two				
	only				
Paid by	Cheque No.	Dated	Drawn on Bank	592 - 00	
<u>Cash</u>					

Rajendar
Prepared by

[Signature]
Approved by

Receiver's Signature

Hi Mr. Rajesh Jayantilal Kadakia,
Here is your Invoice Summary.

	Amount (Rs.)
i. Previous Balance Due	0.00
ii. Payment Received	0.00
iii. Current Months Charges	344.23
Connectivity Services	479.71
Monthly Plan Charges	418.71
Other Charges	61.00
Adjustments / Discounts	0.00
Platform Services	0.00
Monthly Plan Charges	0.00
Other Charges	0.00
Adjustments / Discounts	0.00
Other Credits	-221.82
Taxes	86.34
iv. Previous Balance with RRL	0.00
v. Current Balance (i - ii + iii + iv)	344.23
vi. Total Payable	344.23

Invoice Plan Details	Period
Connectivity Services: 649 - Prime Rs 0	15-JAN-2025 to 03-FEB-2025
Other Services: Jio Prime Membership	

You can download your detailed tax invoices on MyJio app / jio.com in the invoice history section.
Reach Us: Call 199 from your Jio number | 1800-889-9999 from other networks | care@jio.com
Manage your world of Jio with MyJio app or visit www.jio.com.

Easy just got easier!

No tracking due date or recharge date, no entering details every month, and yet, clear your dues on time.

Just activate JioAutoPay

(for Mobile (Prepaid/Postpaid) & JioFiber (Prepaid))

Select service

Jio Mobile Number : 7981480110
Statement Number : 441007318399
Current Plan : 649 - Prime Rs 0
Credit Limit : Rs 1305.00
Security Deposit : Rs 0.00
Statement Date : 04-Feb-25
Bill Period : 15-Jan-25 to 03-Feb-25
Due Date : 13-Feb-25

Scan & Pay



BHIM UPI

or pay via

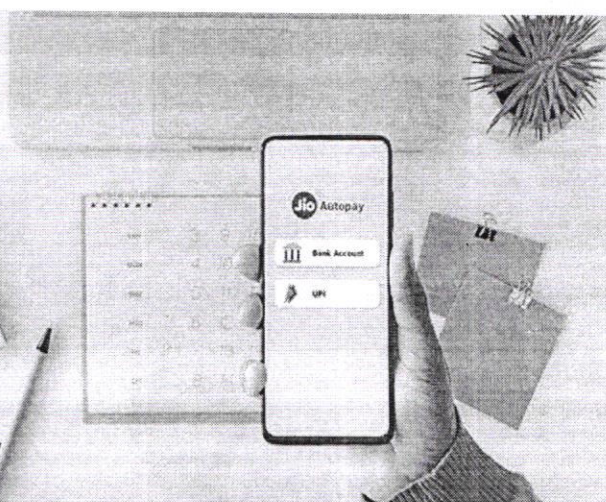
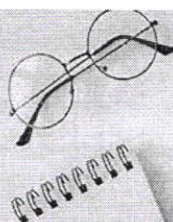


Jio.com



MyJio App

APPROVED BY
G. JAI KUMAR
AGM-HR & Admin
15 FEB 2025



Hi Mr. Rajesh Jayantilal Kadakia,
Here is your Invoice Summary.

	Amount (Rs.)
i. Previous Balance Due	0.00
ii. Payment Received	0.00
iii. Current Months Charges	247.55
Connectivity Services	397.77
Monthly Plan Charges	397.77
Other Charges	0.00
Adjustments / Discounts	0.00
Platform Services	0.00
Monthly Plan Charges	0.00
Other Charges	0.00
Adjustments / Discounts	0.00
Other Credits	-221.82
Taxes	71.60
iv. Previous Balance with RRL	0.00
v. Current Balance (i - ii + iii + iv)	247.55
vi. Total Payable	247.55

Invoice Plan Details

Connectivity Services:

649 - Prime Rs 0

16-JAN-2025 to 03-FEB-2025

Other Services:

Jio Prime Membership

Jio Mobile Number : 7671984235
Statement Number : 441007318770
Current Plan : 649 - Prime Rs 0
Credit Limit : Rs 1305.00
Security Deposit : Rs 0.00
Statement Date : 04-Feb-25
Bill Period : 16-Jan-25 to 03-Feb-25
Due Date : 13-Feb-25

Scan & Pay



BHIM UPI

or pay via



Jio.com



MyJio App

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APPROVED BY
25 FEB 2025
AGM-HR & Admin

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Select service

