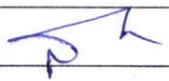
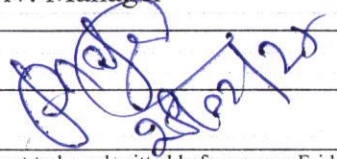


Weekly - Petty cash /expense card statement.

Name	Ch Ramesh		Statement date	Card No:4629 5254 2716 5716		
Prepared by	Ch Ramesh		Sign			
From period			To period			

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	CHT	CHT	Post-Post legal notice to lateef	108	☐ Y ☐ N	☐ Y ☐ N
2.					☐ Y ☐ N	☐ Y ☐ N
3.					☐ Y ☐ N	☐ Y ☐ N
4.					☐ Y ☐ N	☐ Y ☐ N
5.					☐ Y ☐ N	☐ Y ☐ N
6.					☐ Y ☐ N	☐ Y ☐ N
7.					☐ Y ☐ N	☐ Y ☐ N
8.					☐ Y ☐ N	☐ Y ☐ N
9.					☐ Y ☐ N	☐ Y ☐ N
10.					☐ Y ☐ N	☐ Y ☐ N
11.	Total			108		

Amount to be ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:

Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:	28/07/24			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER

mehta & modi Realty, kowliwar ud

Voucher No. _____

A/c. _____ Date : *28/2/25*

Paid to <i>GPO</i>				Rs.	Ps.
towards <i>Regt Post legal notice on HT for rates</i>				<i>108</i>	<i>-</i>
Rupees <i>One hundred only</i>				<i>/</i>	
Paid by	<u>Cheque</u> Cash	Cheque No. 	Dated 	Drawn on Bank 	<i>108</i>

Prepared by

[Signature]
Approved by

Receiver's Signature

भारतीय डाक

डाक सेवा-जन सेवा



India Post
Dak Seva-Jan Seva

RN143737949IN IPR:077R143737949
RL SECUNDERABAD H.O (500003)
Counter No:4,21/07/2075.11:49
To:SHO JAWAHAR NAGAR PS..
PIN:500047, Malkajgiri S.O
From:MENTA & MOD..
Wt:39gms Ack Fee:3.00,REG-17.0
Amt:33.40,PS:2.00Tax:5.40,Amt.Paid:33.00(Cash)
(Track on www.indiapost.gov.in)

GHT

INDIA POST

<Dial 1800266668> (Wear Mask - Stay Safe) India Post

RN191175951N 1VR:8278119117595

RL SECURECARD M.O <500003>

Counter No:3,22/02/2025,03:44

To:MS PRASANTH DAS..

PN:50010, Kolapur S.O

FROM:ARI BABU..

MT:40003 ACK Fee:3.00,RF=17.0

AM:35.40,Lat:35.40,Alt:Paid:35.00(Cash)

<Track on www.indiapost.gov.in>

<Dial 1800266668> (Wear Mask - Stay Safe)



India Post



RN191175951N 1VR:8278119117595

RL SECURECARD M.O <500003>

Counter No:3,22/02/2025,03:44

To:SRAT PRAKASH PANDY..

PN:50010, Kolapur S.O

FROM:ARI BABU..

MT:40003 ACK Fee:3.00,RF=17.0

AM:35.40,Lat:35.40,Alt:Paid:35.00(Cash)

<Track on www.indiapost.gov.in>



India Post

GHT-5068706