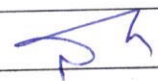
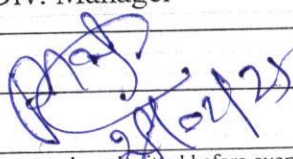


Weekly - Petty cash /expense card statement.

Name		Ch Ramesh		Statement date	Card No:4629 5254 2716 5716		
Prepared by		Ch Ramesh		Sign			
From period				To period			
Sl No	Debit company	to	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	NGM		NGM	Purchase of Sweet box 2 Nos (20/2/20)	1250	☐ Y ☐ N	☐ Y ☐ N
2.				customers possession		☐ Y ☐ N	☐ Y ☐ N
3.						☐ Y ☐ N	☐ Y ☐ N
4.						☐ Y ☐ N	☐ Y ☐ N
5.						☐ Y ☐ N	☐ Y ☐ N
6.						☐ Y ☐ N	☐ Y ☐ N
7.						☐ Y ☐ N	☐ Y ☐ N
8.						☐ Y ☐ N	☐ Y ☐ N
9.						☐ Y ☐ N	☐ Y ☐ N
10.						☐ Y ☐ N	☐ Y ☐ N
11.	Total				1250		
Amount to be credited by		☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:					
Approved by:		Div. Manager		Accountant	Accounts Manager	MD	
Sign:							
Date:		28/02/25					

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER

mod: Realty - Bocharam LLP

Date: 28/2/25

Voucher No. _____

A/c. _____

Paid to	Gurpreet Reddy / Sudhanshu Reddy	Rs.	750	Ps.	
towards	purchase of sweet box 2x100 for customers (201 & 203)		500		
Rupees	One Thousand two hundred fifty only				
Paid by	Cheque				
	Cash				
	Cheque No.				
	Dated				
	Drawn on Bank				
			1250		

Approved by

Receiver's Signature

Prepared by

NG# -201

SUDARSHAN REDDY

Pure Ghee Sweets
12-13-197 PAVANI ANASUYA TOWER
TARNAKA, SECUNDERABAD-500017 TELANGANA
Ph No. 7897896464
GSTIN:36AAHPI2245Q1ZD
CASH/BILL

SALES

POS/Bill No : **TAR/1/00202991**

Date:21/Feb/2025 09:39:34 AM UID:

Item	Qty	Price	Amount
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[HSN/SAC # 210690] BADAM KATHLI	0.500	1500.00	750.00
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SubTotal	:		750.00
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CGST@2.50%	:		17.86
SGST@2.50%	:		17.86

Total (Incl.GST) INR			750.00
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Tendered by :CASH	NR		750.00
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COMPUTER GENERATED INVOICE
SIGNATURE NOT REQUIRED
FSSAI 13624014000290

SWEETS : 789 789 64 64 * SUDARSHAN REDDY PURE GHEE SWEETS : 789 789 64 64

* SL

Cell: 040-49510111
9848777579



G. SRINIVAS REDDY
PURE GHEE SWEETS

No.

NO. 836
M/s

Date : 25/2/25

M/s.

..Cell

S.No.	PARTICULARS	Quantity	Rate	Amount
	Spl Azmeer Kaleken	0.875 gms	740	500=20
	Paid			
		TOTAL		500=20

Thank'Q


Signature