

Weekly - Petty cash /expense card statement.

Name	J. Selva Kumar.	Statement date	05/03/25
Prepared by	J. Selva Kumar.	Sign	<i>JS</i>
From period	05/03/25	To period	05/03/25
SI No	Debit to company	Debit to project	Description of expense
1.	Amtz 801	Amtz 801	SINDHU PARCEL SERVICES
2.			Polybags delivery to Amtz
3.			medpolis square 801 Pvt-Ltd,Vizag
4.			
5.	Amtz 801	Amtz 801	SRINU PACKING
6.			Packing charges of Amtz,
7.			medpolis Square 801, Vizag.
8.			
9.			
Amount credited by	to be	Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c.	Amount
Approved by:	DA: <i>MANISH</i>	Other: <i>MANISH</i>	450/-
Sign:		Accounts Manager	MD
Date:	05 MAR 2025		

Notes: 1. Scanned copy of this statement to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement. 4. If original statement with vouchers of last week is not received withheld further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.


SINDHU PARCEL
SERVICES

SINDHU PARCEL SERVICES

Head Office : Plot No. A-91, A-91/2, Pragathi Nagar, Bachupally Road, Hyderabad - 500 090.

 GSTIN: 36AENFS5057A1ZZ
www.sindhuparcelservice.com

Sender :

Receiver :

LR No :

GWKV150-T08419

Date :

21/Feb/2025 2:59 PM

 From : HCPL 7207999270
 To : GWKV 7207999240

 modi housing p ltd, Ph:
 9246364748

 AMTZ MEDPOLIS SQUARE 801 P
 LTD, Ph: 9654292010

HYD-CHERLAPALLY

GAJUWAKA-VSP

No. of Art.

Description (Said Contents)

Unit Rate

Charge Type

Amount

1

POLYBAGS

280.00

Freight

280.00

Booking Hamali

-

D.D.C.

-

L.R.

20.00

Others

Remarks:

 NOTE : RETURN BOOKING AVAILABLE
 ANY LEAKAGE AND DAMAGE NO CLAIM

Tot. Art.

1

Goods Value Rs.

Invoice No.

Grand Total

300.00

Received

E-way Bill :

For SINDHU PARCEL SERVICES

(RAJENDRA REDDY)* T&C Apply

PAID

 AGREE TO ALL THE CONDITIONS MENTIONED OVERLEAF
 DOOR DELIVERY GROUND FLOOR ONLY

TERMS & CONDITIONS

- The consignments are carried at owner's risk. The contents, quantities are not known to the Company. Hence claims are not considered above.
- The company is not liable for any claim arising due to Acts of Nature, riots, accidents, civil and political commotions and weather conditions. If the consignee or the consignor does not take delivery of the consignment as directed the Company has got the right of selling the goods. If they are perishable without notice to the Consignor or Consignee and if they are not perishable at any time after one month, after receipt of the consignment with the Consignor or Consignee. Out of the realisation of the sale the company is entitled to appropriate the sale charges, demurrage charges, transport charges and other incidental expenses.
- The Consignor is responsible to provide the form, documents, declarations etc. required under law for check by Government authorities at check posts and other place and the Company is not responsible in the event of the goods being detained or seized or confiscated by such appropriate Government authorities for any other reason.
- The Company shall not be responsible for any delay in delivery due to the circumstances beyond its control and for the consequential loss or damages such as market loss interest and detention etc.
- All claims should be referred in writing within 15 days of the booking date.
- All disputes arising out are subject to Hyderabad jurisdiction only.
- Maximum compensation is limited to five thousand Rupees only in case of any damage or loss of consignment registered with us.
- Any claim of shortage of articles should be informed within 3 days from the date of incident.
- No claim would be entertained for any perishable items.
- Loading & Unloading charges to be borne by the party.

ANDHRA PRADESH BRANCHES

Name	Code	Phone No.
AMALAPURAM	AMP	7207999236
ANAKAPALLI	ANKP	7207999258
ANANTHAPURAM	ATP	7386999334
ANAPARTI	ANPT	7207999237
BHIMAVARAM	BVRM	7207999238
CHILAKALURIPETA	CLPT	7207999259
CHIRALA	CRL	7207999239
DABAGARENS-VSP	DBGV	9154332051
DACHEPALLI	DCP	7207999232
DHARMAVARAM	DDM	7386999332
ELURU	ELR	9348106658
GAJAWAKA-VSP	GWKV	7207999240
GUNTUR-M YARD	GNTY	7207999242
GUNTUR-MARKET	GNTM	7207999242
GUNTUR-METRO	GNT	7207999241
JAGGALHAPET	JGP	7207885039
JANGAREDDIGUDDEM	JRGD	7207999358
KADAPA	KDP	7207999243
KAKINADA	KKD	9393953513
KANDUKURU	KUR	9154144958
KATHIPUDI	KTPD	7207881620
KAVALI	KVL	9347037843
KOTANANDURU	KOTA	7207885141
KURNOOL	KRNL	7207999244
MANDAPET	MDPT	9393952205
NANDIGAMA	NAN	7207885073
NANDYALA	NDY	7207999282
NARSAPURAM	NSPM	9849857379
NARSARAPOETA	NRPT	7207999246
NARSIPATNAM	NAR	7207885241

ANDHRA PRADESH BRANCHES

Name	Code	Phone No.
NELLORE	NLR	9346081213
ONGOLE	ONG	9393953514
PALAKOLLU	PLK	7207999247
PARAMADA-VSP	PRVW	9154332052
PEDDAPURAM	PDDPM	9346173366
PENDURTHI-VSP	PNDTV	7207999248
PIDUGURALLA	PDRL	7207999260
PITHAPURAM	PTP	7207997583
PRODDATUR	PDR	7207999259
RAJAMUNDRY	RY	7207999246
RAMACHANDRAPURAM	RCHP	7207999283
RAVALUPALEM	RVPM	7207999261
SAMARLAKOTA	SMKT	7207999250
SATTENAPALLE	STPL	7207999257
SINGARAYAKONDA	SNGK	9154144957
SRIRAKULAM	SKLM	7207997584
TADEPALLIGUDDEM	TPG	9347137147
TANGUTURU	TTR	9154144956
TANUKU	TNK	9347037832
TENALI	TNL	7207999251
TRUPATHI	TPT	7207999252
TUNI	TUNI	7386999370
VISHAKAPATNAM	VSP	9393952214
VIZAYANAGARAM	VZM	9393952203
VJA-1TOWN	VJA1	9154140247
VJA-AUTO MAGAR	VJAN	7207999287
VJA-BHAIANIPURAM	VJAB	7207999254
VJA-HANUMANPET	VJAH	7207999253
VJA-HANUMANPET2	VJAH	9391902333
VANAM	VNM	7207999255

TELANGANA BRANCHES

Name	Code	Phone No.
ADILABAD	ABD	9154144959
ALERU	ALRU	7207993584
ARMOOR	ARR	7386999316
ASWARAOPETA	ASW	7207997586
BHADRAChALAM	BCLM	7207880748
GODAVARIKHANI	GDVK	7386999307
HANUMAKONDA	HNKD	7207999272
JADCHERLA	JDCJ	9154332056
JAGTVALA	JGTL	7207881206
JANGANN	JGN	7207880414
KAMAREDDY	KMR	7386999315
KARIMNAGAR	KRMN	7207999284
KHAMMAM	KMM	7207993582
KODAD	KOD	7207880138
KORUTLA	KOR	7207881304
KOTHAGUDI	KTG	7207993583
MAHABOONNAGAR	MBNR	9154332057
MANCHERIAL	MCRL	7386999308
MANUGURU	MNG	7207997588
METPALLY	MET	7207881864
MIRVALACUDA	MYG	9154140245
NALGONDA	NGD	9154140244
NARAYANPET	NYP	9154140253
NIRMAL	NRML	9154332060
NIZAMABAD	NZB	7386999317
PALANANCHIA	PLVC	7207993585
PEDDAPALLI	PDL	7386999306
SATHUPALLY	SUPY	7207885734
SHADNAGAR	SHNR	9154332054
SIDDIPET	SDPT	7207993581
SIRCILLA	SCL	7207993586
SURAPET	SRP	9154140248
WARANGAL	WRGL	7207999272
WYRA	WYRA	7207885824

HYDERABAD CITY BRANCHES

Name	Code	Phone No.
HYD BOLLAHRAH	HBOL	7207880238
HYD-BEGUM BAZAR	HBGB	9154140255, 9399966629
HYD-BOWENPALLY	HBWP	7207999276
HYD-BOWHANPET	HBPT	9399963588, 7207999275
HYD-CHERLAPALLY	HCPL	7207999270
HYD-DEWANI DEVIDI	HDVD	7207997585
HYD-ECL	HECL	9154323053
HYD-FATEHNAHAR	HFTR	9154323055
HYD-HO	HHO	7207999274, 8297688888
HYD-JEEDINETLA	HHJM	939232232, 7207999266
HYD-JEEDINETLA-II	HHJM-2	7207999266
HYD-KATIDAM	HKTN	7207999269, 040-39350135
HYD-KGN P	HKGP	7353820520
HYD-KING KOTI	HKOTI	7207999265, 040-39350131
HYD-KOMPAALLY	HKOMP	7207999285
HYD-KULATPALLY	HKKP	9391908869, 9399922217
HYD-MEDCHAL	HMED	7207885474
HYD-MACHARAHAM	HMCN	7207993590
HYD-OSMANGUNI	HOSMG	9399966629, 040-39350135
HYD-PATILCHERU	HPCTK	7207999268, 040-39350135
HYD-PASAPANTH MAGAR	HPSN	7386999372
HYD-PASAPANTH MAGAR-2	HPNR	9849903752
HYD-RAMANTHAPUR	HRMR	7207999279
HYD-RANGUNI	HRNG	7207999264, 7207999289
HYD-RANGUNI-II	HRNG-2	7207999269, 7207999289
HYD-SR MAGAR	HSRN	7207999263
HYD-UPPALLI	HUPPL	7207997582
HYD-WANASTHALPURAM	HWAN	7207999267, 040-39350133

MAHARASHTRA BRANCHES

MUM-ANDHERI	MAD	773897560, 9137013678
MUM-BHAYANDOL	MBN	9821009385, 7021960805
MUM-DONGRI	MND	7208786294
MUM-MARKET(TV)	MMK	7208786293, 7208786295
MUM-SAVINDKA	MSK	7208786296, 9920023297
MUM-SANAPADA	MSP	8201271999
MUM-SION	MSN	7208481527
PUNE-JEJINHR HOSPITAL	PHJH	8149193355
PUNE-SANGANWADI	PSGW	9667161815
MUM-BORIVELI	MBOR	9167994445
MUM-PAREL	MPAR	7208786295

DEBIT VOUCHER

Amtz Medpolis Square 801 Pvt Ltd

Voucher No. _____

Date: 05/03/2025

A/c. _____

Paid to	Rs.	Ps.
SINDHU PARCEL SERVICES		
towards Polybags delivery to Amtz		
medpolis square 801, Pvt-Ltd, Vizag.	300/-	
Rupees Three hundred Rupees only.	/	
Paid by <u>Cheque</u> Cash		
Cheque No. _____		
Dated _____		
Drawn on Bank		
APPROVED		
	300/-	

Sadhana
Prepared by

05 MAR 2025
Approved by
MINISH PARIKH
MANAGER PRO.

Receiver's Signature



Purchase Order

Original

From Company:	AMTZ Medpolis Square 801 Pvt Ltd Vm Steel Projrt Town Ship Sub Post office,Ground, Plot. No: D1-56, HUB Building, AMTZ CAMPUS, Pragati maidan,Vishakhapatnam Vishakapatanam,Andra Pradesh,530031 GSTNO:37AAXCA5638G1Z4	Delivery Location:	AMTZ 801 Pvt Ltd Vm Steel Projrt Town Ship Sub Post office,Ground, Plot. No: D1-56, HUB Building, AMTZ CAMPUS, Pragati maidan,Vishakhapatnam Vishakapatanam,Andra Pradesh,530031
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Supplier Details												
Modi Housing Pvt. Ltd., SY NO 210 & 211 RAMPALLY VILLAGE GHATKESAR MANDAL MEDCHAL- MALKAJGIRI MANDAL. TG, 500051 GSTIN:36AADCM5906D2ZO Hamendra, 9618244433 purchase@modiproperties.com						PO No	20250220022	Quote No	Nill			
						PO Date	20 Feb 2025	Quote Date	20 Feb 2025			
						Supply Type	Purchase Order	Requisition Num	20250220016			
SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
✓	CHEM9548-Chemical-Janatha Paste Epoxy---400gms-Nos.	12.00	83.20	0%	998	18%	0%	0%	180	0	0	1,178
Total Amount ...									180	0	0	1,178
Rupees in words : One Thousand One Hundred And Seventy Eight Only.												

Terms and Conditions:-

Additional Specifications	Nill.
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within 2 days of PO
Delivery Location :	As given above.
Transport:	By Purchaser
Advance Paid :	Nill
Payment Terms :	After delivery and on submission of bills.

Purchase Order

Original

From Company:	AMTZ Medpolis Square 801 Pvt Ltd Vm Steel Projrt Town Ship Sub Post office,Ground, Plot. No: D1-56, HUB Building, AMTZ CAMPUS, Pragati maidan,Vishakhapatnam Vishakapatanam,Andra Pradesh,530031 GSTNO:37AAXCA5638G1Z4	Delivery Location:	AMTZ 801 Pvt Ltd Vm Steel Projrt Town Ship Sub Post office,Ground, Plot. No: D1-56, HUB Building, AMTZ CAMPUS, Pragati maidan,Vishakhapatnam Vishakapatanam,Andra Pradesh,530031 -,-
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Supplier Details												
Modi Housing Pvt. Ltd., SY NO 210 & 211 RAMPALLY VILLAGE GHATKESAR MANDAL MEDCHAL- MALKAJGIRI MANDAL. TG, 500051 GSTIN:36AADCM5906D2ZO Hamendra, 9618244433 purchase@modiproperties.com						PO No	20250220023	Quote No	Nill			
						PO Date	20 Feb 2025	Quote Date	20 Feb 2025			
						Supply Type	Purchase Order	Requisition Num	20250220016			
SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	CONS3499-Consumables-PVC Bucket--Misc-Nos.	3.00	208.00	0%	624	18%	0%	0%	112	0	0	736
2	CONS7283-Consumables-Wiper--Misc-Nos.	4.00	93.60	0%	374	18%	0%	0%	67	0	0	442
Total Amount ...									180	0	0	1,178
Rupees in words : One Thousand One Hundred And Seventy Eight Only.												

Terms and Conditions:-

Additional Specifications	Nil.
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within 2 days of PO
Delivery Location :	As given above.
Transport:	By Purchaser

Purchase Order

Original

From Company:	AMTZ Medpolis Square 801 Pvt Ltd Vm Steel Projrt Town Ship Sub Post office,Ground, Plot. No: D1-56, HUB Building, AMTZ CAMPUS, Pragati maidan,Vishakhapatnam Vishakapatanam,Andra Pradesh,530031 GSTNO:37AAXCA5638G1Z4	Delivery Location:	AMTZ 801 Pvt Ltd Vm Steel Projrt Town Ship Sub Post office,Ground, Plot. No: D1-56, HUB Building, AMTZ CAMPUS, Pragati maidan,Vishakhapatnam Vishakapatanam,Andra Pradesh,530031 -..
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Supplier Details												
Modi Housing Pvt. Ltd., SY NO 210 & 211 RAMPALLY VILLAGE GHATKESAR MANDAL MEDCHAL- MALKAJGIRI MANDAL, TG, 500051 GSTIN:36AADCM5906D2ZO Hamendra, 9618244433 purchase@modiproperties.com						PO No	20250217014	Quote No	Nill			
						PO Date	15 Feb 2025	Quote Date	17 Feb 2025			
						Supply Type	Purchase Order	Requisition Num	20250215044			
SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
✓	PLUM1030-Plumbing-PVC SWR-Base saddle-50X20mm-Nos.	14.00	63.00	0%	882	18%	0%	0%	159	0	0	1,041
Total Amount ...									159	0	0	1,041
Rupees in words : One Thousand Forty One Only.												

Terms and Conditions:-

Additional Specifications	Nill.
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within 2 days of PO
Delivery Location :	As given above.
Transport:	By Purchaser
Advance Paid :	Nill
Payment Terms :	After delivery and on submission of bills.

DEBIT VOUCHER

Amtz Medpolis Square 801 Pvt Ltd.

Voucher No. _____

Av. _____ Date : 05/03/2025

Paid to	Rs.	Ps.
SRINU PACKING		
towards Packing charges of polybags.		
to Amtz Medpolis square 801 Pvt	150/-	
ltd Vizag.	/	
Rupees One hundred and Fifty Rupees		
Only		
Paid by <u>Cheque</u> / <u>Cash</u>		
Cheque No.	Dated	Drawn on Bank
APPROVED		
	150/-	

Sadhana
Prepared by

05 MAR 2025
Approved by **PARIKH**
MANAGER PRO

Receiver's Signature 

