Weekly - Petty cash /expense card statement.

Name	Y. MURALI MOHAN	Statement date	6/3/25
Prepared by	Murali	Sign	Murali.
From period		To period	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Modi Housing	Pvt Ltd	Sai Brothers Bonding activity	1950	Y N	Y N
2.			3 boys		Y N	Y N
3.	"	"	HMDI Cable SHN	220	Y N	Y N
4.					Y N	Y N
5.					Y N	Y N
6.					Y N	Y N
7.					Y N	Y N
8.					Y N	Y N
9.					Y N	Y N
10.	Total			2170		

Amount to be credited by: Transfer to Happy card, Transfer to expense card, Cash reimbursement, Transfer to personal a/c. Other:

Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	6/3/25			
Date:				

APPROVED BY ... PRASAD ... PROMOTIONS

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER

Company/Firm	Modi Housing Pvt LTD		
Project	Sov		
Voucher No.			
Account head			
Paid to	Sov Brothers Distribution		
Towards/description of work	500 no, Seegars D mart Ramanth Pur D mart 3 boys Sov Brothers Promotion activity at AS Rao Nagar		
Location of work			
Amount in Rs.	1950/-		
Amount in words	One thousand Nine Hundred fifty only		
Mode of payment			
	Cheque/trf No.	Date 6/3/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Ymurty.	[signature]		

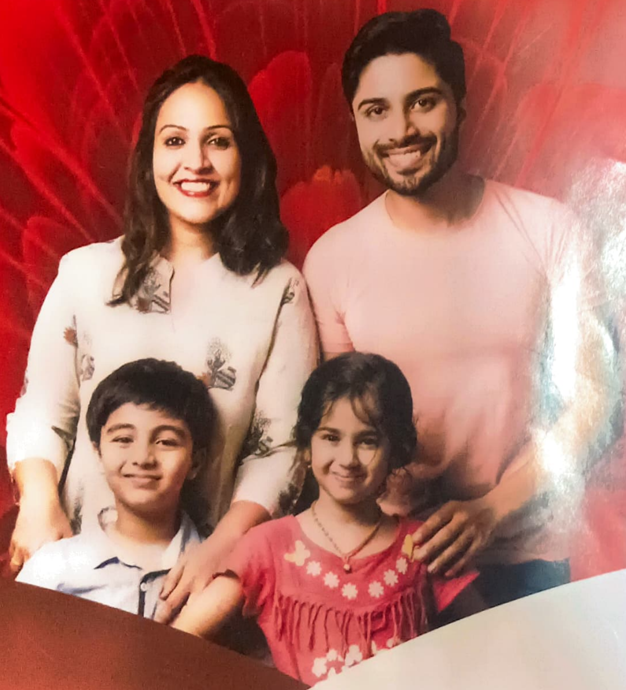
APPROVED BY
03 MAR 2025
E. PRASAD
MANAGER-PROMOTIONS

SILVER OAK VILLAS

CHERLAPALLY, HYDERABAD

Features that make

Your House Your Home



Just
Rs. 155 lakhs

Ready
to
Occupy!

Website

MODI PROPERTIES

www.modiproperties.com

DEBIT VOUCHER

Company/Firm	Modi Housing Pvt LTD		
Project	Sov		
Voucher No.			
Account head			
Paid to	Sri Lakshmi Sai Electrical		
Towards/description of work	Home Cables		
Location of work			
Amount in Rs.	220/-		
Amount in words	Two Hundred Twenty Only		
Mode of payment			
	Cheque/trf No.	Date 6/3/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Ymwm.	[signature]		

Ph : 8328614544, 9949575447

CASH BILL

Sri Laxmi Sai Electrical Hardware & Paints

Authorised Dealers in : Anchor, Maru, Surya Cem, Paints, All Electrical Goods, Sales Dealers, Shop No. 1-10-10, Opp. Bus Stop Main Road, Kushalguda, Hyderabad - 500 062.

No. Date 04.03.25

Sri MODI HOUSING PVT LTD

Sl. No.	PARTICULARS	Qty	Rate	AMOUNT Rs.	Ps.
	HDMI Cable 5m	1		220-	
			TOTAL	220-	

Nagaraj (-9)

APPROVED BY

E. PRASAD

Signature

JK-2270