

Weekly - Petty cash /expense card statement.

Name		D. Siva Suman		Statement date	07/03/25	
Prepared by		D. Siva Suman		Sign	[Signature]	
From period				To period		

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	AMTZ M.S. 3663 PVT LTD		ROSEN & CO. GUMM. 5528	840	☒ ON	☐ ON
2.	AMTZ M.S. 4554 PVT LTD		NANDINI'S ADS BILKAL 1385	4515	☒ ON	☒ ON
3.	AMTZ M.S. 4554 PVT LTD		NANDINI'S ADS BILKAL 1398	4515	☒ ON	☒ ON
4.					☐ ON	☐ ON
5.					☐ ON	☐ ON
6.					☐ ON	☐ ON
7.	GREENS GLOBAL India		RATON & CO. GUMM. 5529	350	☒ ON	☒ ON
8.	LLC				☐ ON	☐ ON
9.					☐ ON	☐ ON
10.					☐ ON	☐ ON
11.	Total					

Amount credited to be ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:

Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	[Signature]			
Date:	07/03/2025			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER

Greens Global India
LLC

Voucher No. _____

A/c. _____ Date: 03/03/25

Paid to <u>Reba & Co.</u>				Rs.	Ps.	
towards <u>Purchasing of mixer grinder</u>				350	00	
<u>Bill no- 5529</u>				}		
Rupees <u>Three Hundred and fifty only</u>						
Paid by	<u>Cheque</u> Cash ✓	Cheque No. 	Dated 	Drawn on Bank 	350	00

Prepared by SW

Approved by [Signature]

Receiver's Signature

Prepared by

[Signature]

Approved by

[Signature]

Receiver's Signature



Paid by	Cash ☒ / Cheque				320	00
		Cheque No.	Date	Drawn on Bank		
Payable To					320	00
<i>Mr. A. K. Singh</i>						
<i>Mr. A. K. Singh</i>						
<i>Mr. A. K. Singh</i>						
Total					320	00
Paid to					Rs.	Paise

No.

Date

01/07/52

Cheque No.

DEBIT VOUCHER

Mr. A. K. Singh

CASH MEMO

ESTD. : 1938

RAJA & CO.,**RUBBER STAMP MAKERS**7-2-658/1, Rashtrapathi Road,
SECUNDERABAD - 500 003.

Ph : 27704625, Cell : 9032008269, SMS/Whats App : 9032008263

E-mail : rajastamps@hotmail.com

M/s. Carstens GlobalIndia LtdNo. **5529**Date : 01/03/28

Sl. No.	PARTICULARS	AMOUNT	
		Rs.	Ps.
1	Rubber Stamps 1 nos  CHECKED SECURITY/SUP.  01/3/28 Dt:	380	00
	TOTAL	380	07

As per Specimen Attached

For **RAJA & CO.**

as per information received

FOR BAYVIEW CO.

JOINT

10/1/84


 RECEIVED
 CHECKED



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DEBIT VOUCHER

AMT2 MEDPOLIS SQUARE
3663 PVT LTD

Voucher No. _____

A/c. _____ Date: 03/03/25

Paid to <u>Rosa & Co.</u>				Rs.	Ps.
towards <u>Purchases of Rubber goods</u>				840	00
<u>QSU no 5524</u>				2	
Rupees <u>Eight hundred forty Rupees only</u>					
Paid by	<u>Cheque</u> Cash ✓	Cheque No. 	Dated 	Drawn on Bank 	840 00

Prepared by Shiv

Approved by [Signature]

Receiver's Signature

27

CASH MEMO

ESTD. : 1938

RAJA & CO.,**RUBBER STAMP MAKERS**7-2-658/1, Rashtrapathi Road,
SECUNDERABAD - 500 003.

Ph : 27704625, Cell : 9032008269, SMS/Whats App : 9032008263

E-mail : rajastamps@hotmail.com

M/s. AMTZ MED POLISSQUARE 3663 PVI LTD

No.

5524

Date : 01/03/28

Sl.
No.

PARTICULARS

AMOUNT
Rs. Ps.1 AMTZ MED POLIS 4 nos

840 00



TOTAL

840 00

As per Specimen Attached.

For RAJA & CO.

OUTWARD	
Outward No:	Dt:
MRN No:	Dt:
Received By:	Sign:
AMTZ MEDPOLIS SQUARE 3663 PVT LTD	

INWARD	
Inward No:	Dt:
MRN No:	Dt:
Received By:	Sign:
AMTZ MEDPOLIS SQUARE 3663 PVT LTD	

Date	Sign	Project in-charge

Work can proceed to next stage.

Certified that all corrections mentioned in the QC report have been completed

Certified that all corrections mentioned in the QC report have been completed

Work can proceed to next stage.

Project in-charge	Sign	Date

AmTZ med Portes Square
4554 - PVT LTD

A/c. _____ Date: 06/05/23

Prepared by 

Approved by

Receiver's Signature

1

Probated by

[Signature]

Probated by

[Signature]

Receiver's signature

[Signature]

Paid by	Credit Credits				N.R.R.	40
		Credit No.	Date	Drawn on bank		
HARRIS	N.D.S.					
TOWERS	N.D.S.					
HARRIS	N.D.S.					
TOWERS	N.D.S.					
TOWERS	N.D.S.				N.R.R.	40
Paid to	N.D.S.				N.R.	N.R.

No.

Date

01/01/52

Voucher No.

DEBIT VOUCHER

N.R.R. N.D.S.

PAID TO TOWERS



NANDINI ADS

Ph: 9676882909
8639488115

H.No. 7-2-753, SRT-532, 2nd Floor, Near Sanath Nagar Play Ground,
Sanath Nagar, Hyderabad-500018, Telangana.

E-mail : rnath0668@gmail.com, nandiniadshyd@gmail.com,

PAN No.: AANFN5769N

GSTIN: 36AANFN5769N1ZA

Main Category Situation vacant

Sub Category Architect Scheme 2+1

TAX INVOICE

NA/1385/2024-25

SI.No: 1385

Ro.No:

Date: 22-02-2025

Client Name: AMTZ medallia square 4554

Address: 4554 Private Limited.

Ph: Vishwakarma South. VSP Steel Plant.
AP 530031.

GSTIN: 37AAXCA5420C1ZC

Sl. No.	Date of Insertion	Publications	Size	Editions	Type of Advertisement	Position	B/w Colour	Rate	Amount
	23-02-2025	Deccan	25	Hydrabad	LL	good	good	4300	4300
	24-02-2025	Chronicle	work	+					
	25-02-2025			Telangana State					
				Andhrapradesh State					
Total Grass Amount								4300	

Bank Details

Current Account Name : NANDINI ADS
Bank Name : ICICI BANK
Branch : SANATHNAGAR
IFSC Code : ICIC0002361
Account No. : 236105000314

CGST @ 2.50% 107.50
SGST @ 2.50% 107.50
Total Net Amount 4515

For NANDINI ADS

Cash/DD/Cheque No.

/Online

Bank:

Date:

[Signature]
(Authorised Signator)

*All Payments have to be made in favour of "NANDINI ADS"

Signature Advertiser/client

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DEBIT VOUCHER

AMTZ medPolices 99/16/ve
4554 PVZ LTD

Voucher No. _____

A/c. _____ Date : 06/03/25

Paid to	WARDING ADS			Rs.	Ps.	
towards	PAPER ADS Given Archureen			4515	00	
	IN DC DRUMNOIR 1298 1398			}		
Rupees	four thousand five hundred					
	fifteen only					
Paid by	Cheque Cash ☒	Cheque No. 	Dated 	Drawn on Bank 	4515	00

Prepared by

Approved by

Receiver's Signature



NANDINI ADS

Ph: 9676882909
8639488115

H.No. 7-2-753, SRT-532, 2nd Floor, Near Sanath Nagar Play Ground,
Sanath Nagar, Hyderabad-500018, Telangana.

E-mail : rnath0668@gmail.com, nandiniadshyd@gmail.com,

PAN No.: AANFN5769N

GSTIN: 36AANFN5769N1ZA

Main Category Situation Vacant

Sub Category Architect Scheme g+1

TAX INVOICE

NA/1398/2024-25

SI.No: 1398

Ro.No:

Date: 28-02-2025

Client Name: AMTZ medPolis Square 4554

Address: PRIVATE LIMITED
Vizakhapatnam South, VSP Steel Plant

Ph: AP-530031

GSTIN: 37AAXCA5420C112C1

Sl. No.	Date of Insertion	Publications	Size	Editions	Type of Advertisement	Position	B/w Colour	Rate	Amount
	01-03-2025	Deccan	25	Hyderabad	6	200	B&W	4300	4300
	02-03-2025	Chronicle	words	Telangana					
	03-03-2025			Andhra Pradesh					
Total Grass Amount									4300

Bank Details

Current Account Name : NANDINI ADS
Bank Name : ICICI BANK
Branch : SANATHNAGAR
IFSC Code : ICIC0002361
Account No. : 236105000314

CGST @ 2.50% 107.50

SGST @ 2.50% 107.50

Total Net Amount 4515

For NANDINI ADS

Cash/DD/Cheque No.

/Online

Bank:

Date:

f. angana
(Authorised Signator)

*All Payments have to be made in favour of "NANDINI ADS"

Signature Advertiser/client

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