Weekly - Petty cash /expense card statement.

Name	D. Siva Shenor	Statement date	07/03/25
Prepared by	D. Siva Shenor	Sign	Sn
From period		To period	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	AMTZ M.	S. 3663 PVT LTD	Rosen & Co. Bill no. 5528	840	☑Y ☐N	☐Y ☑N
2.	AMTZ M.S.	4554 PVT LTD	NANDINI ADS Bill no. 1385	4515	☑Y ☐N	☑Y ☐N
3.	AMTZ M.S.	4554 PVT LTD	NANDINI ADS Bill no. 1398	4515	☑Y ☐N	☑Y ☐N
4.					☐Y ☐N	☐Y ☐N
5.					☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.	Greens Global India		Raja & Co. Bill no. 5529	350	☑Y ☐N	☐Y ☑N
8.	LLC				☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.					☐Y ☐N	☐Y ☐N
11.	Total					

Amount to be credited by	☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:				

APPROVED BY
MAR 2025
G. JAI KUMAR
AGM-HR & Admin

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

Greens GLOBAL India LLC

DEBIT VOUCHER

Voucher No. ______________

A/c. ______________________________ Date : 03/03/25

Paid to Rajan & Co.	Rs.	Ps.
towards Purchasing of rubber sheet	350	00
Bill no:- 4529		
Rupees Three Hundred fifty only		
Paid by Cheque / Cash ✓ — Cheque No. [ ] Dated [ ] Drawn on Bank [ ]	350	00

Prepared by Sms   Approved by   Receiver's Signature

DEBIT VOUCHER

Voucher No ____________

A/c ____________ Date : 03/05/25

Paid to Rajan & Co.	Rs.	Ps
Towards Purchase of Water Cans	350	00
Bill no. 5528		
Rupees Three Hundred Fifty Only		
Paid by Cash ✓ / Cheque — Cheque No. ____ Dated ____ Drawn on Bank ____	350	00

Prepared by

Approved by

Receiver's Signature

CASH MEMO

ESTD. : 1938

RAJA & CO.,

RUBBER STAMP MAKERS

7-2-658/1, Rashtrapathi Road,
SECUNDERABAD - 500 003.
Ph : 27704625, Cell : 9032008269, SMS/Whts App : 9032008263
E-mail : rajastamps@hotmail.com

M/s. Greens Global India LLC

No. 5529 Date : 01/03/25

Sl. No.	PARTICULARS	AMOUNT Rs.	Ps.
1	Rubber Stamps 1 No	380	00
	TOTAL	380	00

GREENS GLOBAL INDIA LLC • CALIFORNIA •
SEAL

CHECKED
SECURITY/SUP.
01/3/25
Dt:

As per Specimen Attached

For RAJA & CO.

GREENS GLOBAL INDIA, LLC
SEAL
★ CALIFORNIA ★

AMTZ MEDPOLIS SQUARE
3663 PVT LTD

DEBIT VOUCHER

Voucher No. ______________

A/c. ______________ Date : 03/03/25

Paid to Rasa & CO.	Rs.	Ps.
towards Purchasing of Rubber Shorts	840	00
Bill no 5524		
Rupees Eight Hundred fourty Rupees only		
Paid by Cheque / Cash ✓ — Cheque No. ______ Dated ______ Drawn on Bank ______	840	00

Prepared by

Approved by

Receiver's Signature

DEBIT VOUCHER

Voucher No. ______

A/c: ______ Date: [illegible]

Particulars		Rs.	Ps.
Paid to	[illegible]		
towards	[illegible]	840	00
	[illegible]		
Rupees	Eight hundred forty [illegible] only		
Paid by Cash / Cheque	Cheque No. / Dated / Drawn on Bank	840	00

Prepared by Approved by Receiver's Signature

CASH MEMO

ESTD. : 1938

RAJA & CO.,

RUBBER STAMP MAKERS

7-2-658/1, Rashtrapathi Road,
SECUNDERABAD - 500 003.
Ph : 27704625, Cell : 9032008269, SMS/Whts App : 9032008263
E-mail : rajastamps@hotmail.com

M/s. AMTZ MEDPOLIS SQUARE 3663 PVT LTD

No. 5524 Date : 01/03/28

Sl. No.	PARTICULARS	AMOUNT Rs.	Ps.
1	[illegible] 4 nos	840	00
	TOTAL	840	00

CHECKED
SECURITY/SUP.
By: Dt: 1/3/28

As per Specimen Attached For RAJA & CO.

OUTWARD	
Outward No:	Dt:
MRN No:	Dt:
Received By:	Sign:
AMTZ MEDPOLIS SQUARE 3663 PVT LTD	

INWARD	
Inward No:	Dt:
MRN No:	Dt:
Received By:	Sign:
AMTZ MEDPOLIS SQUARE 3663 PVT LTD	

Certified that all corrections mentioned
in the QC report have been completed
Work can proceed to next stage.

Project in-charge	Sign	Date

Certified that all corrections mentioned
in the QC report have been completed
Work can proceed to next stage.

Project in-charge	Sign	Date

AMTZ MedPolies Square
4554 PVT LTD

DEBIT VOUCHER

Voucher No. ____________

A/c. ____________ Date : 06/03/25

Paid to NANDINI ADS	Rs.	Ps.
towards Paper ADS Gove Archment In DC	4515	00
Bill no. - 1385		
Rupees four thousand five Hundered		
fifteen only		
Paid by Cheque / Cash ✓ — Cheque No. [ ] Dated [ ] Drawn on Bank [ ]	4515	00

Prepared by Approved by Receiver's Signature

DEBIT VOUCHER

Voucher No.

No. Date [illegible]

Paid to [illegible]	Rs.	Ps.
towards [illegible]	4515	[illegible]
[illegible]		
Rupees four thousand five hundred fifteen only		
Paid by Cash / Cheque — Cheque No. — Dated — Drawn on Bank	4515	[illegible]

Prepared by [illegible] Approved by [illegible] Receiver's Signature

[illegible]

Ph: 9676882909
8639488115

NANDINI ADS

H.No. 7-2-753, SRT-532, 2nd Floor, Near Sanath Nagar Play Ground,
Sanath Nagar, Hyderabad-500018, Telangana.
E-mail : rnath0668@gmail.com, nandiniadshyd@gmail.com,

PAN No.: AANFN5769N **GSTIN: 36AANFN5769N1ZA**

TAX INVOICE NA/1385/2024-25.

Sl.No: 1385

Ro.No:

Date : 22-02-2025

Client Name: AMTZ medpolis square 4554

Address : 4554 Private Limited.

Ph : Vishakapatnam South. VSP Steel Plant. AP 530031.

GSTIN: 37AAXCA5420G1ZG

Main Category: Situation vacant

Sub Category: Architecht Scheme: 2+1

Sl. No.	Date of Insertion	Publications	Size	Editions	Type of Advertisement	Position	B/w Colour	Rate	Amount
	23-02-2025 24-02-2025 25-02-2025	Deccan Chronicle	25 word	Hyderabad + Telangana State Andhrapradesh State	cc	good	good	4300	4300
					Total Grass Amount				4300
					CGST @ 2.50%				107.50
					SGST @ 2.50%				107.50
					Total Net Amount				4515

Bank Details

Current Account Name : NANDINI ADS
Bank Name : ICICI BANK
Branch : SANATHNAGAR
IFSC Code : ICIC0002361
Account No. : 236105000314

For NANDINI ADS

Cash/DD/Cheque No. /Online Bank: Date:

(Authorised Signator)

*All Payments have to be made in favour of "**NANDINI ADS**"

Signature Advertiser/client

AMTZ MedDevices Square 4554 PVT LTD

DEBIT VOUCHER

Voucher No. ______________

A/c. ______________ Date : 06/03/25

Paid to NANDINI ADS	Rs.	Ps.
towards Paper ADS given Archireew	4515	00
in DC Bill no: ~~[illegible]~~ 1398		
Rupees four thousand five hundred		
fifteen only		
Paid by Cheque / Cash ✓ — Cheque No. ___ Dated ___ Drawn on Bank ___	4515	00

Prepared by   Approved by   Receiver's Signature

DEBIT VOUCHER

Voucher No. ____________

A/c: ____________ Date: 06/03/25

Paid to		Rs.	Ps.
towards		4515	00
Rupees	Four thousand five hundred fifteen only		
Paid by Cash / Cheque	Cheque No. / Dated / Drawn on Bank	4515	00

Prepared by   Approved by   Receiver's Signature

NANDINI ADS

Ph: 9676882909
8639488115

H.No. 7-2-753, SRT-532, 2nd Floor, Near Sanath Nagar Play Ground,
Sanath Nagar, Hyderabad-500018, Telangana.
E-mail : rnath0668@gmail.com, nandiniadshyd@gmail.com,

PAN No.: AANFN5769N **GSTIN: 36AANFN5769N1ZA**

TAX INVOICE NA/1398/2024-25

Sl.No: 1398

Ro.No:

Date : 28-02-2025

Client Name : AMTZ medpolis square 4554

Address : PRIVATE LIMITED

Ph : Visakhapatnam South, VSP Steel Plant ~~AP- 530031~~

GSTIN: 37AAXCA5420G1ZG

Main Category: Situation vacant

Sub Category: Architect. Scheme: 9+1

Sl. No.	Date of Insertion	Publications	Size	Editions	Type of Advertisement	Position	B/w Colour	Rate	Amount
	01-03-2025 02-03-2025 03-03-2025	Deccan Chronicle	25 words	Hyderabad Telangana Andhrapradesh	L	good	B&W	4300	4300
						Total Grass Amount			4300
						CGST @ 2.50%			107-50
						SGST @ 2.50%			107-50
						Total Net Amount			4515

Bank Details

Current Account Name : NANDINI ADS
Bank Name : ICICI BANK
Branch : SANATHNAGAR
IFSC Code : ICIC0002361
Account No. : 236105000314

For **NANDINI ADS** **Cash/DD/Cheque No.** **/Online** **Bank:** **Date:**

Ranganar

(Authorised Signator)

*All Payments have to be made in favour of **"NANDINI ADS"**

Signature Advertiser/client