

Site Report Material Requirement

Company:	Modi GV Venture LLP	Date:	08-03-2025
Site:	VIVopolis	Prepared by:	Shivani
Report From / To	22-02-2025 TO 07-03-2025	Approved by:	A.Suresh
Report Date	08-03-2025.		
List of items that require SKU:			
List of requisitions where PO/WO not prepared after 3 working days of requisition:			
Req No.	Req Date	Serial no of item in Req	Item Description
20250217024	17-02-2025	1 to2	Fire rated doors
			Coordinate with purchase /procurement and give reason for delay.
			Po not done
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:			
PO No.	PO Date	Serial no of item in PO.	Item Description
		1	
			Details of discussion with supplier & expected date of delivery
No. of gate passes issued this week:		-	From No. - To No. -
Delivery van site visit on: -			
Items not ordered but received:			
Other corrections & remarks:			
Details of steel & cement stock			
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs
1.	8mm	.395	4.74
2.	10mm	.617	7.404
3.	12mm	.89	10.68
4.	16mm	1.58	18.96
5.	20mm	2.47	29.64
6.	25mm	3.86	46.32
7.	32mm	6.32	75.84
8.	Binding wire		
OPC stock	-	OPC last weeks stock	-
			PPC/PSC stock
			-
			PPC/PSC last weeks stock
			-
Details		Prepared by	Project Manager
Sign		Shivani	A.Suresh
Date		01.03.2025	01.03.2025

Notes: 1.For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and rajumam@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report7.

