

Weekly - Petty cash /expense card statement.

Name		G. MUKA LISHAN		Statement date		13/3/15	
Prepared by		Gower		Sign		Gower	
From period				To period			
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	Mod. Housing	Rs 150	De classifies PATERAO	3239	Y N	Y N	
2.	11	11	Gov Brothers Portion activity 3645	1950	Y N	Y N	
3.					Y N	Y N	
4.					Y N	Y N	
5.					Y N	Y N	
6.					Y N	Y N	
7.					Y N	Y N	
8.					Y N	Y N	
9.					Y N	Y N	
10.	Total				Y N	Y N	
Amount to be credited by			Transfer to Happy card, Transfer to expense card, Cash reimbursement, Transfer to personal a/c.		5289		
Approved by:			Div. Manager		Accounts Manager		
Sign:							
Date:							

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.



Si.No.

Sub Category **CHERLAPALLY** Scheme **2+1**GSTIN: **GSTIN: 36AADCM5906D2Z0**

Sl. No.	Date of Insertion	Publications	Size	Editions	Type of Advertisement	Position	B/w Colour	Rate	Amount
	21-03-2025 22-03-2025 23-03-2025	DECCAN CHRONICLE	23 Words	HYDERABAD	CL	Good	BXW	-	3180-00
								Total Gross Amount	3180-00
								CGST @ 2.50%	79.50
								SGST @ 2.50%	79.50
								Total Net Amount	3339.00

Bank Details

Current Account Name : NANDINI ADS

Bank Name : ICICI BANK

Branch : SANATHNAGAR

IFSC Code : ICIC0002361

Account No. : 236105000314

For NANDINI ADS

Date:

Bank:

/Online

Cash/DD/Cheque No.

(Authorised Signator)

*All Payments have to be made in favour of "NANDINI ADS"

Signature Advertiser/client

Note: Above amount Rs. 17,462/- to be loaded in Murali Cash Card

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EXPENDITURE VOUCHER

Company/Firm	Hans Housing Pvt Ltd		
Project	Shiv		
Voucher No.			
Account head			
Paid to	M/s. D.S. Das		
Towards/description of work	De (consolidated) paper No. 21/3/25, 22/3/25		
Location of work			
Amount in Rs.	₹ 2500/-		
Amount in words	Two thousand five hundred and fifty nine only		
Mode of payment			
	Cheque/crf No	Date 13/3/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
CPA/111			

DEBIT VOUCHER

Company/Firm	Moo: HONGKING RUI LEO		
Project	Seu		
Voucher No.			
Account head			
Paid to	Seu Brochens Distribution		
Towards/description of work	Pochavany National mast Hagev Seu Brochens Protection Activity 3 beds Seena,		
Location of work			
Amount in Rs.	1950/-		
Amount in words	One thousand Nine Hundred fifty only		
Mode of payment			
	Cheque/trf No.	Date 13/3/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
YHWA			

Features that make

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